



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, November 17, 2025 • 6:15 pm

ACTION ITEMS:

- The board will discuss responses to RFPs on 12/10 over zoom at 6:15.
- Lake will look into guidelines for executive sessions and the board meeting without public attendance as an option.
- Lake will reach out to Carlos Herrera to discuss reasonable compensation for his consulting work.

MINUTES:

1. Call to Order – **Chair Stintzi called the meeting to order at 6:19 pm.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - iii. Cory Freeborn
3. Approval of Agenda
4. Approval of Consent Agenda – **It was moved, seconded, and unanimously passed to approve the consent agenda as presented.**
 - a. October 22, 2025 Minutes
 - b. Financials
 - c. IAVMP RFP Advertisement Reimbursement
 - d. Payment Transmittal and Invoices

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2,500.00

5. Old Business
 - a. IAVMP RFP – Has been posted and is out there.
 - b. District submission to Treasurer’s office for 2026 assessments – Lake submitted same assessments as last year and met the deadline of 11/14.
6. New Business
 - a. Proposed response to RFP bidder questions. Response should be posted to web site and forwarded to bidder. Lake approves with exception of format needing to be cleaned up prior to posting on the website. The board approves. Discussion of Carlos being reimbursed for the time and work he’s put in. *Lake will work with OS to clean up formatting of RFP.*
 - b. Set date for review of RFP bidder responses. RFPs are due from bidders on 11/26. – Lale recommends as proposals come in, the board takes a week to look everything over. Discussion of board getting together in early December to discuss proposals and scores. *The board will discuss*



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initial responses to RFPs on 12/2 over zoom at 5:30. Kirk recommends Carlos being present to walk the board through the process. Cory offered to host meeting on 12/10 to review point process and decide on winning proposal. Lake will look into guidelines for executive sessions and the board meeting without public attendance as an option. – Lake will reach out to Carlos Herrera to discuss reasonable compensation for his consulting work.

- c. Resolution 25-02 – time limits for compensation and reimbursement requests – **It was moved, seconded, and unanimously passed to approve the resolution.** OS will add board member digital signatures for Resolution 25-02.

7. Items from the Floor

8. Public Communication – *Limit of 3 minutes per person. Zoom host will provide warning when 30 seconds remain. Meeting minutes will only reflect the name of the person speaking.

9. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 6:50 pm.**

Regular Meeting: December 15, 2025