



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, August 21, 2023 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512

AGENDA:

1. Call to Order
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Brian Wilmovsky
 - iii. Kirk Vanlandeghen
3. Approval of Agenda
4. Approval of Consent Agenda

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2,512.39

Attachments:

July 17, 2023 Minutes
Financials
Invoice #1

5. Black Lake Guarantee Fund - Approval to add \$20,000 to the “Black Lake Guarantee Fund”. Contribution required by terms of bond with Kitsap Bank.
6. Outstanding Warrants – OrgSupport has requested to resolve the outstanding warrants shown in attachment.
7. Water Sampling - Contract with the county on Black Lake water sampling performed from May through October.
8. Items from the Floor
9. Public Communication – *Limit of 3 minutes per person. Meeting minutes will only reflect the name of the person speaking.
10. Adjournment of Public Meeting

Next Meeting: September 18, 2023



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, July 17, 2023 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512.

ACTION ITEMS:

- Kirk will find more information regarding beneficial lake plants.

MINUTES:

1. Call to Order – **Chair Lake Stintzi called the meeting to order at 6:17 PM.**
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Kirk Vanlandeghen
 - b. Absent
 - i. Brian Wilmovsky
3. Approval of Agenda – **It was moved, seconded, and was unanimously passed to approve agenda as presented.**
4. Approval of Consent Agenda – **It was moved, seconded, and was unanimously passed to approve the consent agenda as presented.**

(Funds) Voucher (Warrant)	Total
Invoice #1	\$2644.29

Attachments:

June 20, 2023 Minutes
Financials
Invoice #1

5. Herbicide “Business and Residential Notice” Draft
 - a. Before treatment is started, it is required to send a notice to everyone who lives on the lake. The draft cannot be finalized until the dates are received from AquaTechnex. The board reviewed and corrected the language of the draft notice.
6. Treatment Area Recommendations – Email from AquaTechnex
 - a. Lake has not heard back from AquaTechnex as they were having software issues. A special meeting will need to be held once Lake receives the map. Notice needs to be sent out 10 days before the first treatment.
7. Lake Plant Discussion
 - a. Some plants are beneficial to fish and wildlife. *Kirk will find more information regarding beneficial lake plants.*



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8. Items from the Floor
 - a. Lake comparison project - Lake will get information on when the county does the sampling for E-Coli and where the samples are taken from. Lake will look into collecting past year's data to compare and publish. The intention is to find the source of the high E-coli levels.
9. Public Communication – None.
10. Adjournment of Public Meeting – **Chair Lake Stintzi adjourned the meeting at 6:38 PM**

Next Meeting: August 21, 2023

**Black Lake Special District
Statement of Financial Position**

As of July 31, 2023

Cash Basis

	<u>Jul 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Black Lake Guarantee #6355	40,000.00
Thurston County Treasurer	<u>239,382.55</u>
Total Checking/Savings	<u>279,382.55</u>
Total Current Assets	<u>279,382.55</u>
TOTAL ASSETS	<u>279,382.55</u>
LIABILITIES & EQUITY	<u>279,382.55</u>

Black Lake Special District
Income & Expense Budget vs. Actual
January through December 2023

Cash Basis

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Investments				
Interest-Savings, Short-term CD	759.29	1,300.00	-540.71	58.4%
Total Investments	759.29	1,300.00	-540.71	58.4%
Rates & Charges	125,350.53	186,800.00	-61,449.47	67.1%
Total Income	126,109.82	188,100.00	-61,990.18	67.0%
Gross Profit	126,109.82	188,100.00	-61,990.18	67.0%
Expense				
Business Expenses				
Treasurer Fees	0.00	1,869.00	-1,869.00	0.0%
Total Business Expenses	0.00	1,869.00	-1,869.00	0.0%
Contract Services				
Attorney Fees & Charges	2,282.50	8,000.00	-5,717.50	28.5%
Non-recurring Contract Services	2,670.30	100.00	2,570.30	2,670.3%
Recurring Contract Services	12,500.00	30,600.00	-18,100.00	40.8%
Total Contract Services	17,452.80	38,700.00	-21,247.20	45.1%
Governing Expenses				
Per Diem	4,480.00	4,500.00	-20.00	99.6%
Total Governing Expenses	4,480.00	4,500.00	-20.00	99.6%
Lake Management				
Control	14,499.93	30,000.00	-15,500.07	48.3%
Permitting Fees	682.00	600.00	82.00	113.7%
Testing and Monitoring	0.00	10,000.00	-10,000.00	0.0%
Total Lake Management	15,181.93	40,600.00	-25,418.07	37.4%
Operations				
Postage, Mailing Service	4.77	550.00	-545.23	0.9%
Printing and Copying	2.00	590.00	-588.00	0.3%
Supplies	0.55	50.00	-49.45	1.1%
Technology & Online Services	252.03	400.00	-147.97	63.0%
Total Operations	259.35	1,590.00	-1,330.65	16.3%
Other Types of Expenses				
Insurance	0.00	200.00	-200.00	0.0%
Interest Expense - General	25,684.66	51,000.00	-25,315.34	50.4%
Total Other Types of Expenses	25,684.66	51,200.00	-25,515.34	50.2%
Total Expense	63,058.74	138,459.00	-75,400.26	45.5%
Net Ordinary Income	63,051.08	49,641.00	13,410.08	127.0%
Other Income/Expense				
Other Income				
Interest Income	1,631.20			
Total Other Income	1,631.20			
Net Other Income	1,631.20	0.00	1,631.20	100.0%
Net Income	64,682.28	49,641.00	15,041.28	130.3%

Black Lake Special District
Statement of Income and Expense
July 2023

Cash Basis

	<u>Jul 23</u>
Ordinary Income/Expense	
Income	
Rates & Charges	<u>437.13</u>
Total Income	<u>437.13</u>
Gross Profit	<u>437.13</u>
Net Ordinary Income	437.13
Other Income/Expense	
Other Income	
Interest Income	<u>399.91</u>
Total Other Income	<u>399.91</u>
Net Other Income	<u>399.91</u>
Net Income	<u><u>837.04</u></u>

Payment Voucher Transmittal

1. OrgSupport 120 State Ave NE #303 Olympia, WA 98501	4962	Contract Services	\$2,512.39
Total for document:			<hr/> \$2,512.39

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against , and that I am authorized to authenticate and certify to said claim.

Examined and Allowed

Secretary

Date

Commissioner

Commissioner

Commissioner

Date



OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
9/1/2023	4962

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
Postcard Mailing	1	12.39	12.39
Total			\$2,512.39



**Thurston County Treasurer
Outstanding Warrants
As of 7/31/2023**

DD #12 BLACK LAKE

Fund	Payee	Warrant No.	Issue Date	Amount
6354	Brian Wilmovsky	1552385	09/03/2021	384.00
6354	Thurston County Treasurer	1552387	09/03/2021	1,868.54
6354	Phillips Burgess PLLC	1575416	02/03/2023	1,037.50
			Fund Total:	\$3,290.04