



# BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting  
Monday, May 18, 2026 • 6:15 pm  
7514 Cattail LN SW, Olympia, WA 98512

Attendance via Zoom audio is preferred. Contact [info@blacklakespecialdistrict.org](mailto:info@blacklakespecialdistrict.org) for instructions.

**Participants from the public will be muted by the Zoom host. Participants will be unmuted during the agenda item titled “Public Communication”.**

## AGENDA:

1. Call to Order
2. Roll Call
  - a. Present
    - i. Lake Stintzi
    - ii. Kirk Vanlandeghen
    - iii. Cory Freeborn
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. April 20, 2026 Minutes
  - b. Financials
  - c. Payment Transmittal and Invoices

<b>(Funds) Voucher (Warrant)</b>	<b>Total</b>
Invoice #10525	\$8822.23
Invoice #5890	\$2500.00
Invoice #4	\$1593.09

5. Commissioner Reimbursements & Payments – None.
6. Old Business
  - a. IVAMP update
  - b. BLSD booth on 5/9 at Columbus Park
7. New Business
  - a. IVAMP workshop at Black Lake Bible Camp, postcard announcement mailing
  - b. Proposed change in check preparation – from OrgSupport to BLSD Board, Resolution 26-02
8. Items from the Floor
9. Public Communication – \*Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
10. Adjournment of Public Meeting

**Next Meeting:** June 15, 2026



# BLACK LAKE SPECIAL DISTRICT

**Black Lake Special District Meeting  
Monday, April 20, 2026 • 6:15 pm**

**ACTION ITEMS:**

- Lake with contact Columbus Park about BLSD attendance on Fishing Day, May 9.
- Cory will select and purchase BLSD promotional material for community meetings.
- Lake will contact OrgSupport about the best way to post IAVMP project updates.
- Cory will work with Linda (contact from Aquatic Insight) on setting up a website for the IAVMP process.

**MINUTES:**

1. Call to Order – **Chair Stintzi called the meeting to order at 6:20 pm.**
2. Roll Call
  - a. Present
    - i. Lake Stintzi - Present
    - ii. Kirk Vanlandeghen - Present
    - iii. Cory Freeborn - Present
3. Approval of Agenda – **It was moved, seconded to add “IAVMP Update” to item 5, Old Business, and “Columbus Park Fishing Day May 9” to item 6, New Business. The modified agenda was unanimously passed and approved.**
4. Approval of Consent Agenda – **It was moved, seconded and unanimously passed to approve the consent agenda.**

- a. March 23, 2026 Minutes
- b. Financials
- c. Payment Transmittal and Invoices

<b>(Funds) Voucher (Warrant)</b>	<b>Total</b>
Invoice #1	\$2,505.04
Invoice #2	\$1829.43

5. Old Business
  - a. Aquatic Insight provided a briefing on activities thus far for the IVAMP. The project needs a web link from the BLSD home screen for project updates. Project updates can be housed on the BLSD site or another managed by Aquatic Insight.
  - b. IAVMP Update
    - i. In person meeting(s) with the community and Aquatic Insight will be needed. The meeting location will likely be the Black Lake Bible Camp. Cory Freeborn has contacts with the Camp and can facilitate setup.
    - ii. Aquatic Insight will provide the slides from tonight’s presentation to the BLSD. The slides should be loaded to the BLSD web site for community access.
    - iii. *Cory will work with Linda (contact from Aquatic Insight) on setting up a website for the IAVMP process. This website will be separated from the BLSD website. A hyperlink from this new website will link to the BLSD website, and vice-versa.*



# BLACK LAKE SPECIAL DISTRICT

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- iv. Zoe (Aquatic Insight) will work with Cory to create a post-card flyer, with QR codes, to link to the new website for an introduction to the IAVMP process and a questionnaire. Hopefully we can have some of these postcards printed for the Columbus Park event.
  - v. Aquatic Insight is developing an outline of the IAVMP process for the Wa St DOE. This doesn't affect the work, nor is needed for any permits. It is put together to assist with grant applications later on and to keep DOE in the loop.
  - vi. An IAVMP public workshop is tentatively set for the week of June 13th. Two-hours are needed for the required meeting, with a ½ at each end for setup and takedown.
6. New Business
- a. Columbus Park Fishing Day is scheduled for May 9. The BLSD will be present to answer questions from the public and distribute flyers about the IVAMP project.
7. Items from the Floor
- a. The board discussed and approved an expenditure of up to \$1,500 for promotional material about the BLSD. Cory Freeborn will lead in the selection and purchase of the material.
  - b. The board discussed revising the BLSD logo. Cory Freeborn with draft alternative logos for review by the board.
8. Public Communication – \*Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
- a. Fran Clifton
9. Adjournment of Public Meeting - **With no further business, Chair Stintzi adjourns the meeting at 7:30 PM.**

**Next Meeting: May18, 2026 \*subject to change**

**Black Lake Special District**  
**Statement of Income and Expense**  
 January through April 2026

Cash Basis

	Jan - Apr 26
Ordinary Income/Expense	
Income	
Rates & Charges	115,280.06
Total Income	115,280.06
Gross Profit	115,280.06
Expense	
Contract Services	
Non-recurring Contract Services	6,337.43
Recurring Contract Services	10,000.00
Total Contract Services	16,337.43
Governing Expenses	
Per Diem	2,415.00
Total Governing Expenses	2,415.00
Operations	
Technology & Online Services	171.02
Total Operations	171.02
Other Types of Expenses	
Other Expenses	1,095.13
Total Other Types of Expenses	1,095.13
Total Expense	20,018.58
Net Ordinary Income	95,261.48
Other Income/Expense	
Other Income	
Interest Income	10,906.02
Total Other Income	10,906.02
Net Other Income	10,906.02
Net Income	106,167.50

**Black Lake Special District**  
**Financial Position Prev Year Comparison**  
**As of April 30, 2026**

Cash Basis

	<u>Apr 30, 26</u>	<u>Apr 30, 25</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Black Lake Guarantee #6355	100,000.00	80,000.00	20,000.00	25.0%
OlyFed Checking	29,152.48	6,124.04	23,028.44	376.0%
Thurston County Treasurer	322,368.70	308,763.17	13,605.53	4.4%
<b>Total Checking/Savings</b>	<u>451,521.18</u>	<u>394,887.21</u>	<u>56,633.97</u>	<u>14.3%</u>
<b>Total Current Assets</b>	<u>451,521.18</u>	<u>394,887.21</u>	<u>56,633.97</u>	<u>14.3%</u>
<b>TOTAL ASSETS</b>	<b><u>451,521.18</u></b>	<b><u>394,887.21</u></b>	<b><u>56,633.97</u></b>	<b><u>14.3%</u></b>
<b>LIABILITIES &amp; EQUITY</b>	451,521.18	394,887.21	56,633.97	14.3%





# Invoice

**Bill to:**

Black Lake Special District  
7514 Cattail Lane Southwest  
Olympia  
Washington 98512  
United States of America

Aquatic Insight LLC  
4207 SE Woodstock Blvd  
Portland, OR 97206  
[mark@aquaticinsight.com](mailto:mark@aquaticinsight.com)  
1 503-515-7864

Amount Due	Due Date	Issue Date	Invoice #	Reference
<b>8,822.23</b>	<b>June 4, 2026</b>	<b>May 5, 2026</b>	<b>10525</b>	

## SUB-TASK DETAIL

### Task 1- Project Management

Sub-task		Time	Rate	Amount
<b>Tech-Mark - Monthly Meetings</b>				
April 20, 2026	Meeting prep and monthly meeting with BLSD	3:30	175.00	612.50
<b>Project Management - Project Administration</b>				
April 10, 2026	Team meeting to discuss workload	1:00	195.00	195.00

### Invoicing

<b>Subtotal Task 1- Project Management</b>	<b>1,925.58</b>
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### Task 5- Develop Black Lake IAVMP

Sub-task		Time	Rate	Amount
<b>Project Management - Background Information Review</b>				
April 10, 2026	Review previous IAVMP	2:00	195.00	390.00
<b>Tech - Background Information Review</b>				
April 2, 2026	Data gathering from 2012 report, added to background data excel sheet and added new fish stocking reports	2:00	75.00	150.00
April 3, 2026	Black lake data gathering from 2015 report, added to background data sheet. Sorted through hatcheries and their reports on fish stocked and practices.	2:00	75.00	150.00

<b>Sub-task</b>		<b>Time</b>	<b>Rate</b>	<b>Amount<sup>2</sup></b>
April 7, 2026	download all black lake related WQ data (0:15), Upload and start organizing N basin data through pivot table (1:30)	2:00	75.00	150.00
April 9, 2026	old data organize and notes on gaps	1:30	75.00	112.50
April 10, 2026	Prep data collected from 2012/2015 reports and Thurston County water quality data (1:30), Black lake meeting to check in, share data collected and talk next steps/budgeting (1:00)	2:30	75.00	187.50
April 14, 2026	Work on figures before meeting with Mark (0:30), get feedback on a few and edit(0:15). Respond to Lizbeth on background data (0:30)	1:15	75.00	93.75
April 16, 2026	research on septic systems, email Thurston County water lab, collect data on alum treatments and WQ measurements in alum reports.	1:30	75.00	112.50
April 17, 2026	pivot table organize for phosphorus by depth figures	3:00	75.00	225.00
April 21, 2026	Nutrient data wrangling, call from John at Thurston County Water Lab (0:30), download historic WQX data and begin organizing out Black lake data	2:30	75.00	187.50
April 24, 2026	Download WQX data and wrangle to organize, make figures of TP	1:30	75.00	112.50
April 28, 2026	Data roundup, organize excel sheet, research on PIC team sampling locations and other available data	1:15	75.00	93.75
April 29, 2026	Update Black Lake basin boundaries in QGIS file	1:15	75.00	93.75
<b>Tech-Mark - Public Engagement- Updates</b>				
April 14, 2026	email with Kirk about outreach content	0:15	175.00	43.75
April 21, 2026	Discussion about website updates with Linda and BLS D	1:00	175.00	175.00
April 23, 2026	Review website mockup. Communicate about outreach emails and website graphics.	1:45	175.00	306.25
April 27, 2026	Website communications	0:30	175.00	87.50
April 28, 2026	email with Cory about website draft	0:30	175.00	87.50
<b>Project Management - Aquatic Plant Survey Report</b>				
April 12, 2026	Review and refine IAVMP outline	1:00	195.00	195.00
<b>Tech-Lizbeth - Background Information Review</b>				
April 9, 2026	Document review and IAVMP template development	3:00	165.00	495.00
April 14, 2026	Background and IAVMP template	2:45	165.00	453.75
April 16, 2026	Review historical documents	2:00	165.00	330.00
April 19, 2026	emails, and IAVMP development	1:15	165.00	206.25
<b>Tech-Lizbeth - Draft IAVMP</b>				
April 10, 2026	Attend BLS D Board meeting	0:30	165.00	82.50

<b>Sub-task</b>		<b>Time</b>	<b>Rate</b>	<b>Amount<sup>3</sup></b>
April 20, 2026	IAVMP and BLSO meeting	4:00	165.00	660.00
<b>Subtotal Task 5- Develop Black Lake IAVMP</b>				<b>6,896.65</b>

# Invoice


**Bill to:**

Black Lake Special District  
 7514 Cattail Lane Southwest  
 Olympia  
 Washington 98512  
 United States of America

Aquatic Insight LLC  
 4207 SE Woodstock Blvd  
 Portland, OR 97206  
[mark@aquaticinsight.com](mailto:mark@aquaticinsight.com)  
 1 503-515-7864

Amount Due	Due Date	Issue Date	Invoice #	Reference
<b>8,822.23</b>	<b>June 4, 2026</b>	<b>May 5, 2026</b>	<b>10525</b>	

## EXPENSES DETAIL

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### Task 1- Project Management

Expenses	Quantity	Rate	Amount
AWR Invoice	1.00	1,100.58	1,100.58

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### Task 5- Develop Black Lake IAVMP

Expenses	Quantity	Rate	Amount
AWR Invoice	1.00	1,715.40	1,715.40



**ANNEAR WATER RESOURCES**

**Annear Water Resources, LLC**

2805 NE 15th Ave  
Portland, OR 97212  
US  
+1 5039360115

**1\$ INVOICE**

Invoice Date:	5/1/26
Due Date:	5/31/26
Total Amount:	\$2,815.98
Number:	BLK_02
Invoice Period:	04/01/26 - 04/30/26
Project Code:	26-054
Project:	Black Lake Integrated Aquatic Vegetation Management Plan

**Aquatic Insight LLC**

4207 SE Woodstock Blvd #53  
Portland, OR 97206  
Unites States

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**INVOICE SUMMARY**

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Description	Amount
Task 1. Project Management	\$1,100.58
Task 5. Develop Black Lake IAVMP	\$1,715.40

Description	Total Budget	Remaining Budget (\$)	Prior Billing (\$)	This Invoice (\$)
Task 1. Project Management	\$5,370.00	\$3,786.24	\$483.18	\$1,100.58
Task 3. Assist with Grant Application	\$538.00	\$538.00	--	--
Task 5. Develop Black Lake IAVMP	\$12,562.00	\$10,846.60	--	\$1,715.40
<b>BUDGET TOTALS</b>	<b>\$18,470.00</b>	<b>\$15,170.84</b>	<b>\$483.18</b>	<b>\$2,815.98</b>

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<b>TOTAL AMOUNT DUE</b>	<b>\$2,815.98</b>
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**ANNEAR WATER RESOURCES****Annear Water Resources, LLC**

2805 NE 15th Ave  
Portland, OR 97212  
US  
+1 5039360115

Invoice Date: 5/1/26  
Due Date: 5/31/26  
Total Amount: \$2,815.98  
Number: BLK\_02  
Invoice Period: 04/01/26 - 04/30/26  
Project Code: 26-054  
Project: Black Lake Integrated Aquatic Vegetation Management Plan

**Aquatic Insight LLC**

4207 SE Woodstock Blvd #53  
Portland, OR 97206  
Unites States

**TIME DETAILS**

Source	Date	Code	Task	Description	Hrs	Rate	Amount
Zoe Rodriguez del Rey	4/6/26	Principal	Task 1. Project Management	Agreement review, edits, and email to Mark	0.50	\$205.80	\$102.90
Zoe Rodriguez del Rey	4/10/26	Principal	Task 1. Project Management	Meeting with Aquatic Insight + set up monthly presentation	1.50	\$205.80	\$308.70
Zoe Rodriguez del Rey	4/17/26	Principal	Task 1. Project Management	Research websites	0.50	\$205.80	\$102.90
Zoe Rodriguez del Rey	4/20/26	Principal	Task 1. Project Management	Monthly Meeting + call with Mark	1.75	\$205.80	\$360.15
Zoe Rodriguez del Rey	4/21/26	Principal	Task 5. Develop Black Lake IAVMP	Call with Mark website + email	0.50	\$205.80	\$102.90
Zoe Rodriguez del Rey	4/22/26	Principal	Task 1. Project Management	Coordination/update call with Rob	1.00	\$205.80	\$205.80
Zoe Rodriguez del Rey	4/22/26	Principal	Task 5. Develop Black Lake IAVMP	Web page + flyer	3.50	\$205.80	\$720.30
Zoe Rodriguez del Rey	4/24/26	Principal	Task 5. Develop Black Lake IAVMP	Address web page comments + flyer	1.75	\$205.80	\$360.15
Zoe Rodriguez del Rey	4/27/26	Principal	Task 5. Develop Black Lake IAVMP	Website map + call with Mark	0.75	\$205.80	\$154.35
Noah Benitez-Nelson	4/27/26	Senior Staff Professional	Task 5. Develop Black Lake IAVMP	GIS support, calls with Zoe	3.00	\$125.90	\$377.70
Alex Moore	4/30/26	Invoicing	Task 1. Project Management	Invoicing	0.25	\$80.50	\$20.13
<b>TOTAL FEES</b>					<b>15.00</b>		<b>\$2,815.98</b>



**OrgSupport**

120 State Avenue NE, #303  
Olympia, WA 98501

**Invoice**

Date	Invoice #
6/1/2026	5890

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
<b>Total</b>			\$2,500.00

April 8, 2026

Black Lake Special District (BLSD)  
120 State Avenue NE, #303  
Olympia, WA 98501

Dear Sirs/Madams:

**Reimbursement For OlyFed NSF**

I received calls on 4/1 and 4/3 from OlyFed about overdrafts on BLSD checking account. I deposited funds from my personal account to the BLSD account to cover current NSF check(s) on 4/3. Other NSF check(s) were returned to payees.

Please reimburse me \$1,593.09 for my funds deposit to the BLSD OlyFed account on 4/3. Enclosed is my canceled check.

Thank you,



Lake Stintzi  
360-870-8687  
7514 Cattail LN SW  
Olympia, WA 98512

Enclosures: Canceled Check, Email to [Info@Blacklakespecialdistrict.org](mailto:Info@Blacklakespecialdistrict.org)

# Consumer check Withdrawal Draft # 5108



Total Amount of Checks

\$1,593.09

Date

Apr 6, 2026

Check Image #1 (5108)

Yernon L. Stintzi  
Sherry L. Stintzi  
2214 Cedar Ln SW P.O. Box 2529  
Olympia, WA 98512-0233

5108  
51080001

4/3/2026  
DATE

Pay to the Order of Blacks Lake Special District \$ 1593.09  
One thousand five hundred ninety three and 09/100 Dollars

Generations - Division of Community 1st Credit U.  
PO Box 2529  
Olympia, WA 98507  
360-357-5989

For Norval TJ

⑆322180935⑆ 789840033340⑆ 5108

BR=1-TrnID=4-TranDt=04/03/26-StartTm=2:43:07 PM

Item=RTName=328170524  
Br=1-TrnID=4-TranDt=04/03/26

REDIRECTED TO THE ACCOUNT  
OF THE WITHIN NAMED PAYEE

Close



Outlook

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**Overdraft at OlyFed**

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**From** Lake Stintzi <lake@blacklakespecialdistrict.org>

**Date** Wed 4/1/2026 10:42 AM

**To** Black Lake Special District <info@blacklakespecialdistrict.org>

**Cc** craig@orgsupport.com <craig@orgsupport.com>

Got a call from the bank. They have a check written by us for about \$2300 from the Seattle Daily Journal. It's a valid payment - but we have insufficient funds to cover it.

Please don't mail out checks until we have the funds to cover.

Thanks,

Lake

May 14, 2026

To: OrgSupport  
BLSD Governing Board

From: Lake

Subject: Checking Account Difficulties

In early April, OlyFed contacted me concerning an overdraft condition on the checking account. It is not known why checks were written when there were insufficient funds. An additional funds transfer request was made on 1/20 by the board had not occurred. Additional funds were finally added on 4/22.

As of 5/14, two payments approved on 2/23 and one payment approved on 4/20 have not cleared the account. Enough time has passed to suspect checks were not prepared and mailed.

At this time, what we are doing is not working. Resolution 26-02 will move check issuance from OrgSupport to the BLSD Board. The Board will be required to use the "Bill Pay" feature at OlyFed to improve visibility of check preparation and progress. We'll see how this goes.

**Resolution #26-02**

**A RESOLUTION OF THE BLACK LAKE SPECIAL DISTRICT GOVERNING BOARD  
REGARDING BANK CHECKING ACCOUNT**

**WHEREAS**, RCW 85.38.180 (12) allows the district to exercise any of the usual powers of a corporation for public purposes.

**WHEREAS**, using banking services for the payment of board approved services, products and compensation are a usual and proper activity.

**NOW THEREFORE IT IS HEREBY RESOLVED:**

**Section 1.** A checking account has been established at Olympia Federal Savings for the Black Lake Special District. The account is to used to make payments approved by the Governing Board. Payment approval must occur in a public meeting which has been properly noticed as required by the Open Meetings Act.

**Section 2.** The source of funds for the account will be transfers from district’s fund at the Thurston County Treasurer. The checking account balance should not exceed the anticipated needs for the next six months.

**Section 3.** Checks will be issued using the bank’s online “Bill Pay” service. When scheduling a check payment, the “Memo” field must contain the initials of the check preparer and the meeting date when the payment was approved. Checks will be issued within 72 hours of the meeting adjournment.

**Section 4.** Only the district chair and vice chair are authorized to issue checks. The chair and vice chair must not share/reveal Olympa Federal Savings login credentials.

**ADOPTED** by the Black Lake Special District Governing Board on May 18, 2026.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST:  
  
\_\_\_\_\_