



# BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting  
Monday, June 17, 2024 • 6:15 pm

## ACTION ITEMS:

- Lake will check with the treatment company on how the herbicide works on plants before a notice is sent regarding hand-pulling lily pads before treatments.
- Lake will meet with OrgSupport for more information on reimbursement processes.

## MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:21PM.**
2. Roll Call
  - a. Present
    - i. Lake Stintzi
    - ii. Kirk Van Landeghen
  - b. Absent
    - i. Cory Freeborn
3. Approval of Agenda – **It was moved, seconded, and was unanimously passed to approve the agenda as presented.**
4. Approval of Consent Agenda – **It was moved, seconded, and was unanimously passed to approve vouchers for OrgSupport for \$3,263.12.** Warrant request for \$40,000 for starting bank services was not approved. Commissioner Van Landeghen had not reviewed the bank services material. The request to pay \$11,045.63 to Northwest Aquatic was not approved. Commissioner Van Landeghen requires detailed information on how the treated acres were determined.
  - a. May 13, 2024 Minutes (attachments)
  - b. Financials (attachments) – OrgSupport financial reports do not include payments that go through the auditor’s office. *OrgSupport will see if there is a way to modify the QB to account to show those payments from the auditor’s office.*
  - c. New Payment Transmittal and Invoices (attachment) – NW Aquatics invoice is expecting payment by July 4<sup>th</sup>. Kirk will not be able to come in to sign the warrant request until June 28<sup>th</sup>. *OrgSupport will let the board know when the office will be open for signatures.*

| (Funds)<br>Voucher (Warrant) | Total       |
|------------------------------|-------------|
| #1                           | \$40,000.00 |
| #1-2                         | \$14,308.75 |

5. Old Business
  - a. Ditch Maintenance – Someone removed the dam, and the lake has dropped 7 inches. One resident thinks there still may be a blockage somewhere.
  - b. Bond status as required for board members – Commissioner Van Landeghen has purchased his bond. Commissioner Freeborn will obtain his bond as soon as possible.
  - c. Herbicide treatment status – Seeing a lot more surface growth of lily pads this year. Next treatment is July 29<sup>th</sup>. Lily pad treatment needs to be in contact with the pad in order to work fully. A notice might be sent to let the residents know not to hand pull them before the next treatment. *Lake will check with the*



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*treatment company on how the herbicide works on plants before a notice is sent regarding hand-pulling lily pads before treatments.*

6. New Business – Revise Payment and Savings Methods
  - a. Lake discussed the current payment process and auditor’s requirements vs having a BLSD bank account and banking procedure which would eliminate the need for wet signatures on warrant requests. Kirk wants more time to review the attachments in the packet. Will discuss next month.
7. Approval of Resolution #24-01 – Commissioner Compensation. Updates made to include compensation for attendance at training and workshops. **It was moved, seconded, and was unanimously passed to approve Resolution #24-01.** *OrgSupport will add Lake and Kirk’s signatures to the approved resolution and will post on the website.*
8. Items from the Floor
  - a. OrgSupport reminded the board of the July office closure.
  - b. Auditor’s report was filed last month.
  - c. Lake got an email from Timmian wanting to change the way commissioners are reimbursed. Right now, OrgSupport creates the reimbursement items for the commissioners, but would like the commissioners to submit their own reimbursements which will then be added to the warrant requests. OrgSupport will be working on an online form.
  - d. Lake is still waiting for a \$350 reimbursement for his bond, it was approved by the commissioners three months ago. *Lake will meet with OrgSupport for more information on reimbursement processes.*
9. Public Communication – \*Limit of 3 minutes per person. Meeting minutes will only reflect the name of the person speaking.
10. Adjournment of Public Meeting – **Chair Lake Stintzi adjourned the meeting at 7:03 PM.**

**Next Meeting:** July 15, 2024