



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, December 18, 2023 • 6:15 pm

ACTION ITEMS:

- Kirk will scan his signature and will send it to OrgSupport.

MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:20 PM.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Brian Wilmovsky
 - iii. Kirk Vanlandeghen
3. Approval of Agenda – Kirk would like to add an item to the agenda to discuss Ditch Maintenance. **It was moved, seconded, and was unanimously passed to approve the agenda as amended.**
4. Approval of Consent Agenda – **It was moved, seconded, and was unanimously passed to approve the consent agenda as presented.**

(Funds) Voucher (Warrant)	Total
Invoices #1-3	\$2,503.09

Attachments:

November 20, 2023 Minutes
Financials
Invoices #1-3

5. Corrections to the 2024 Assessments File – The assessment file occasionally needs corrections because parcel numbers are incorrect or no longer exist for various reasons. The county has found a few duplicates in the BLSA file, Lake has made corrections.
6. Resolution #23-03 Collection Request to Treasurer for 2024 – The board reviewed a draft last month; it has now been completed with the exact dollar amount. **It was moved, seconded, and was unanimously passed to approve Resolution #23-03.**
7. Resolution #23-02 2024 Budget with Inflation Contingency – Lake has added the inflation contingency to the 2024 budget. This will replace the previous spreadsheet included with Resolution #23-02.
8. Digital Signature Files – *Kirk will scan his signature and will send it to OrgSupport.*



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9. 2024 Authorized Signature List – *OrgSupport will send out the Authorized Signature form to the board to sign and return. OrgSupport finance department will connect with the board to coordinate sending out the Authorized Signature form and returning the completed form to the county.*
10. Board Vacancy – One person has filed for candidate to fill the board seat occupied by Brain Wilmovsky. If more than one person files, an election will be held in February to determine the new board member.
11. Ditch Maintenance – Lake got a call today from Road Services who are going to check out the ditch again within the next week. Lake asked them to contact the Stormwater departments to try to get to the bottom of the issue if the problem is not within the county limits.
12. Items from the Floor – *OrgSupport will add Outstanding Warrants to the next agenda.*
 - a. Next meeting – February 19th. No meeting in January.
 - b. Lake should know in about a week if there is a second candidate for the open position and an election is needed.
13. Public Communication – None.
14. Adjournment of Public Meeting – **Chair Lake Stintzi adjourned the meeting at 6:45 PM.**

Next Meeting: February 19, 2023