



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Tuesday, November 10 • 6:15 pm
1 (669) 333-8889
Conference ID: 6487127

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Communication

(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)

During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

5. Approval of Consent Agenda

Attachments:

October 14, 2020 Minutes

6. New Business

- a. Outcome of BoCC meeting of 11/10
- b. Timeline for submission of 2021 charges to Treasurer
- c. Audit by State Auditor
- d. Public information request

7. Items from the Floor

8. Continued Public Communication

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)

9. Adjournment of Public Meeting

Next Meeting: December 7, 2020



BLACK LAKE SPECIAL DISTRICT

**Black Lake Special District Meeting
Wednesday, October 14 • 6:15 pm**

ACTION ITEMS:

- Commissioner Wilmovsky will contact Aquatechnex to learn if there are additional billings the District should anticipate.
- Commissioner Wilmovsky will contact Aquatechnex to ask for a timeline on the new permit, including the public comment period and when the mailing will go out.

MINUTES

1. Call to Order – **Chair Stintzi called the meeting to order at 6:15 pm.**
2. Roll Call
 - a. Present
 - Lake Stintzi
 - Vernon Bonfield
 - Brian Wolmovsky
1. Approval of Agenda – **It was moved, seconded, and passed unanimously to approve the agenda as presented.**
2. Public Communication – None.
3. Approval of Consent Agenda – **It was moved, seconded, and passed unanimously to approve the consent agenda as presented.**

Attachments:

September 14, 2020 Minutes

OrgSupport Invoice 47443

Thurston County Special Assessment Reserve Deposit - \$3,500

4. Old Business
 - a. Aquatechnex Herbicide Update – Directors reviewed the Aquatechnex invoices and discussed past and recent work. There were additional properties communicated to Aquatechnex, but it is not certain if he completed the additional work. Chair Stintzi reported they did return to do some work. *Commissioner Wilmovsky will contact Aquatechnex to learn if there are additional billings the District should anticipate.*
 - b. Black Lake Ditch Update – Commissioner Stintzi spoke with Lucy Mills and reported on the recent lake rise, and informed her there is not flow at RW Johnson. Thurston County mitigated the problems and improved conditions.
 - c. OrgSupport Update – Commissioners reviewed the roles and responsibilities OrgSupport manages on behalf of the District.



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5. Items from the Floor
 - d. Permit – The BLSD permit is required to be updated every five years. Part of the renewal process is a mailing to the public announcing the comment period. Aquatechnex is managing the renewal process in cooperation with Chair Stintzi. *Commissioner Wilmovsky will contact Aquatechnex to ask for a timeline on the new permit, including the public comment period and when the mailing will go out.*
 - e. Special Assessment – Each year an assessment is in place, affected parcel owners must be notified of the assessment. The office of the assessor is concerned about if they can fit the notification on their postcard. For the first year the District will send the notification.
6. Continued Public Communication – None.
7. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 6:55 pm.**

Next Meeting: November 2, 2020



Thurston County Treasurer
October 2020 Statement
Black Lake DD #12
Fund 6354 - DD #12 BLACK LAKE

Cash Activity

Date	Description	Amount	Notes
10/01/2020	Beginning Cash Balance	\$314,268.49	
	Receipts/Deposits/Refunds:		
10/31/2020	Tax & Assessment Receipts	35,462.40	
10/31/2020	Interest Paid	195.95	
	Total Deposits	\$35,658.35	
	Warrant Issues & Voids/Fees/ACH/Wires:		
10/14/2020	Issued Warrants	(10,089.19)	
10/16/2020	Issued Warrants	(2,500.50)	
	Total Warrants and Electronic Disbursements	(\$12,589.69)	
10/31/2020	Ending Cash Balance	\$337,337.15	

Warrant Activity

10/01/2020	Beginning Warrants Outstanding	\$342.00
	Total Warrants Issued	12,589.69
	Total Warrants Redeemed	(12,589.69)
	Total Warrants Voided	-
10/31/2020	Ending Warrants Outstanding	\$342.00

Investment Activity

10/01/2020	Beginning Interest Receivable	\$724.49
	Interest Earned	215.66
	Cash Paid	(195.95)
10/31/2020	Ending Interest Receivable	\$744.20

TCIP Yield (used to calculate interest earnings)	0.83%
LGIP Yield (budget benchmark)	0.18%

**Black Lake Special District
Profit & Loss Budget vs. Actual**

Cash Basis

January 1 through November 6, 2020

	Jan 1 - Nov 6, 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Rates & Charges	150,802.83	153,000.00	-2,197.17	98.6%
Total Income	150,802.83	153,000.00	-2,197.17	98.6%
Expense				
Business Expenses				
Treasurer Fees	1,655.05	1,530.00	125.05	108.2%
Total Business Expenses	1,655.05	1,530.00	125.05	108.2%
Contract Services				
Attorney Fees & Charges	0.00	2,000.00	-2,000.00	0.0%
Non-recurring Contract Services	0.00	1,200.00	-1,200.00	0.0%
Recurring Contract Services	22,500.00	31,936.00	-9,436.00	70.5%
Total Contract Services	22,500.00	35,136.00	-12,636.00	64.0%
Election Expenses	0.00	3,670.00	-3,670.00	0.0%
Governing Expenses				
Per Diem	1,596.00	4,320.00	-2,724.00	36.9%
Total Governing Expenses	1,596.00	4,320.00	-2,724.00	36.9%
Lake Management				
Control	12,228.98	50,000.00	-37,771.02	24.5%
Permitting Fees	0.00	500.00	-500.00	0.0%
Testing and Monitoring	17,878.85	0.00	17,878.85	100.0%
Total Lake Management	30,107.83	50,500.00	-20,392.17	59.6%
Operations				
Postage, Mailing Service	15.85	0.00	15.85	100.0%
Printing and Copying	50.20	0.00	50.20	100.0%
Supplies	5.25	0.00	5.25	100.0%
Total Operations	71.30	0.00	71.30	100.0%
Other Types of Expenses				
Insurance	425.00	2,865.00	-2,440.00	14.8%
Interest Expense - General	3,429.47	0.00	3,429.47	100.0%
Other Expenses	0.00	64,640.00	-64,640.00	0.0%
Total Other Types of Expenses	3,854.47	67,505.00	-63,650.53	5.7%
Total Expense	59,784.65	162,661.00	-102,876.35	36.8%
Net Ordinary Income	91,018.18	-9,661.00	100,679.18	-942.1%
Other Income/Expense				
Other Income				
Interest Income	2,990.29	0.00	2,990.29	100.0%
Total Other Income	2,990.29	0.00	2,990.29	100.0%
Net Other Income	2,990.29	0.00	2,990.29	100.0%
Net Income	94,008.47	-9,661.00	103,669.47	-973.1%

**Black Lake Special District
Statement of Financial Position**

As of October 31, 2020

Cash Basis

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Thurston County Treasurer	337,337.15
Total Checking/Savings	<u>337,337.15</u>
Total Current Assets	<u>337,337.15</u>
TOTAL ASSETS	<u>337,337.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Current Portion of Loans	-28,261.78
Total Other Current Liabilities	<u>-28,261.78</u>
Total Current Liabilities	-28,261.78
Long Term Liabilities	
Commencement Bank Note	92,700.17
Total Long Term Liabilities	<u>92,700.17</u>
Total Liabilities	64,438.39
Equity	<u>272,898.76</u>
TOTAL LIABILITIES & EQUITY	<u>337,337.15</u>

Black Lake Special District
Statement of Financial Income and Expense

Cash Basis

October 2020

	<u>Oct 20</u>
Ordinary Income/Expense	
Income	
Rates & Charges	35,462.40
Total Income	35,462.40
Expense	
Contract Services	
Recurring Contract Services	5,000.00
Total Contract Services	5,000.00
Lake Management	
Control	7,589.19
Total Lake Management	7,589.19
Operations	
Postage, Mailing Service	0.50
Total Operations	0.50
Total Expense	12,589.69
Net Ordinary Income	22,872.71
Other Income/Expense	
Other Income	
Interest Income	195.95
Total Other Income	195.95
Net Other Income	195.95
Net Income	<u><u>23,068.66</u></u>