



# BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting  
Monday, May 13, 2024 • 6:15 pm  
7514 Cattail LN SW, Olympia, WA 98512

Attendance via Zoom audio is preferred. Contact [info@blacklakespecialdistrict](mailto:info@blacklakespecialdistrict) for instructions.

## AGENDA:

1. Call to Order
2. Roll Call
  - a. Present
    - i. Lake Stintzi
    - ii. Kirk Van Landeghen
    - iii. Cory Freeborn
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. April 15, 2024 Minutes (attachments)
  - b. Financials (attachments)
  - c. New Payment Transmittal and Invoices (attachment)

(Funds) Voucher (Warrant)	Total
Invoice #1-2	\$2,754.78

5. Old Business
  - a. Ditch Maintenance
  - b. Bond status as required for board members – Commissioner Van Landeghen has purchased his bond. Commissioner Freeborn will obtain his bond as soon as possible.
  - c. Payment transmittals signed by 3/19.
  - d. Development of new banking process – how it overcomes current problems.
6. New Business
  - a. Review/approval of herbicide treatment maps.
  - b. Feedback on Business & Residential Notice mailed on 5/8.
  - c. Resolution 24-01 to increase board member compensation to \$161 per meeting as allowed by RCW 85.38.075
  - d. Washington Lake Protection Association Zoom Conference, 5/15 6-9pm.
7. Items from the Floor
8. Public Communication – \*Limit of 3 minutes per person. Meeting minutes will only reflect the name of the person speaking.
9. Adjournment of Public Meeting

Next Meeting: June 17, 2024



# BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting  
Monday, April 15, 2024 • 6:15 pm

## ACTION ITEMS:

- Commissioner Vanlandeghen volunteered to take control of ditch maintenance communications and will try to speak to someone in person.
- Commissioner Stintzi will send the information for his most recent contact for bonds to Commissioner Freeborn.
- Commissioners will send the bonds to OrgSupport to file with the clerk.

## MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:15 PM.**
2. Roll Call
  - a. Present
    - i. Lake Stintzi
    - ii. Kirk Vanlandeghen
    - iii. Cory Freeborn
3. Approval of Agenda – **It was moved, seconded, and was unanimously passed to approve the agenda.**
4. Approval of Consent Agenda – **It was moved, seconded, and was unanimously passed to approve the consent agenda.**
  - a. March 18, 2024 Minutes (attachments)
  - b. Financials (attachments)
  - c. New Payment Transmittal and Invoices (attachment)

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2,501.45

5. Old Business
  - a. Ditch Maintenance – Commissioner Stintzi has continued to try to contact Stormwater but has not heard back. *Commissioner Vanlandeghen volunteered to take control of ditch maintenance communications and will try to speak to someone in person.*
  - b. Bond status as required for board members – RCW 85.38.080 (attached) – Commissioner Vanlandeghen has purchased his bond. Commissioner Freeborn will obtain his bond as soon as possible. Commissioner Stintzi recommends Nicholson Insurance. *Commissioner Stintzi will send the information for his most recent contact for bonds to Commissioner Freeborn. Commissioners will send the bonds to OrgSupport to file with the clerk.*
  - c. Payment transmittals signed by 3/19. As of 4/12, no payments have been received. – There was an issue with the auditor’s office regarding the signature page which has caused delays. The county process is difficult to navigate and requires a lot of detailed steps. Commissioner Stintzi would like to discuss different options for handling the BLSD finances with OrgSupport/Craig. Craig suggests setting up a meeting with the county auditor to discuss the barriers. *Craig will*



# BLACK LAKE SPECIAL DISTRICT

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*meet with Commissioner Stintzi in person to discuss options for handling BLSD finances.*

Commissioner Stintzi suggests pulling a portion of the funds out of the Treasurer's office to put into a different account to cover transmittals etc.

## 6. New Business

- a. Draft Business and Residential Notice (attached) - *OrgSupport will prepare a mailing to lakefront residents to be sent on May 8<sup>th</sup>*. Final treatment areas will be determined on 5/13 and the treatment map is to be posted on the website by 5/15.
- c. Briefing for Commissioner Fournier – 5/16 or 5/17 at 2pm for a meeting. Commissioner Stintzi will send the date of the meeting with Commissioner Fournier to OrgSupport to post notice. Commissioner Stintzi would like to create a one-page bullet list of BLSD information to provide.

## 7. Items from the Floor

- a. Commissioner Stintzi sent out a notice of a workshop on May 15<sup>th</sup> for the Washington Lake Protection Association. It is a zoom meeting, and commissioners are asked to attend if possible. They also hold a 2-day convention every year in the fall which commissioners should attend if they are able.
- b. Commissioner Stintzi would like to move the May meeting to May 13<sup>th</sup> at 6:15pm.

8. Public Communication – \*Limit of 3 minutes per person. Meeting minutes will only reflect the name of the person speaking.

9. Adjournment of Public Meeting – **Chair Lake Stintzi adjourned the meeting at 7:07 PM.**

**Next Meeting:** May 13, 2024

**Black Lake Special District**  
**Statement of Income and Expense**

Cash Basis

April 2024

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	<u>Apr 24</u>
Ordinary Income/Expense	
Income	
Rates & Charges	82,153.98
Total Income	82,153.98
Gross Profit	82,153.98
Expense	
Contract Services	
Recurring Contract Services	15,112.22
Total Contract Services	15,112.22
Governing Expenses	
Per Diem	2,304.00
Total Governing Expenses	2,304.00
Lake Management	
Testing and Monitoring	3,982.24
Total Lake Management	3,982.24
Total Expense	21,398.46
Net Ordinary Income	60,755.52
Other Income/Expense	534.88
Net Income	<u><u>61,290.40</u></u>

**Black Lake Special District**  
**Statement of Financial Position**  
As of April 30, 2024

Cash Basis

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	<u>Apr 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Black Lake Guarantee #6355	60,000.00
Thurston County Treasurer	<u>290,928.12</u>
<b>Total Checking/Savings</b>	<u>350,928.12</u>
<b>Total Current Assets</b>	<u>350,928.12</u>
<b>TOTAL ASSETS</b>	<b><u>350,928.12</u></b>
<b>LIABILITIES &amp; EQUITY</b>	<u>350,928.12</u>

# Payment Voucher Transmittal

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1. OrgSupport 120 State Ave NE, #303 Olympia, WA 98501	5225	Contract Services	\$2,728.43
2. Thurston County Central Services 2000 Lakeridge Drive, SW Attn: Central Services Accountant Olympia, WA 98502	38-2404-677	Data Analysis/Creation	\$26.35
Total for document:			<hr/> \$2,754.78

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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against , and that I am authorized to authenticate and certify to said claim.

## Examined and Allowed

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date



**OrgSupport**

120 State Avenue NE, #303  
Olympia, WA 98501

**Invoice**

Date	Invoice #
6/1/2024	5225

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
Postage	1	1.92	1.92
Printing Professional Materials - Postcard Announcement (VistaPrint)	1	226.51	226.51
<b>Total</b>			\$2,728.43



COUNTY COMMISSIONERS  
 Carolina Mejia  
 District One  
 Gary Edwards  
 District Two  
 Tye Menser  
 District Three  
 Wayne Fournier  
 District Four  
 Emily Clouse  
 District Five

**INFORMATION TECHNOLOGY DEPARTMENT**

*Creating Solutions for Our Future*

Sherrie Ilg, Director

***Thurston GeoData Center - Billing Invoice***

**Company:** Black Lake Special District  
**Attn:** Tracie  
**Address:** 120 State Ave NE, #303  
Olympia, WA 98501-  
**Phone No:** (360) 867-8814 ext:

**Invoice No:** 38 - 2404 - 677  
**Order Date:** 4/16/2024  
**Ship Date:** 4/16/2024  
**Method:** E-mail

**Notes:** Excel spreadsheet of owner name, site address, and mailing address of lake front parcels in Black Lake Special Use District

***You are hereby requested to pay the total shown below to the County of Thurston:***

<i>Product Name</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Net Amount</i>	<i>Discount</i>	<i>Item Total</i>
Data Analysis/Creation	\$96.00	0.5	\$48.00	50.00%	\$24.00
<b>Sub-Total:</b>					\$24.00
<b>Shipping:</b>					\$0.00
<b>Tax:</b>					\$2.35
<b>Total:</b>					\$26.35

A convenience fee of 2.35%, based on the total, or a minimum of \$2.00, is charged on Credit Card payments.

*For Questions Regarding this Order please contact GeoData at (360) 754-4594*

***Make Check Payments to:***

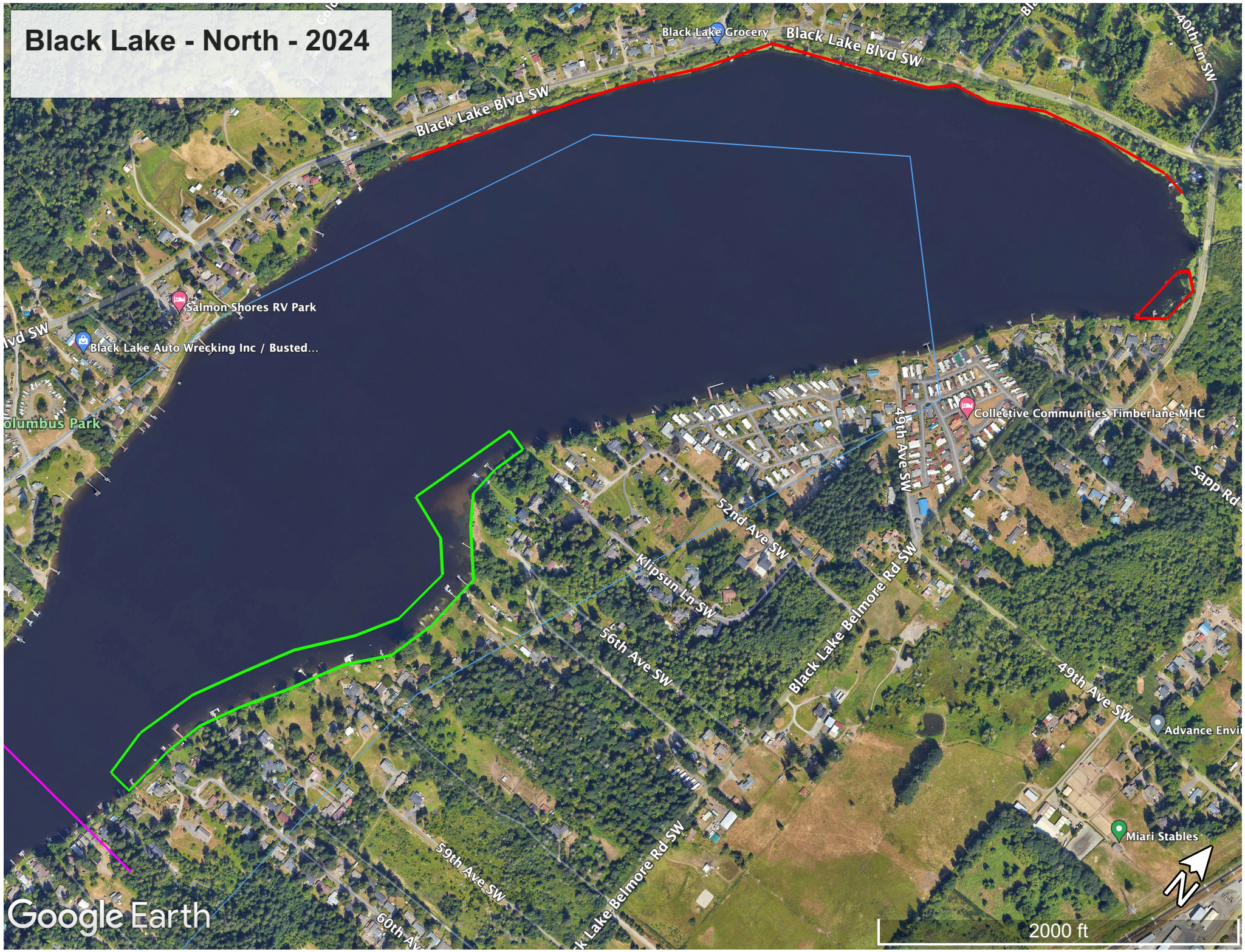
Thurston County Central Services  
 Attn: Central Services Accountant  
 2000 Lakeridge Drive. SW  
 Olympia, WA 98502

***Make Credit Card Payments to:***

Thurston GeoData Center  
 (360) 754-4594



# Black Lake - North - 2024



Google Earth

2000 ft

# Black Lake - South



Google Earth

2000 ft

**Resolution #24-01**

**A RESOLUTION OF THE BLACK LAKE SPECIAL DISTRICT GOVERNING BOARD FIXING COMMISSIONER COMPENSATION**

**WHEREAS.** *RCW 85.38.075* provides that the members of the governing body may each receive compensation for time spent in actual attendance at official meetings of the governing body or in performance of other official services or duties on behalf of the district, and

**WHEREAS.** *RCW 85.38.075* provides that the members of the governing body are entitled to reimbursement for reasonable expenses actually incurred in connection with such business, and

**WHEREAS.** *RCW 85.38.075* provides dollar thresholds for compensation must be adjusted for inflation by the Office of Financial Management every five years beginning January 1, 2024.

**NOW THEREFORE IT IS HEREBY RESOLVED:**

Section 1. That, unless a written waiver is filed with the secretary prior to the date on which the compensation would otherwise be paid, the Black Lake Special District Governing Board shall compensate members:

- a) The Office of Financial Management adjusted per day threshold for actual attendance at official meetings of the governing body or in performance of other official services or duties on behalf of the district; and
- b) Reimbursement for reasonable expenses actually incurred in connection with such business, including subsistence and lodging, while away from the member's place of residence, and mileage for use of a privately owned vehicle in accordance with chapter 42.24 RCW.

Section 2. Compensation for the members shall not exceed (\$15,546.00) in one calendar year and (\$161.00) per day beginning January 1, 2024 as published by the Office of Financial Management in WSR 23-23-158 (attached).

**ADOPTED** by the Black Lake Special District Governing Board on May 13, 2024.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST:  
  
\_\_\_\_\_

## Attachment to Resolution #24-01

WSR 23-23-158  
OFFICE OF FINANCIAL MANAGEMENT  
[Filed November 21, 2023, 10:12 a.m.]

\*\*\*\* Extract \*\*\*\*

Office of Financial Management Notice of Flood Control District Dollar Threshold Adjustment  
Compensation limits for flood control district board of directors are set in statute. RCW 86.09.283 provides that payment of compensation for each board member may be at a rate up to ninety dollars (\$90) per day, with compensation for each board member not to exceed eight thousand six hundred and forty dollars (\$8,640) per year. RCW 86.09.283 also provides for the Office of Financial Management to adjust this dollar threshold for inflation every five years, beginning January 1, 2024. The adjustment is to be based upon changes in the consumer price index for "wage earners and clerical workers, all items" compiled by the Bureau of Labor and Statistics, U.S. Department of Labor during that time period. The new dollar threshold shall be transmitted to the Office of the Code Reviser for publication in the Washington State Register at least one month before the new threshold takes effect. Over the five-year period from October 2018 to October 2023, the Consumer Price Index for Urban Wage Earners and Clerical Workers for the Seattle-Tacoma-Bellevue, WA area as reported by the Bureau of Labor Statistics, U.S. Department of Labor, increased by 26.16 percent. In accordance with the requirements set forth above, the Office of Financial Management submits for publication the new dollar threshold. The new dollar threshold is one hundred and sixty-one dollars (\$161) per day with a new annual compensation limit of fifteen thousand four hundred and fifty-six dollars (\$15,456). The new dollar threshold takes effect January 1, 2024. If you have any questions or need further information, contact Bob Baker at [bob.baker@ofm.wa.gov](mailto:bob.baker@ofm.wa.gov).