



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, February 23, 2026 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512

Attendance via Zoom audio is preferred. Contact info@blacklakespecialdistrict.org for instructions.

Participants from the public will be muted by the Zoom host. Participants will be unmuted during the agenda item titled “Public Communication”.

AGENDA:

- 1. Call to Order
- 2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
- 3. Approval of Agenda
- 4. Approval of Consent Agenda
 - a. January 20, 2026 Minutes
 - b. Financials
 - c. Payment Transmittal and Invoices

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2305.50
Invoice #2	\$5578.13
Invoice #3	\$2500.00
Compensation Request – Lake	\$805.00
Compensation Request – Cory	\$2415.00

- 5. Old Business
 - a. Adoption of 2026 Budget
 - i. Beginning year balance modified to agree with “Financial Position Previous Year Comparison” document.
 - ii. Reorganized items into groups: Income, Expenses – Administration, Expenses – Lake Management.
 - iii. Bond Guaranty Fund item deleted since no further activity after reaching required \$100k balance.
- 6. New Business
 - a. Herbicide contractor needed.
 - i. IAVMP contractor could provide assistance.
 - ii. Consideration to apply for change in herbicide timing window from 7/15-10/15 to 6/1-10/15
 - iii. Earlier treatments may be more effective and use less chemicals
 - iv. Application process is at least 90 days and requires notices to shoreline owners, ads in newspaper, involvement with Ecology and WDFW
 - v. More treatment applicators may be available with an earlier window
 - b. RFP Evaluation and Scoring Proposal
 - c. Review of IAVMP Proposals



BLACK LAKE SPECIAL DISTRICT

7. Items from the Floor
8. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
9. Adjournment of Public Meeting

Next Meeting: March 16, 2026



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting Tuesday, January 20, 2026 • 6:15 pm

MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:15 PM.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
3. Approval of Agenda – **It was moved by Cory, seconded by Kirk, and was unanimously passed to approve the agenda as presented.**
4. Approval of Consent Agenda – **It was moved by Cory, seconded by Kirk, and was unanimously passed to approve the consent agenda as amended.**
 - a. December 10, 2025 Minutes – Minutes have been updated and will be redistributed.
 - b. December 15, 2025 Minutes
 - c. Financials – Invoice #1-2 are approved. Invoice #3 is NOT approved; Lake would like to contact the company to verify charges.
 - d. Payment Transmittal and Invoices

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2500.00 – Approved
Invoice #2	\$2500.00 – Approved
Invoice #3	\$2305.50 – Not approved

5. Old Business
 - a. The board discussed progress on board member submissions for compensation and expense reimbursement. Cory is nearly finished, and Kirk will complete his by the end of the week. Lake authorized Kirk to apply for the \$161 per day attended at the recent conference. Cory requested OrgSupport confirm the last date he submitted his report.
6. New Business
 - a. Review of RFP Questions due from vendors on 1/16/2026 – No questions have been submitted.
 - b. Budget for 2026 and resolution for adoption – Item #3 – The board reviewed the 2026 budget and related resolution (Item #3). It was noted that inflation was not built into the three-year forecast. The board discussed various components of the budget, including the BLSD Guarantee Fund and the year’s starting balance. Lake will revise the draft budget with clearer explanations regarding the starting balance and circulate the update to the board. Approval was postponed until the next meeting.
 - c. Request withdrawal of \$40,000 from Treasurer and deposit at OlyFed – **It was moved by Lake, seconded by Kirk, and was unanimously approved to withdraw \$40,000 from the Treasurer and deposit the funds at OlyFed.**
7. Items from the Floor
 - a. RFPs are due by February 18, 2026, and the board’s next meeting is scheduled for February 16. A special meeting may be called after the RFP due date to review submissions. No RFPs should be released to the



BLACK LAKE SPECIAL DISTRICT

board until after the deadline. Kirk suggested that the rating criteria for evaluating RFPs be finalized in advance of the due date.

8. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.
 - a. Vernon Bonfield
9. Adjournment of Public Meeting – **With no further business, Chair Lake Stintzi adjourned the meeting at 7:14 PM.**

Next Meeting: February 16, 2026



DAILY JOURNAL OF COMMERCE

83 Columbia St #200, Seattle, WA 98104
206-622-8272 fax 206-622-8416

Federal I.D. #91-0193790

ADVERTISING INVOICE/STATEMENT

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME		
	12/01/25 - 12/31/25		BLACK LAKE SPECIAL DISTRICT		
23	TOTAL AMOUNT DUE	24	INVOICE NO.	3	TERMS OF PAYMENT
	2,305.50				Net 30
21	CURRENT NET AMOUNT DUE	22	30 DAYS	60 DAYS	90 DAYS
	0.00		2,305.50	0.00	0.00

8				BILLED ACCOUNT NAME AND ADDRESS		4	PAGE#	5	BILLING DATE
BLACK LAKE SPECIAL DISTRICT 120 STATE AVE NE OLYMPIA WA 98501						1			12/31/25
						6	BILLED ACCOUNT NUMBER		
						64317			
						7	NOTES		
						STATEMENT			

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

10	DATE	11	INV# / REF#	12 13 14	DESCRIPTION-OTHER COMMENTS/CHARGES	15	SAU SIZE	17	TIMES RUN	19	GROSS AMOUNT	20	NET AMOUNT
						16	BILLED UNITS	18	RATE				
	11/07		3414794		CN:AQUATIC VEG MANAGEMENT						2,305.50		2,305.50

INVOICE & STATEMENT OF ACCOUNT AGING OF PAST DUE AMOUNTS

21	CURRENT NET AMOUNT DUE	22	30 DAYS	60 DAYS	OVER 90 DAYS	*UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	0.00		2,305.50	0.00	0.00			2,305.50

Seattle Daily Journal of Commerce
83 Columbia St #200, Seattle, WA 98104

***UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE**

25				ADVERTISER INFORMATION			
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	12/01/25 - 12/31/25		64317				BLACK LAKE SPECIAL DISTRICT



BLACK LAKE SPECIAL DISTRICT

120 STATE AVENUE NE, #303
OLYMPIA, WA 98501
INFO@BLACKLAKESPECIALDISTRICT.ORG

OLYMPIA FEDERAL SAVINGS

421 CAPITOL WAY S
OLYMPIA, WA 98501
1-7082/3251

6**1014**

DATE

12/31/2025

**PAY TO THE
ORDER OF**

Daily Journal of Commerce

\$

**2,305.50

Two Thousand Three Hundred Five and 50/100*****

DOLLARS

Daily Journal of Commerce
83 Columbia St #200
Seattle, WA 98104

MEMO

Billed Acct #64317

⑈001014⑈ ⑆325170822⑆ 0120202783⑈



BLACK LAKE SPECIAL DISTRICT

120 STATE AVENUE NE, #303
OLYMPIA, WA 98501
INFO@BLACKLAKESPECIALDISTRICT.ORG

OLYMPIA FEDERAL SAVINGS

421 CAPITOL WAY S
OLYMPIA, WA 98501
1-7082/3251

71016

DATE 1/23/2026

**PAY TO THE
ORDER OF**

Kirk Vanlandeghen

\$ **5,578.13

Five Thousand Five Hundred Seventy-Eight and 13/100***** DOLLARS

4701 SW Admiral Way, #19,
Seattle, WA 98116

MEMO

Reimbursement

⑈001016⑈ ⑆325170822⑆ 0120202783⑈



BLACK LAKE SPECIAL DISTRICT

120 STATE AVENUE NE, #303
OLYMPIA, WA 98501
INFO@BLACKLAKESPECIALDISTRICT.ORG

OLYMPIA FEDERAL SAVINGS

421 CAPITOL WAY S
OLYMPIA, WA 98501
1-7082/3251

8 **1015**

DATE 3/1/2026

PAY TO THE
ORDER OF

OrgSupport

\$ **2,500.00

Two Thousand Five Hundred and 00/100***** DOLLARS

OrgSupport
Craig Ottavelli
120 State Ave NE #303
Olympia, WA 98501

MEMO

Invoice 5833

⑈001015⑈ ⑆325170822⑆ 0120202783⑈

THIS CHECK IS NOT VALID UNTIL A GOLDEN PAPER SEALING ON THE FRONT AND BACK OF THIS CHECK
THIS CHECK CONTAINS SECURITIZATION WATERMARKS. SEE BELOW FOR ADDITIONAL SECURITY FEATURES.

ENDORSE HERE

X

6

CHECK HERE AFTER MOBILE OR REMOTE DEPOSIT DATE _____

ASSIST: OF THE SECURE DOCUMENT SEAL IN THE ENDORSEMENT AREA ABOVE INDICATES THAT THIS CHECK IS
FABRICATED THIS SEAL IS PRINTED WITH THERMOCHROMIC INK THAT WILL FADE WHEN RUBBED

DO NOT WRITE, STAMP, OR SIGN BELOW - RESERVED FOR FINANCIAL INSTITUTION USE

TO VIEW WATERMARKS,
HOLD AT AN ANGLE OR
UNDER BLACKLIGHT

**THIS CHECK CONTAINS THE SECURITY FEATURES LISTED BELOW
AND EXCEED INDUSTRY STANDARDS**

- 1. Microprint** - The border on the face of this check and surrounding the endorsement area on the back of this check has lines that are formed by words printed as microprint that appear as a solid line or pattern.
- 2. Watermarks** - The back of this check has "Secure Document" watermarks which may be seen by holding the check at an angle.
- 3. Warning Band** - The Warning Band is a thick band across the top of this check with a printed message regarding its security features.
- 4. ThermoChromic Secure Document Seal** - This check has a secure document seal in the endorsement area that is printed with thermoChromic ink which will fade when rubbed.
- 5. Diagonal Dimensional Backer** - The back of this check has a pattern of diagonal lines. This is intended to deter counterfeiters in altering the check by using a cut and paste method.


OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
3/1/2026	5833

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
		Total	\$2,500.00

Black Lake Special District
Statement of Income and Expense
January 2026

Cash Basis

	Jan 26
Ordinary Income/Expense	
Income	
Rates & Charges	30.64
Total Income	30.64
Gross Profit	30.64
Expense	
Contract Services	
Non-recurring Contract Services	4,508.00
Recurring Contract Services	2,500.00
Total Contract Services	7,008.00
Other Types of Expenses	
Other Expenses	1,070.13
Total Other Types of Expenses	1,070.13
Total Expense	8,078.13
Net Ordinary Income	-8,047.49
Other Income/Expense	
Other Income	
Interest Income	970.65
Total Other Income	970.65
Net Other Income	970.65
Net Income	-7,076.84

Black Lake Special District
Financial Position Prev Year Comparison
As of January 31, 2026

Cash Basis

	Jan 31, 26	Jan 31, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Black Lake Guarantee #6355	100,000.00	80,000.00	20,000.00	25.0%
OlyFed Checking	1,092.93	13,795.75	-12,702.82	-92.1%
Thurston County Treasurer	237,183.91	182,509.06	54,674.85	30.0%
Total Checking/Savings	338,276.84	276,304.81	61,972.03	22.4%
Total Current Assets	338,276.84	276,304.81	61,972.03	22.4%
TOTAL ASSETS	338,276.84	276,304.81	61,972.03	22.4%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Current Portion of Loans	56,506.37	27,414.20	29,092.17	106.1%
Total Other Current Liabilities	56,506.37	27,414.20	29,092.17	106.1%
Total Current Liabilities	56,506.37	27,414.20	29,092.17	106.1%
Long Term Liabilities				
Kitsap Bank Loan	1,067,964.03	1,152,432.88	-84,468.85	-7.3%
Total Long Term Liabilities	1,067,964.03	1,152,432.88	-84,468.85	-7.3%
Total Liabilities	1,124,470.40	1,179,847.08	-55,376.68	-4.7%
Equity				
Unrestricted Net Assets	-779,116.72	-902,522.49	123,405.77	13.7%
Net Income	-7,076.84	-1,019.78	-6,057.06	-594.0%
Total Equity	-786,193.56	-903,542.27	117,348.71	13.0%
TOTAL LIABILITIES & EQUITY	338,276.84	276,304.81	61,972.03	22.4%

January 31, 2026

Black Lake Special District (BLSD)
120 State Avenue NE, #303
Olympia, WA 98501

Dear Sirs/Madams:

Compensation For Board Meetings

Please approve payment to me of \$805 for attendance at 5 meetings from 10/22/25 thru 1/20/26. BLSD Resolution 24-01 allows for \$161 per meeting for "commissioner compensation".

Enclosed are details of the meeting dates and compensation amounts.

Thank you,



Lake Stintzi
360-870-8687
7514 Cattail LN SW
Olympia, WA 98512

Enclosure

Sheet1

Compensation Request for Lake Stintzi
01/31/26

Description	Date	Amount
Meeting	10/22/25	\$161.00
Meeting	11/17/25	\$161.00
Meeting	12/10/25	\$161.00
Meeting	12/15/25	\$161.00
Meeting	01/20/26	\$161.00
Total		\$805.00



BLACK LAKE SPECIAL DISTRICT

Reimbursement & Expenditure Request

Meetings Attended	Date	Reimbursement
Regular Meeting	12/16/24	\$161.00
Regular Meeting	1/21/25	\$161.00
Regular Meeting	3/17/25	\$161.00
Regular Meeting	4/21/25	\$161.00
Regular Meeting	5/19/25	\$161.00
Regular Meeting	6/16/25	\$161.00
Special Meeting	7/14/25	\$161.00
Regular Meeting	7/21/25	\$161.00
Regular Meeting	8/18/25	\$161.00
Regular Meeting	9/15/25	\$161.00
Regular Meeting	10/22/25	\$161.00
Regular Meeting	11/17/25	\$161.00
Special Meeting	12/10/25	\$161.00
Regular Meeting	12/15/25	\$161.00
Regular Meeting	1/20/26	\$161.00
TOTAL:		\$2,415

Thank you,

Cory Freeborn, Commissioner
 6245 Black Lake Belmore Rd. SW
 Olympia, WA 98512

RESOLUTION #26-01

**A RESOLUTION OF THE BLACK LAKE SPECIAL DISTRICT GOVERNING BOARD
ADOPTING 2026 BUDGET**

WHEREAS RCW 85.38.170 requires budgets for each special district shall be adopted annually for the succeeding calendar year and to confirm special assessments are sufficient to finance the budget.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

Section 1. The Budget attached hereto identifies the major activities and estimated costs planned by the Black Lake Special District governing board for calendar year 2026.

Section 2. Special assessments and “rates and charges” are sufficient to finance the budget.

ADOPTED by the Black Lake Special District Governance Board this 23th day of February, 2026.

Commissioner

Commissioner

Commissioner

ATTEST:

Attachment to Resolution #26-01**Black Lake Special District Budget for 2026 with Inflation Contingency**

Calendar Year	Budget	Forecast			
	2026	2027	2028	2029	2030
Beginning year balance 1/ Thurston County Treasurer OlyFed Checking Total	\$236,182 11,476 247,658	\$161,171	\$164,586	\$181,907	\$205,050
Income					
Rates & Charges to parcel owners	103,947	103,870	103,947	103,947	103,947
Special Assessment	102,000	102,000	102,000	102,000	102,000
Interest income	1,300	1,300	1,300	1,300	1,300
Total Income	207,247	207,170	207,247	207,247	207,247
Expenses – Administration					
County Treasurer fee	-2,060	-2,060	-2,060	-2,060	-2,060
Election cost County Auditor	0	0	-4,000	0	-4,000
State Auditor Fees	-2,000	0	-2,000	0	-2,000
Attorney Fees & Charges	-4,000	-4,000	-4,000	-4,000	-4,000
Kiosk construction, maintenance	-100	-100	-100	-100	-100
Back office support	-30,600	-31,212	-31,212	-31,212	-31,212
Elected official bond requirement 3/ Governing Compensation 2/ Mailing Printing, copying Supplies Technology, Online Services	-200 -15,000 -550 -590 -50 -400	-200 -6,240 -550 -590 -50 -400	-200 -6,240 -550 -590 -50 -400	-200 -6,240 -550 -590 -50 -400	-200 -6,240 -550 -590 -50 -400
Expenses – Lake Management					
Weed Control	-30,000	-30,000	-30,000	-30,000	-30,000
Permitting	-600	-600	-600	-600	-600
Pollutant Monitoring	0	-20,000	0	0	0
Phosphorous treatment bond	-102,000	-102,000	-102,000	-102,000	-102,000
IAVMP Contract	-100,000	0	0	0	0
Total Expenses	-288,150	-198,002	-184,002	-178,002	-184,002
Inflation Contingency 4/	-5,585	-5,752	-5,925	-6,102	-6,285
Year End Balance	161,171	164,586	181,907	205,050	222,009

1/ Does not include Black Lake Guarantee Fund required by phosphorous treatment bond

2/ Rate specified in RCW 85.38.075 , normal 13 meetings per year

3/ Thurston County Board of Commissioners, Resolution #14967

4/ Inflation contingency, 3% compounded per year for expense items except for treatment bond

Black Lake Special District
Financial Position Prev Year Comparison
As of December 31, 2025

Cash Basis

	<u>Dec 31, 25</u>	<u>Dec 31, 24</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Black Lake Guarantee #6355	100,000.00	60,000.00	40,000.00	66.7%
OlyFed Checking	11,476.56	15,743.15	-4,266.59	-27.1%
Thurston County Treasurer	236,182.62	201,581.44	34,601.18	17.2%
Total Checking/Savings	<u>347,659.18</u>	<u>277,324.59</u>	<u>70,334.59</u>	<u>25.4%</u>
Total Current Assets	<u>347,659.18</u>	<u>277,324.59</u>	<u>70,334.59</u>	<u>25.4%</u>
TOTAL ASSETS	<u><u>347,659.18</u></u>	<u><u>277,324.59</u></u>	<u><u>70,334.59</u></u>	<u><u>25.4%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Current Portion of Loans	56,506.37	27,414.20	29,092.17	106.1%
Total Other Current Liabilities	<u>56,506.37</u>	<u>27,414.20</u>	<u>29,092.17</u>	<u>106.1%</u>
Total Current Liabilities	<u>56,506.37</u>	<u>27,414.20</u>	<u>29,092.17</u>	<u>106.1%</u>
Long Term Liabilities				
Kitsap Bank Loan	1,067,964.03	1,152,432.88	-84,468.85	-7.3%
Total Long Term Liabilities	<u>1,067,964.03</u>	<u>1,152,432.88</u>	<u>-84,468.85</u>	<u>-7.3%</u>
Total Liabilities	<u>1,124,470.40</u>	<u>1,179,847.08</u>	<u>-55,376.68</u>	<u>-4.7%</u>
Equity	<u>-776,811.22</u>	<u>-902,522.49</u>	<u>125,711.27</u>	<u>13.9%</u>
TOTAL LIABILITIES & EQUITY	<u><u>347,659.18</u></u>	<u><u>277,324.59</u></u>	<u><u>70,334.59</u></u>	<u><u>25.4%</u></u>

Posted to Budget spreadsheet
as "Beginning year balance"

Modifying Herbicide Timing Window

Permittees must consult the WDFW timing windows prior to conducting any treatments. The Permittees must comply with WDFW timing windows to protect sensitive, threatened, or endangered species, and priority habitats and species such as salmon, steelhead, and bulltrout. WDFW timing windows are located at:
<https://wdfw.maps.arcgis.com/apps/MapSeries/index.html?appid=34533b2dd4f84932b5fd1a46e494bde6>.

Timing windows may apply to either fish or non-fish species. Table 2 shows which active ingredients trigger timing windows for fish species (chemicals labeled with footnote 2) in addition to other priority species identified by WDFW. Pesticide active ingredients listed in Table 2 without footnote 2, must comply with all non-fish species timing windows. Permittees must refer to the WDFW timing window map for more information about waterbody-specific timing windows before conducting any treatments.

Some treatment timing windows require consultation with WDFW prior to beginning any treatment. Permittees must follow WDFW guidance and treatment limits on waterbodies where the treatment timing window requires consultation.

Where Permittees are directed to consult with WDFW in the timing window table, they must provide Ecology with a consultation letter or email from WDFW indicating the guidance and treatment limits approved by WDFW. If WDFW does not provide additional guidance or treatment limits, the Permittees must still follow the treatment timing window.

Timing windows do not apply to:

- a. Treatments conducted for emergent and shoreline plants.
- b. Treatments conducted for roadside, ditch bank and flood control structure plant control (Special Condition S3.G.9).
- c. Nonnative fish such as bass, walleye, sunfish, perch, carp, or catfish. At their discretion, Permittees may choose to comply with the nonnative fish timing windows noted in the WDFW timing table.

4. Modified Timing Window Requests

Permittees may request a waterbody-specific modified treatment timing window for no longer than one calendar year or treatment season. Ecology will consult with WDFW regarding the waterbody-specific modified treatment timing window request. Modification requests must be emailed to Ecology at aquaticpesticideperm@ecy.wa.gov. Requests may be approved, conditionally approved, or denied on an annual basis.

When requesting a modified treatment timing window, Permittees must provide a justification for why they need a modification from the established treatment timing window and provide any information they have that supports the Permittee's request with their application.

There are two ways to request a modified treatment timing window:

- a. New permit applicants may request a modified treatment timing window at the time of permit application. If WDFW recommends the approval of a modified timing window, applicants should follow the procedures in S2.B regarding public notice and comment periods. In addition to the requirements listed in S2.B.4, Permittees must include the proposed modified timing window in the public notice. If Ecology and

WDFW do not find cause from public comments to revoke approval for the modified treatment timing window, the Permittee may proceed under the modified timing window after the public comment period is complete and formal Ecology approval has been received.

- b. Current Permittees may request a modified treatment timing window at any time during the lifetime of the permit by emailing Ecology at aquaticpesticideperm@ecy.wa.gov. After WDFW recommends approval for a modified timing window, Permittees must begin the public notice and comment period procedures for permit modification specified in Special Condition S2.B. If Ecology and WDFW do not find cause from public comments to revoke approval for the modified treatment timing window, the Permittee may proceed under the modified timing window after the public comment period is complete.
- c. Treatment timing window modifications may trigger permit coverage modifications. Ecology will notify the permittee if this occurs.

5. Providing Replacement Water

Permittees are required to provide, as detailed below, an alternative or replacement water source when treatment will affect potable water, irrigation water, or livestock watering, uses.

- a. The Permittees must notify individuals who withdraw potable water, or that have a valid water right or claim for irrigation water or livestock watering prior to treatment with any chemical that restricts the use of the water for these purposes.
- b. Notification must be made to all those with a valid water claim or right in the treatment area, as well as in any applicable setback distances on the product label from the edge of the treatment area whose water use may be affected by the pending treatment.
 - i. Initial notification must occur prior any chemical treatment occurring during the year, and must occur each year treatment takes place.
 - ii. The Residential and Business Notice (Special Condition S5.C) may serve as the initial notice to those withdrawing potable water, or withdrawing water under a legal water right or claim for irrigation or livestock watering.
- c. If requested by an affected water user, the Permittees must provide at least two weeks advance notice of pending treatments with potable water, irrigation water, or livestock watering, restrictions.
- d. If requested by an affected water user(s), the Permittees, at their own expense, must provide a replacement/alternative water supply until the water at the point of withdrawal tests at or below the concentration specified for the active ingredient(s) on the product label for the restricted water use. The replacement/alternative water supply must allow the requestor to use water as they are accustomed to (e.g. be able to run their kitchen faucet and obtain potable water), however the requestor may agree to lesser water provision (e.g. bottled water for a vacation house) if they choose.
 - i. Permittees are responsible for reaching an agreement with the requestor (affected water user) to determine how the replacement/alternative watersupply will be provided.

6. Algae Treatment Restrictions

- a. If a Permittee must conduct a full-waterbody pesticide (or algaecide) treatment for algae:

BLACK LAKE SPECIAL DISTRICT

2026 IAVMP

PROPOSAL EVALUATION AND SCORING

BLSO Commissioner evaluation and selection criteria shall be based on 'Section 4.0 Proposal and Submission Requirements' and 'Section 5.0 Evaluation and Selection' from the Black Lake Special District IAVMP RFP dated 1/5/26. Applicable Sections are added to the back of this scoring sheet.

Commissioners agree that evaluating and scoring of proposals shall be done individually and without discussion between Commissioners. Once individual scoring is complete, Commissioners will meet to total the three Commissioner scores, for each criteria, and then average them for a final criteria score.

When scoring for each criteria, the scores must be different for each firm submitting a proposal. The idea is to rank each proposal against one another for each individual criteria. For example, firm X may receive the top score in criteria 'Key Personnel' but receive the low score in 'Cost' when comparing relative to the other firms.

INDIVIDUAL COMMISSIONER SCORING TEMPLATE

		FIRM		
CRITERIA	MAX POINTS	Aquatechnix	Aquatic Insight	Herrera
Qualification and Experience	20			
Past Performance	15			
Key Personnel	25			
Approach	30			
Cost	10			
TOTAL POINTS		0	0	0

SEE ALTERNATE COST SCORING ON ATTACHED SHEET. It compares pricing to the lowest pricing, as a common denominator to then give a scoring percentage that ranks the points given. This would mean all Commissioners would have to score the Cost the same instead of applying a ranked number.

BLACK LAKE SPECIAL DISTRICT
 2026 IAVMP
 PROPOSAL EVALUATION AND SCORING

WHICH SCORING SYSTEM SHOULD BE USED???
 Both systems give the same answer.

COMBINED SCORING - TOTAL POINT AVERAGING

COMMISSIONER	FIRM		
	AQUATECHNIX	AQUATIC INSIGHT	HERRERA
LAKE STINTZI	0.0	0.0	0.0
CORY FREEBORN	0.0	0.0	0.0
KIRK VAN LANDEGHEN	0.0	0.0	0.0
TOTAL POINTS	0.0	0.0	0.0

COMBINED SCORING - CRITERIA AVERAGING - AQUATECHNIX

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	0.0	0.0	0.0	0.0
Past Performance	15	0.0	0.0	0.0	0.0
Key Personnel	25	0.0	0.0	0.0	0.0
Approach	30	0.0	0.0	0.0	0.0
Cost	10	0.0	0.0	0.0	0.0
TOTAL POINTS		0.0			0.0

COMBINED SCORING - CRITERIA AVERAGING - AQUATIC INSIGHT

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	0.0	0.0	0.0	0.0
Past Performance	15	0.0	0.0	0.0	0.0
Key Personnel	25	0.0	0.0	0.0	0.0
Approach	30	0.0	0.0	0.0	0.0
Cost	10	0.0	0.0	0.0	0.0
TOTAL POINTS		0.0			0.0

COMBINED SCORING - CRITERIA AVERAGING - HERRERA

CRITERIA	MAX POINTS	COMMISSIONERS			CRITERIA AVERAGE
		Lake	Cory	Kirk	
Qualification and Experience	20	0.0	0.0	0.0	0.0
Past Performance	15	0.0	0.0	0.0	0.0
Key Personnel	25	0.0	0.0	0.0	0.0
Approach	30	0.0	0.0	0.0	0.0
Cost	10	0.0	0.0	0.0	0.0
TOTAL POINTS		0.0			0.0

SECTION 4.0 PROPOSAL AND SUBMISSION REQUIREMENTS

Submittals shall not exceed fifteen (15) pages. The front cover, back cover, a one-page cover letter, references, resumes, and any appendices do not count toward the fifteen (15) page limit. Copies of past project examples are encouraged as part of a submission and do not count toward the fifteen (15) page limit.

All proposal responses should address the following:

1. Definition of the Project. Indicate your understanding of the project objectives.
2. Project scope and approach. Describe how the project will be managed, implemented, and conducted to accomplish the objectives and requirements outlined in this request. Describe the scope of work necessary to accomplish the project.
3. Team Organization. Describe how the project team will be organized to facilitate effective management and implementation.
4. Qualifications and Experience: Provide a summary of company and project team qualifications related to the project objectives. Describe examples of experience pertinent to developing IAVMPs in Western Washington or Western Oregon.
5. Schedule and Cost: Provide an itemized cost estimate (individual hours, hourly cost and materials cost) based on the Tasks described in services requested section and the project scope and approach section of your proposal.
6. References: Provide a minimum of three (3) client references of projects of similar size in western Washington or Oregon which have been delivered over the past ten (10) years. Provide a contact person, telephone number, and email address for each reference customer.

SECTION 5.0 EVALUATION AND SELECTION

To assist in selection, the RFP submittals will be scored and ranked per the criteria below, for a total of 100 points:

- Qualifications and Experience 20 points
- Past Performance 15 points
- Key personnel 25 points
- Approach 30 points
- Cost 10 points

Final selection will be based on quality and thoroughness of submitted materials, and responses from references. BLS D reserves the right to call top ranked submitters for interviews if necessary at its' sole discretion.

Appendix 02 – RFQ/RFP Scoring Examples

Scoring Example One:

The firm with the highest total score (total possible is 100 points) resulting from the Selection Committee’s scoring of the qualifications, proposal, and interview, as well as the results of the price proposal, will be selected to provide preconstruction services and for MACC negotiations. In the event of a tie on the total score, the firm with the lowest conforming price proposal (bid) will be selected.

Evaluation Criteria	Maximum Points Available (100 pts)	Score
1. RFQ (15 points total)		
Experience and technical competence of key personnel	5	
The proposer's past performance with negotiated or similarly complex projects	5	
The proposer's capacity to perform the work	5	
2. RFP (40 points total)		
The scope of work the firm proposes to self-perform and its past performance of that scope of work	10	
The proposer's approach to executing the project, including ability to meet the project time and budget requirements	20	
The proposer's past performance in utilization of small, woman, minority, and veteran owned businesses business enterprises and the inclusion plan for small, woman, minority, and veteran owned businesses as subconsultants, subcontractors, and suppliers	10	
3. Interview (35 points total)		
The proposer’s team interview score	35	
4. Final Price (10 points)		
See below for Price Proposal Formula and Scoring	10	
Total Score		

Final Price Proposal Formula:

$$\frac{\text{Proposer's Final Price} - \text{Lowest Final Price}}{\text{Lowest Conforming Final Price}} = \text{Score Distribution Percentage}$$

Final Price Proposal Price Scoring Distribution:

Score Distribution Percentage	Score
Lowest Final Price	10
5% or under	8
5% - 10%	6
10% – 15%	4
15% - 20%	2
Above 20%	0