



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Regular Meeting
Monday, June 17, 2019 • 6:15 pm • 2102 Carriage Drive Bldg E• Olympia

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Communication

(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)

During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

5. Approval of Consent Agenda

Attachments:

May Meeting Minutes

June Work Session Minutes

May Financials

Warrant Requests

OrgSupport Invoice

Herrera Invoice 44512

6. Old Business

a. Treatment Options Update

7. Items from the Floor

8. Continued Public Communication

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)

9. Adjournment of Public Meeting

Next Meetings:

Work Session – July 1, 2019

Regular Meeting – July 15, 2019



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Regular Meeting
Monday, May 20, 2019 • 6:15 pm • 2102 Carriage Drive Bldg E• Olympia

1. Call to Order – **Vernon Bonfield called the meeting to order at 6:15 pm.**
2. Roll Call – **Vernon Bonfield called roll and established a quorum.**

Present:

- a. Brian Wilmovski
- b. Vernon Bonfield

3. Approval of Agenda – **It was moved, second, passed unanimously to approve the agenda.**
4. Public Communication – None.
5. Approval of Consent Agenda – **It was moved, second, passed unanimously to approve the Consent Agenda as presented.**

Attachments:

April Meeting Minutes

April Financials

Warrant Requests

OrgSupport Invoice #3189

OrgSupport Invoice #3230

Commissioner Q1 Wilmovsky Reimbursement

Commissioner Q1 Bonfield Reimbursement

Commissioner Q1 Stintzi Reimbursement

6. New Business
 - a. State Audit – WA State regularly audits all entities on a regular cycle and it is the year form BLSD. Chair Stintzi and the administrative team are working with auditors. Upon completion, the final report will be presented on the Consent Calendar and posted to the website.
7. Old Business
 - a. Treatment Options Update – Commissioner Wilmovski met with Thurston County assistant County Manager Robin Campbell and Water Resources Program Manager Tim Wilson to discuss the BLSD proposal to issue bonds. County staff will provide data and options to the Commissioners for apportionment. County staff are assuming the District will bring a proposal the Board of County Commissioners in late August.
 - b. Draft Kiosk Sign – Arrows must turn before the X's, the South X's should swap with the Northernmost arrow. Delete sentence with 'more than 700' and replace with, 'Funds are provided to the district by lakefront and lake access property owners.' 'Providing septic service reminders, algae treatment, monitoring...' 'Always travel counter-clockwise.' Add url. 'Lake is stocked with rainbow trout in the SPRING...' Delete the sentence beginning, 'In 2018, 40,000 catchable...' 'Freshwater invasive species in Washington STATE include...' Change, '...from Puget Sound THROUGH Capital Lake...' 'Invasive SPECIES from other states...' 'Eurasian



BLACK LAKE SPECIAL DISTRICT

milfoil was found in Black Lake and removed at considerable cost.’ Add ‘Boat Launch’ under Columbus Park. Add ‘YOU ARE HERE’ with arrow under WDFW Boat Launch.’ ‘Observe the speed limits AND DIRECTION OF TRAVEL.’ Remove all periods under Be Safe, Be Legal. Everywhere is should say PFD it says PDF. ‘Please be careful of submerged obstacels – many are unmarked’ ‘All vesselS must have a whistle or horn’. *OrgSupport will send the revised draft sign to Commissioners for review after the next round of edits.*

8. Items from the Floor

- a. Weed treatments – *OrgSupport will contact AquaTechnics to schedule early weed treatment and review the dates with interested lakefront properties based on permitted windows.*

9. Continued Public Communication

(If *needed* for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)

10. Adjournment of Public Meeting – **With no further business, Vernon Bonfield adjourned the meeting at 7:20 pm.**

Next Meetings:

Work Session – June 3, 2019
Regular Meeting – June 17, 2019



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Monday, June 3 • 6:15 pm • 2102 Carriage Drive, Bldg. E • Olympia

1. Call to Order – **Chair Stintzi called the meeting to order at 6:15 pm.**
2. Roll Call – **Chair Stintzi called roll and established a quorum.**
Present:
 - a. Lake Stintzi
 - b. Brian Wilmovski
 - c. Vernon Bonfield
3. Approval of Agenda – **It was moved, second, passed unanimously to approve the agenda as presented.**
4. Public Communication
 - a. Jeff Fancher, a district property owner, reported he has experienced greater water clarity and is highly supportive of future alum treatments.
5. Informational Materials – Commissioners reviewed the informational materials and requested the materials appear on the next regular meeting agenda for consideration and approval.
*Attachments: May Minutes
May Financials
Warrant Requests
OrgSupport Invoice
Herrera Invoice 44512*
6. Old Business
 - a. Treatment Options Update – County staff will provide data and options to the Special District Commissioners for apportionment. County staff are assuming the District will bring a proposal the Board of County Commissioners in late August.
 - b. Draft Kiosk Sign – Commissioners reviewed the draft kiosk sign. Discussion ensued about posting a sign at Columbus Park. *OrgSupport will contact Carrie Lerud about options for erecting a kiosk at the Columbus Park boat launch to further educate boaters about water quality on Black Lake.*
 - c. Nuisance Geese – Carrie Lerud (via telephone) reported on the successful outcomes of the USDA goose roundup. **It was moved, second, passed unanimously for BLS D to pay the USDA directly or reimburse Save Black Lake or Columbus Park (with proof of payment) for the cost of the USDA goose roundup up to \$2,500.** *Chair Stintzi will write a letter informing Ms. Lerud that BLS D will reimburse for the goose roundup and is interested in additional future roundups.*
7. Items from the Floor – None.
8. Continued Public Communication – None.
9. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 6:50 pm.**

Next Meetings:

Regular Session Meeting, June 17, 2019
Work Session Meeting, July 1, 2019

Black Lake Special District
Statement of Financial Position

Cash Basis

As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Thurston County Treasurer	305,219.19
Total Checking/Savings	<u>305,219.19</u>
Total Current Assets	<u>305,219.19</u>
TOTAL ASSETS	<u>305,219.19</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Current Portion of Loans	29,520.18
Total Other Current Liabilities	<u>29,520.18</u>
Total Current Liabilities	29,520.18
Long Term Liabilities	
Commencement Bank Note	92,700.17
Total Long Term Liabilities	<u>92,700.17</u>
Total Liabilities	122,220.35
Equity	
Unrestricted Net Assets	97,659.66
Net Income	85,339.18
Total Equity	<u>182,998.84</u>
TOTAL LIABILITIES & EQUITY	<u>305,219.19</u>

Black Lake Special District
Profit & Loss Budget vs. Actual
January through December 2019

Cash Basis

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Investments				
Interest-Savings, Short-term CD	1,483.02	1,925.00	-441.98	77.0%
Total Investments	1,483.02	1,925.00	-441.98	77.0%
Rates & Charges	106,585.56	163,520.00	-56,934.44	65.2%
Total Income	108,068.58	165,445.00	-57,376.42	65.3%
Expense				
Business Expenses				
Treasurer Fees	0.00	1,635.00	-1,635.00	0.0%
Total Business Expenses	0.00	1,635.00	-1,635.00	0.0%
Contract Services				
Attorney Fees & Charges	0.00	2,000.00	-2,000.00	0.0%
Non-recurring Contract Services	0.00	3,000.00	-3,000.00	0.0%
Recurring Contract Services	15,000.00	30,000.00	-15,000.00	50.0%
Total Contract Services	15,000.00	35,000.00	-20,000.00	42.9%
Governing Expenses				
Per Diem	3,192.00	7,000.00	-3,808.00	45.6%
Total Governing Expenses	3,192.00	7,000.00	-3,808.00	45.6%
Lake Management				
Control	0.00	45,000.00	-45,000.00	0.0%
Permitting Fees	0.00	500.00	-500.00	0.0%
Total Lake Management	0.00	45,500.00	-45,500.00	0.0%
Operations				
Postage, Mailing Service	8.95	550.00	-541.05	1.6%
Printing and Copying	586.89	2,090.00	-1,503.11	28.1%
Supplies	8.04	50.00	-41.96	16.1%
Technology & Online Services	1,209.71	400.00	809.71	302.4%
Total Operations	1,813.59	3,090.00	-1,276.41	58.7%
Other Types of Expenses				
Insurance	0.00	2,809.00	-2,809.00	0.0%
Interest Expense - General	3,429.47			
Other Expenses	0.00	0.00	0.00	0.0%
Total Other Types of Expenses	3,429.47	2,809.00	620.47	122.1%
Total Expense	23,435.06	95,034.00	-71,598.94	24.7%
Net Ordinary Income	84,633.52	70,411.00	14,222.52	120.2%
Other Income/Expense				
Other Income				
Interest Income	705.66			
Total Other Income	705.66			
Net Other Income	705.66	0.00	705.66	100.0%
Net Income	85,339.18	70,411.00	14,928.18	121.2%

**Black Lake Special District
Statement of Income and Expense**

Cash Basis

May 2019

	<u>May 19</u>
Ordinary Income/Expense	
Income	
Rates & Charges	19,955.99
Total Income	19,955.99
Expense	
Contract Services	
Recurring Contract Services	5,000.00
Total Contract Services	5,000.00
Governing Expenses	
Per Diem	1,482.00
Total Governing Expenses	1,482.00
Operations	
Printing and Copying	544.79
Technology & Online Services	1,209.71
Total Operations	1,754.50
Other Types of Expenses	
Interest Expense - General	3,429.47
Total Other Types of Expenses	3,429.47
Total Expense	11,665.97
Net Ordinary Income	8,290.02
Other Income/Expense	
Other Income	
Interest Income	705.66
Total Other Income	705.66
Net Other Income	705.66
Net Income	<u><u>8,995.68</u></u>



May 28, 2019
 Invoice No: 44512

Lake Stintzi
 Black Lake Special District
 120 State Avenue NE, #303
 Olympia, WA 98501

Project 15-06161-001 Black Lake Watershed Pollutant Source Screening
 Email invoices to: Lake Stintzi: lake@blacklakespecialdistrict.org

Professional Services from March 30, 2019 to April 26, 2019

Task 001 Sampling and Analysis

Professional Personnel

	Hours	Rate	Amount	
Scientist VI				
Zisette, Rob	3.50	247.87	867.55	
Scientist III				
Blaud, Brianna	6.50	131.58	855.27	
GIS Analyst II				
Geigel, Joseph	3.75	106.26	398.48	
Totals	13.75		2,121.30	
Total Labor				2,121.30

Reimbursable Expenses

Mileage Employee Vehicle				
4/15/2019 Blaud, Brianna Baseflow sampling			50.34	
Total Reimbursables			50.34	50.34

Other Expenses

Flow Meter				
		1.0 day @ 25.00	25.00	
Total Other Expenses			25.00	25.00

Task Total \$2,196.64

Task 003 Project Management



Professional Personnel

	Hours	Rate	Amount	
Accounting Administrator III Saavedra, Robin	1.00	115.58	115.58	
Accounting Administrator II Maloof, Charlie	.25	103.89	25.97	
Totals	1.25		141.55	
Total Labor				141.55
			Task Total	\$141.55
			Total Due this Invoice	\$2,338.19

	Current	Prior	Total
Billed to Date	2,338.19	1,667.16	4,005.35

Outstanding Invoices

Number	Date	Balance
44299	4/24/2019	1,667.16
Total		1,667.16

Total Compensation 19,622.00

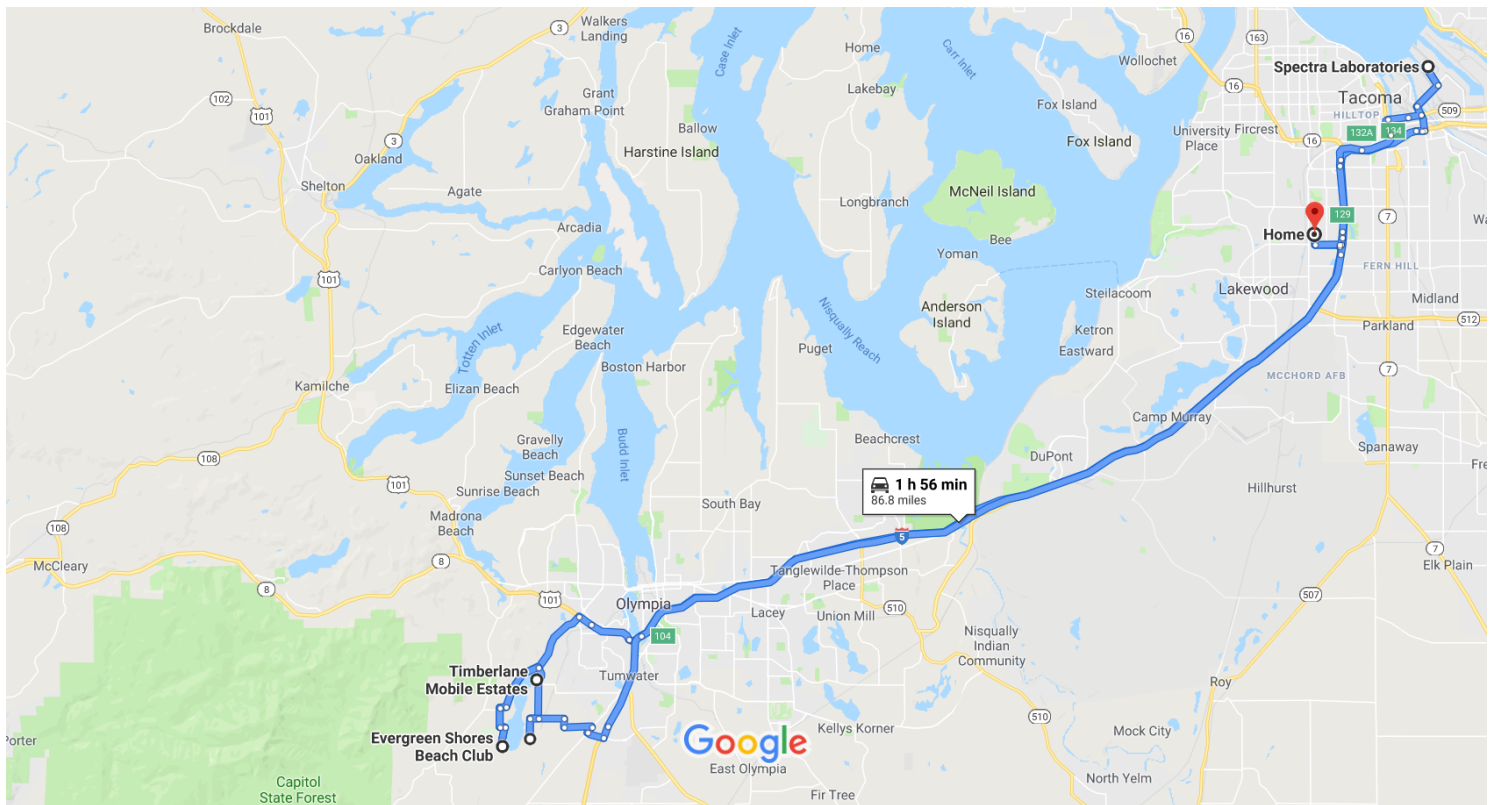




6822 S Lawrence St to 6822 S Lawrence St

Drive 86.8 miles, 1 h 56 min

Black Lake Baseflow Sampling



Map data ©2019 Google 2 mi

6822 S Lawrence St


Tacoma, WA 98409


Get on I-5 S from S 74th St

- 4 min (1.4 mi)
- ↑ 1. Head south on S Lawrence St toward S 70th St
- 0.3 mi
- ↶ 2. Turn left at the 3rd cross street onto S 74th St
- 0.7 mi
- ↷ 3. Turn right onto Tacoma Mall Blvd
- 256 ft
- ⤴ 4. Turn left to merge onto I-5 S toward Olympia
- 0.3 mi

Follow I-5 S to Black Lake Blvd SW in Olympia. Take the Black Lake Blvd exit from US-101 N

- 26 min (26.8 mi)
- ⤴ 5. Merge onto I-5 S
- 24.6 mi
- ↶ 6. Use the right 2 lanes to take exit 104 for US-101 N
- 0.4 mi


-  7. Continue onto US-101 N


 1.3 mi
-  8. Use the right 2 lanes to take the Black Lake Blvd exit


 0.4 mi


Continue on Black Lake Blvd SW. Drive to Cattail Ln SW


10 min (5.0 mi)


-  9. Use any lane to turn slightly left onto Black Lake Blvd SW

 3.6 mi
-  10. Continue onto 62nd Ave SW

 0.2 mi
-  11. Turn left onto Nels St SW

 0.6 mi
-  12. Turn left onto 69th Ave SW

 0.1 mi
-  13. Continue onto Lakeside St SW

 0.4 mi
-  14. Turn left onto Cattail Ln SW

 0.1 mi


41 min (33.2 mi)


Evergreen Shores Beach Club


7540 Lakeside St SW, Olympia, WA 98512


Take Lakeside St SW and Nels St SW to 62nd Ave SW

3 min (1.2 mi)

-  15. Head north on Cattail Ln SW toward Lakeside St SW

 0.1 mi
-  16. Turn right onto Lakeside St SW


 0.4 mi
-  17. Continue straight onto 69th Ave SW


 0.1 mi
-  18. Turn right onto Nels St SW

 0.6 mi


Drive along Black Lake Blvd SW

4 min (2.2 mi)






-  19. Turn right onto 62nd Ave SW

 0.2 mi
-  20. Continue onto Black Lake Blvd SW

 1.6 mi

-  21. Turn right onto Black Lake Belmore Rd SW
0.4 mi








Drive to your destination

- 33 s (427 ft)
-  22. Turn right
 Restricted usage road
161 ft
-  23. Turn left
 Restricted usage road
 Destination will be on the right
266 ft

8 min (3.5 mi)

Timberlane Mobile Estates

4707 Black Lk Belmore Rd SW 62, Olympia, WA 98512



-  24. Head southwest
 Restricted usage road
105 ft
-  25. Turn left toward Black Lake Belmore Rd SW
 Restricted usage road
397 ft
-  26. Turn right onto Black Lake Belmore Rd SW
1.1 mi
-  27. Turn right onto 66th Ave SW
0.2 mi
-  28. 66th Ave SW turns slightly left and becomes Fairview Rd SW
0.6 mi


4 min (2.0 mi)


77th Ave SW & Fairview Rd SW


Washington 98512


Get on I-5 N in Tumwater from Fairview Rd SW, 66th Ave SW, 70th Ave SW and Tumwater Blvd SW


- 8 min (3.8 mi)
-  29. Head north on Fairview Rd SW
0.6 mi
-  30. Continue onto 66th Ave SW
1.0 mi


-  31. Turn right onto Kirsop Rd SW

 0.3 mi
-  32. Turn left onto 70th Ave SW

 0.8 mi
-  33. Turn right toward Littlerock Rd SW


 141 ft
-  34. Turn right onto Littlerock Rd SW



 0.2 mi
-  35. At the traffic circle, take the 2nd exit onto Tumwater Blvd SW

 0.5 mi
-  36. Turn left onto the Interstate 5 N ramp to Seattle

 0.4 mi

Follow I-5 N to E 28th St in Tacoma. Take exit 134 from I-5 N


- 32 min (33.0 mi)
-  37. Merge onto I-5 N


 32.8 mi
-  38. Take exit 134 toward Portland Ave



Parts of this road may be closed at certain times or days


 0.2 mi



Follow Portland Ave E, Lincoln Ave and Thorne Rd to Ross Way

- 7 min (2.4 mi)
-  39. Merge onto E 28th St

 354 ft
-  40. Turn left onto Portland Ave E

 0.8 mi
-  41. Turn right onto Lincoln Ave

 0.9 mi
-  42. Turn left onto Thorne Rd

 0.6 mi
-  43. Turn right onto Ross Way
 Destination will be on the left






 358 ft

47 min (39.2 mi)











Spectra Laboratories

2221 Ross Way, Tacoma, WA 98421

Get on WA-509 S from Thorne Rd and Lincoln Ave



-  44. Head southwest on Ross Way toward ^{6 min (2.2 mi)} **inorne ka**
 _____ 358 ft
-  45. Turn left onto Thorne Rd
 _____ 0.6 mi
-  46. Turn right onto Lincoln Ave
 _____ 0.9 mi
-  47. Turn left onto Portland Ave E
 _____ 0.3 mi
-  48. Turn right to merge onto WA-509 S toward City Center
 _____ 0.4 mi



Continue on WA-509 S. Take Exit 132A and I-5 S to S 72nd St/S 74th St. Take exit 129 from I-5 S

- _____ 7 min (5.6 mi)
-  49. Merge onto WA-509 S
 _____ 0.6 mi
-  50. Use the left 2 lanes to merge onto I-705 S toward WA-7/I-5/Seattle-Portland
 _____ 0.5 mi
-  51. Use the left 2 lanes to take the Interstate 5 S exit toward Portland
 _____ 1.1 mi
-  52. Keep left at the fork to continue on Exit 132A, follow signs for S 38th St/Tacoma Mall
 _____ 0.9 mi
-  53. Keep left, follow signs for I-5 S/Portland
 May be closed at certain times or days
 _____ 0.2 mi
-  54. Keep left and merge onto I-5 S

 Parts of this road may be closed at certain times or days
 _____ 1.9 mi
-  55. Use the right lane to take exit 129 for South 72 Street toward South 84 Street
 _____ 0.2 mi
-  56. Keep right at the fork, follow signs for S 74 St W
 _____ 0.2 mi

Continue on S 74th St. Drive to S Lawrence St

_____ 3 min (1.1 mi)

-  57. Use any lane to turn right onto S 72nd St/S 74th St
 Continue to follow S 74th St

 0.8 mi
-  58. Turn right onto S Lawrence St
 Destination will be on the left

 0.3 mi

17 min (8.9 mi)

6822 S Lawrence St

Tacoma, WA 98409

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Black Lake Project Progress Report for Herrera Environmental Consultants

Herrera Environmental Consultants

Progress Report: Black Lake Watershed Pollutant Screening

Invoice Period: March 30 through April 26, 2019

Task	Project Budget	Previously Invoiced	Amount this Period	Billed to Date	Budget Remaining	Percent Spent	Percent Complete	Work Performed
1-Sampling	\$8,684	\$1,667.16	\$2,196.64	\$3,863.80	\$4,820.20	44%	45%	Collected base flow samples (Event 1) on 4/15/19; prepared station map and site descriptions
2-Reporting	\$9,220	\$0.00	\$0.00	\$0.00	\$9,220.00	0%	0%	None
3-Management	\$1,718	\$0.00	\$141.55	\$141.55	\$1,576.45	8%	10%	Prepared invoice and progress report
Total	\$19,622	\$1,667.16	\$2,338.19	\$4,005.35	\$15,616.65	20%	20%	

Planned future work: Conduct storm flow sampling (Event 2) on May 14, 2019 and receive lab data for Events 1 and 2.



Thurston County Treasurer
May 2019 Statement
Black Lake DD #12
Fund 6354 - DD #12 BLACK LAKE

Cash Activity

Date	Description	Amount	Notes
05/01/2019	Beginning Cash Balance	\$325,114.49	
	Receipts/Deposits/Refunds:		
05/31/2019	Tax & Assessment Receipts	19,955.99	
05/31/2019	Interest Paid	705.66	
	Total Deposits	\$20,661.65	
	Warrant Issues & Voids/Fees/ACH/Wires:		
05/10/2019	Debt Payment	(32,320.45)	
05/22/2019	Issued Warrants	(8,236.50)	
	Total Warrants and Electronic Disbursements	(\$40,556.95)	
05/31/2019	Ending Cash Balance	\$305,219.19	

Warrant Activity

05/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	8,236.50
	Total Warrants Redeemed	(3,719.21)
	Total Warrants Voided	-
05/31/2019	Ending Warrants Outstanding	\$4,517.29

Investment Activity

05/01/2019	Beginning Interest Receivable	\$1,047.29
	Interest Earned	515.91
	Cash Paid	(705.66)
05/31/2019	Ending Interest Receivable	\$857.54

TCIP Yield (used to calculate interest earnings)	2.02%
LGIP Yield (budget benchmark)	2.37%



**Thurston County Treasurer
Outstanding Warrants
As of 5/31/2019**

DD #12 BLACK LAKE

Fund	Payee	Warrant No.	Issue Date	Amount
6354	OrgSupport	1507936	05/22/2019	3,035.29
6354	Lake Stinzi	1507938	05/22/2019	570.00
6354	Vernon Bonfield	1507939	05/22/2019	342.00
6354	Brian Wilmovsky	1507940	05/22/2019	570.00
			Fund Total:	\$4,517.29