



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, July 22, 2024 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512

Attendance via Zoom audio is preferred. Contact [info@blacklakespecialdistrict](mailto:info@blacklakespecialdistrict.org) for instructions.

AGENDA:

1. Call to Order
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Van Landeghen
 - iii. Cory Freeborn
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. July 15, 2024 Minutes (attachments)
 - b. Payment Transmittal and Invoices

(Funds) Voucher (Warrant)	Total
#1-2	\$32,500.10

5. Old Business
 - a. Herbicide Treatment Status
 - b. Mark locations needing treatment on maps found on web. Send markups to OrgSupport before meeting. Addresses of parcels needing treatment will work.
<https://blacklakespecialdistrict.org/planned-herbicide-treatment-areas/>
 - c. Possible need for follow up after 7/29 treatment. Should know areas by 8/5.
 - d. Status of request for 30 minute telephone conversation with Northwest Aquatic.
 - e. Provide more detail on what is needed for treatment report to be written by Northwest Aquatic.
6. New Business
7. Items from the Floor
8. Public Communication – *Limit of 3 minutes per person. Meeting minutes will only reflect the name of the person speaking.
9. Adjournment of Public Meeting

Next Meeting: August 19, 2024



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ACTION ITEMS:

- Commissioners will communicate directly with NW Aquatics, while Commissioner Stintzi will inquire again about a special meeting to discuss the application.
- Commissioner Stintzi will remind NW Aquatics, if it is a lot with a house on it, it gets treated.

MINUTES:

1. Call to Order – **Chair Stintzi called the meeting to order at 6:20 pm.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Van Landeghen
 - iii. Cory Freeborn
3. Approval of Agenda – **It was moved, seconded, passed unanimously to approve the agenda as presented.**
4. Approval of Consent Agenda
 - a. June 17, 2024 Minutes (attachments)
 - b. Financials (attachments)
 - c. Payment Transmittal and Invoices – Warrant requests are delayed and will be updated as soon as possible.
5. Old Business
 - a. Payment to Northwest Aquatic – Commissioner Stintzi reported he spoke with the owner of NW Aquatic. Principles of the organization were not available for the July 15 meeting. They will provide tracking and dosing information, which is routinely provided to clients. Tracking data includes boat travel using GPS as well as dosing information. Commissioner Vanlandeghen expressed concern the invoice was based on previous year's acreage. Commissioner Vanlandeghen requested a breakdown of each individual application type in the calculation reports of the activities of the boat (sonar and application).
 - b. Herbicide Treatment Status – NW Aquatics believes the May applications were effective and without the treatment, conditions would be worse. Last year's application on August 17 was about 20 days later than the target date for this year (which may have impacted growth).
 - i. Commissioners discussed arranging a special meeting to converse with NW Aquatics about treatments and treatment options. This is difficult for NW Aquatics because they are working in the field every day during the peak treatment window. *Commissioners will communicate directly with NW Aquatics, while Commissioner Stintzi will inquire again about a special meeting to discuss the application.*
 - ii. Treatment maps posted to the website date from May. If the proposed treatment areas do not include areas in need, NW Aquatics needs notification. Generally, the plan is to treat all inhabited parcels, with the exception of those that have opted out. *Commissioner*



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Stintzi will remind NW Aquatics, if it is a lot with a house on it, it gets treated.

OrgSupport will coordinate and properly announce a special meeting for July 22, 2024.

- c. Revise payment and savings method – **It was moved, seconded, passed unanimously to direct the Chair to open one or more Municipal Accounts, to include a checking account and one or more high yield savings options (savings account, CD, or similar) at Olympia Federal Savings (OlyFed) and transfer \$30,000 from the current account with Thurston County to the new accounts; the Chair and Vice Chair Vanlandeghen shall be a signer and shall establish online access to the account(s) for oversight and management purposes.**

OrgSupport will prepare draft revisions for the policies and procedures manual to create new warrant processing rules for consideration by the commission.

- d. Hand Pulling of Lily Pads – Attached email – Commissioners reviewed the draft message and consensus is the content is correct.

6. New Business

- a. Resolution to Void Warrants (attachments) – **It was moved, seconded, and passed unanimously to void the presented warrants.**

7. Items from the Floor

- a. Commissioners discussed changing the timing of release of the draft agenda for Commissioner review. *OrgSupport will work to release agenda drafts to commissioners for review and feedback one week in advance of regular meetings.*

8. Public Communication – None.

- 9. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 7:25 pm.**

Next Meeting: August 19, 2024

Payment Voucher Transmittal

1. Black Lake Special District 120 State Ave NE, #303 Olympia, WA 98501			\$30,000.00
2. OrgSupport 120 State Ave NE, #303 Olympia, WA 98501	5284	Contract Services	\$2,500.10
Total for document:			<hr/> \$32,500.10

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against , and that I am authorized to authenticate and certify to said claim.

Examined and Allowed

Secretary

Date

Commissioner

Commissioner

Commissioner

Date



OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
8/1/2024	5284

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
Printing B&W	1	0.10	0.10
Total			\$2,500.10