



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Special Meeting
Monday, October 3, 2022 • 6:15 pm
7514 Cattail LN SW, Olympia, WA 98512
[Registration Link](#) for Zoom

AGENDA:

1. Call to Order
2. Roll Call
 - a. Present
 - i. Lake Stintzi
 - ii. Lottie Mosebar
 - iii. Brian Wilmovsky
3. Approval of Audit Response
4. Adjournment of Public Meeting

Next Meeting: October 5, 2022

October 3, 2022

Stacie Tellers, Audit Manager
Office of the Washington State Auditor
P.O. Box 40021
Olympia, WA 98504-0021

Dear Ms. Tellers:

Response to Management Letter and Audit Findings, January 1, 2020 - December 31, 2021

The Black Lake Special District (BLSD) Governing Board concurs with your recommendations described in the material sent to Lake Stintzi via email on 9/26/2022. The Governing Board will implement the following changes:

- * Management Letter: Adequate resources shall be made available for the completion of financial reporting to the State Auditor's Office to improve accuracy. Final reports will be reviewed by the Governing Board before submission.
- * Schedule of Audit Findings: We agree with Finding 2021-001. A formal competitive bidding process shall be used for public works projects valued at more than \$5,000 which are not ordinary maintenance. The BLSD "Resolution #17-02 Policies and Procedures Manual, Article 11 – Purchasing Policy" shall be modified to define "public work" and the requirements for competitive bidding. The modifications shall be adopted by the Governing Board.

We wish to thank Angela Harris on your staff for explaining the issues and making herself available for our many questions.

Sincerely,

Lake Stintzi
Chair, Governing Board

Approved by the BLSD Governing Board in Special Meeting, 10/3/2022