



BLACK LAKE SPECIAL DISTRICT

**Black Lake Special District Meeting
Thursday, February 26, 2026 • 6:15 pm**

MINUTES:

1. Call to Order – **Chair Stintzi called the meeting to order at 6:21PM.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
3. New Business
 - a. RFP Evaluation and Scoring Proposal Criteria Review
 - i. Qualifications and experience – Business items, interprets overall.
 - The Board discussed the evaluation criteria for scoring proposals received for the 2026 herbicide treatment project. Commissioners reviewed the draft scoring spreadsheet and discussed how the criteria should be weighted and applied.
 - ii. Key Personnel – Dives into the individuals.
 - iii. Key discussion points included:
 - Clarifying the distinction between company qualifications and experience versus evaluation of key personnel.
 - Removing a duplicated line item related to team member experience so that personnel qualifications would be evaluated in a single section.
 - Increasing the weight assigned to recent experience within the last five years.
 - Adjusting the scoring for herbicide application experience.
 - Redistributing points that were removed from the duplicated category to maintain the total scoring scale.
 - iv. The Board confirmed that proposal scoring would total 100 possible points and that each commissioner would independently review and score the proposals before further discussion.
 - v. Commissioners emphasized the importance of differentiating proposals during scoring rather than assigning identical scores across categories, so that meaningful comparison could occur during final evaluation.
4. Items from the Floor – None.
5. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
6. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 8:00 PM.**

Next Meeting: March 4th, 2026