



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Special Meeting
Monday, March 9, 2026 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512

Attendance via Zoom audio is preferred. Contact info@blacklakespecialdistrict for instructions.

Participants from the public will be muted by the Zoom host. Participants will be unmuted during the agenda item titled “Public Communication”.

AGENDA:

1. Call to Order
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. February 23, 2026 Minutes
 - b. February 26, 2026 Minutes
 - c. March 4, 2026 Minutes
5. New Business
 - a. RFP Evaluation, Scoring, Apparent Successful Winner
 - b. Herbicide Treatment proposal for 2026
6. Items from the Floor
7. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
8. Adjournment of Public Meeting

Next Meeting: March 16th, 2026



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, February 23, 2026 • 6:15 pm

ACTION ITEMS:

- Lake will speak with NW Aquatic for a quote repeating the herbicide treatment timing from last year.
- Board will review proposals individually and score.

MINUTES:

1. Call to Order – **Chair Stintzi called the meeting to order at 6:16 pm.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
3. Approval of Agenda – **It was moved, seconded, and unanimously passed to approve the agenda as presented.**
4. Approval of Consent Agenda – **It was moved, seconded, and unanimously passed to approve the consent agenda as presented.**
5.
 - a. January 20, 2026 Minutes
 - b. Financials
 - c. Payment Transmittal and Invoices

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2305.50
Invoice #2	\$5578.13
Invoice #3	\$2500.00
Compensation Request – Lake	\$805.00
Compensation Request – Cory	\$2415.00
6. Old Business
 - a. Adoption of 2026 Budget – **It was moved, seconded and unanimously approved to adopt the 2026 budget, subject to amendments.**
 - i. Beginning year balance modified to agree with “Financial Position Previous Year Comparison” document.
 - ii. Reorganized items into groups: Income, Expenses – Administration, Expenses – Lake Management.
 - iii. Bond Guaranty Fund item deleted since no further activity after reaching required \$100k balance.
7. New Business
 - a. Herbicide contractor needed.
 - i. IAVMP contractor could provide assistance.
 - ii. Consideration to apply for change in herbicide timing window from 7/15-10/15 to 6/1-10/15.



BLACK LAKE SPECIAL DISTRICT

- iii. Earlier treatments may be more effective and use less chemicals. Lake's research found that it was best to apply herbicides in the spring and not late summer, however Fish and Wildlife use a "timing window" which doesn't allow applications of herbicides until July 15th to avoid any interruption to the reproductive cycles of native animals. There may be a way to ask for an exemption.
 - iv. Application process is at least 90 days and requires notices to shoreline owners, ads in newspaper, involvement with Ecology and WDFW.
 - v. More treatment applicators may be available with an earlier window.
- b. Review of IAVMP Proposals
 - i. Kirk doesn't feel public meetings are the place for discussion of the proposals just yet.
 - ii. The first step will be individual reviewing and scoring, and then schedule another meeting, in person, to collaborate. There are two weeks before the vendor that is chosen needs to be notified.
8. Items from the Floor – No items
 9. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
 - a. None.
 10. Adjournment of Public Meeting – **With no further business, Chair Lake Stintzi adjourned the meeting at 6:59 pm.**

Next Meeting: March 16, 2026



BLACK LAKE SPECIAL DISTRICT

**Black Lake Special District Meeting
Wednesday, March 4, 2026 • 6:15 pm**

ACTION ITEMS:

- *Kirk will create a PDF with the main scoring sheet for the public.*

MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:15 pm.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi - Present
 - ii. Kirk Vanlandeghen - Present
 - iii. Cory Freeborn - Present
3. Approval of Agenda - **It was moved, seconded and unanimously accepted to approve the agenda.**
4. New Business
 - a. RFP Evaluation and Scoring – Each board member independently scored the three proposals submitted for the project, and the board compared results. References for the vendors have not yet been contacted.
 - i. Lake Stintzi reported scoring Herrera higher based on their experience and approach, noting there may be some bias because Herrera has worked on Black Lake in the past. Lake also noted that Aquatechnix did not provide a total project cost in their proposal.
 - ii. Kirk Vanlandeghen explained that he gave Aquatechnix higher points for their use of technology. Kirk also noted that Aquatic Insight indicated they would prepare an RFP for treatment services.
 - iii. Cory Freeborn commented that it was encouraging to see several quality vendors operating in the area and emphasized the importance of acknowledging the effort each vendor put into their proposals.
 - b. The board reviewed the initial point totals excluding cost considerations. Aquatechnix received 51.3 points, Aquatic Insight received 64.3 points, and Herrera received 61 points.
 - c. Cory made a motion to narrow the selection to Herrera and Aquatic Insight. Kirk questioned whether cost should be incorporated into the scoring, noting it could change the rankings. Kirk amended the motion to narrow discussion to Aquatic Insight and Herrera without considering cost. Cory then suggested tabling the motion to allow for further discussion regarding cost considerations. After reviewing the scoring with cost included, Aquatic Insight remained in the lead.
 - d. **Lake Stintzi moved to use the raw scores, excluding referral points, as the criteria for selecting the winning proposal. Cory Freeborn seconded the motion, and the motion was unanimously approved.**
5. Items from the Floor – No items from the floor.
6. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
 - a. No public communication.
7. Adjournment of Public Meeting – **Chair Lake Stintzi adjourned the meeting at 7:07 pm.**

Next Meeting: March 9th, 2026

BLACK LAKE SPECIAL DISTRICT

2026 IAVMP

PROPOSAL EVALUATION AND SCORING

3/4/2026

COMBINED SCORING - SUMMARY

COMMISSIONER	FIRM		
	AQUATECHNEX	AQUATIC INSIGHT	HERRERA
LAKE STINTZI	55	57	64
CORY FREEBORN	74	72	66
KIRK VAN LANDEGHEN	55	64	53
TOTAL POINTS	61.3	64.3	61.0

COMBINED SCORING - CRITERIA AVERAGING - AQUATECHNEX

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	19	17	12	16.0
Past Performance	15	7	6	4	5.7
Key Personnel	25	8	23	16	15.7
Approach	30	11	18	13	14.0
Cost	10	10	10	10	10.0
TOTAL POINTS					61.3

COMBINED SCORING - CRITERIA AVERAGING - AQUATIC INSIGHT

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	16	19	17	17.3
Past Performance	15	7	6	7	6.7
Key Personnel	25	11	22	18	17.0
Approach	30	23	25	22	23.3
Cost	10	0	0	0	0.0
TOTAL POINTS					64.3

COMBINED SCORING - CRITERIA AVERAGING - HERRERA

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	20	17	13	16.7
Past Performance	15	7	7	5	6.3
Key Personnel	25	16	21	17	18.0
Approach	30	21	21	18	20.0
Cost	10	0	0	0	0.0
TOTAL POINTS					61.0

Northwest Aquatic Management, LLC
 2825 Milton Way, #1750
 Milton, WA 98354
 +13608902854
 info@nwaqua.com



Estimate

ADDRESS

Black Lake Special District
 Attn: Lake Stinzi
 2637 12th Ct SW
 Olympia, WA 98502
 United States

ESTIMATE # 1754 REV1
 DATE 03/04/2026
 EXPIRATION DATE 04/20/2026

ACTIVITY	QTY	RATE	AMOUNT
Annual / Yearly Permit Fee Annual / Yearly Permit Fee paid to Washington State Department of Ecology. This fee keeps the permit active. Renews July 1st - ASSUMING BLS D PAYS THIS OUT OF THEIR OFFICE	0	625.00	0.00
Project Administration - Pre - Treatment Administrative work before the treatment has occurred, including required Business / Residential Notice, 10-42 days prior to treatment per Department of Ecology - IN CONJUNCTION WITH BLS D	6	135.00	810.00
Pre-Treatment Survey Survey performed before treatment to confirm vegetation and areas for treatment - DATE REQUESTED	1	950.00	950.00
Mobilization - Treatment Mobilizing to get to and from the treatment area - Per Mile	1	165.62	165.62
Labor, Crew, and Equipment - Shoreline Notifications Cost incurred to produce and set the Shoreline Notifications on the days of treatment	1	836.25	836.25
Herbicide Application Acquiring and the application of herbicide for treatment of SUBMERGED VEGETATION - Per Acre -Late July/Early August - Diquat/Aquathol/Flumigard - Contact	18	420.00	7,560.00
Herbicide Application Acquiring and the application of herbicide for treatment of LILY PADS - Per Acre	5	395.00	1,975.00
Project Administration - Post - Treatment Administrative work after the treatment has occurred	3	135.00	405.00
Post-Treatment Survey Survey to observe the results of the Herbicide Applications throughout the year - IF REQUESTED/REQUIRED	0	400.00	0.00

A small transaction fee MAY BE applied to Credit/Debit Card Transactions.

ACTIVITY	QTY	RATE	AMOUNT
Annual Report	0	162.50	0.00
Electronic Annual Report - Per Hour - IF REQUESTED/REQUIRED			

Thank you for choosing Northwest Aquatic Management for your Vegetation Management needs.

SUBTOTAL	12,701.87
TAX (0)	0.00
TOTAL	\$12,701.87

Accepted By

Accepted Date