



# BLACK LAKE SPECIAL DISTRICT

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**Black Lake Special District Meeting**  
**Monday, August 3 • 6:15 pm**  
**1 (669) 333-8889**  
**Conference ID: 6487127**

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Communication

*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*

*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

5. Approval of Consent Agenda

*Attachments:*

*July 6, 2020 Meeting Minutes*

*Herrera Invoice #46946 Project 15-06161-002*

*OrgSupport Invoice 3751*

*Thurston County Treasurer Invoice 237000*

6. Old Business

a. Aquatechnex Herbicide Update

b. Black Lake Ditch

7. Items from the Floor

8. Continued Public Communication

*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*

9. Adjournment of Public Meeting

**Next Meeting: August 18**



# BLACK LAKE SPECIAL DISTRICT

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## Black Lake Special District Meeting Monday, July 6 • 6:15 pm

1. Call to Order – **Chair Stintzi called the meeting to order at 6:20 pm.**
2. Roll Call
  - a. Present
    - Lake Stintzi
    - Brian Wilmovsky
    - Vern Bonfield
3. Approval of Agenda – **It was moved, second, passed unanimously to approve the Agenda as presented.**
4. Public Communication – No public comments.
5. Approval of Consent Agenda – **It was moved, second, passed unanimously to approve the Consent Agenda as presented.**

*Attachments:*

*OrgSupport Invoice #3714*  
*Herrera Invoice #46777*
6. June Meeting Minutes – Pulled for consideration at the August meeting.
7. Old Business
  - a. Aquatechnex Herbicide Update – In June Aquatechnex prepared a vegetation density map. Brian Wilmovsky will request a copy of the Aquatechnex vegetation density map. Aquatechnex is planning for July 15<sup>th</sup> when vegetation impact will be maximized. *Brian Wilmovsky will notify [info@blacklakespecialdistrict.org](mailto:info@blacklakespecialdistrict.org) with the treatment date to allow for proper notification.*
  - b. Board of County Commissioners Public Hearing Mailing – County Commissioners have decided to move forward with a public hearing, though whether it will be virtual or they will wait to hold an in-person meeting is still unknown. The Board of County Commissioners (BOCC) will send a mailing to lakefront residents. Commissioners discussed sending a mailing immediately after the BOCC mailing to include a brief letter and draft of the proposed resolution.
    - a. *Commissioner Stintzi will add an average monthly rate change amount as well as reference to the blue green algae which the effort will address.*
    - i. *OrgSupport will prepare to drop the public hearing notice (letter and resolution) using a mail merge file provided with the mailing to be made to lakefront parcel owners, to occur after the BoCC mailing.*
8. Beaver Activity in the Ditch and Strategies for Improving County Response – *Commissioner Stintzi will work with OrgSupport to convene a meeting with the Thurston County ditch manager to discuss the level or ditch service and expectations moving forward.*



# BLACK LAKE SPECIAL DISTRICT

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- a. Wildlife Control Operators have been identified that work to control beaver activity, and there is a trapper that is engaged by Thurston County. There are issues related to trapping on public lands that make it difficult to proactively address impacts caused by beaver dams.
  - b. Some municipalities have rules in place that shut down public launches and/or lake use during high water events to prevent erosion and property damage. *Commissioner Bonfield will research draft high water lake closure language and send to Commissioner Stintzi and Craig Ottavelli for review and possible consideration at a future meeting.*
9. Adjournment of Public Meeting – No public communication.
10. Adjournment – **With no further business, Chair Stintzi adjourned the meeting at 7:00 pm.**

**Next Meeting:  
July 20, 2020**

Payment Voucher Transmittal  
Drainage Dist #12 Black Lake

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1. OrgSupport 120 State Ave Ne #303 Olympia, WA 98513	3751	Monthly Services and mailings	\$3,268.36
2. Thurston County Treasurer 2000 Lakeridge Drive SW Olympia, WA 98502	237000	2020 Annual Admin Fee	\$1,655.05
Total for document:			\$4,923.41

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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Drainage Dist #12 Black Lake, and that I am authorized to authenticate and certify to said claim.

Examined and Allowed

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date



**OrgSupport**

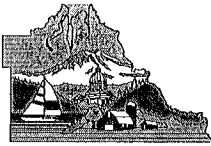
120 State Avenue NE, #303  
Olympia, WA 98501

**Invoice**

Date	Invoice #
8/1/2020	3751

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
The Mailbox postage services - hearing announcement (envelope, insert, address, copies, bulk postage)	1	454.16	454.16
Weed treatment postcard (VistaPrint)	1	314.20	314.20
<b>Total</b>			\$3,268.36




THURSTON COUNTY

WASHINGTON

FOUNDED 1852

JEFF GADMAN  
TREASURER

2000 Lakeridge Drive SW, Olympia, Washington 98502-6080 • 360-786-5550 • FAX 360-754-4683

DATE: July 22, 2020  
TO: Lake Stintzi, Black Lake Special District  
FROM: Kathi Swarthout, Accountant   
RE: 2020 - Annual Administration Fee –

The Treasurer's annual administration fee for the 2020 collection year is coming due. The fee is 1% of the amount of the annual assessment. The total amount of the Black Lake Special District assessments for 2020 is \$165,504.80. The amount due for the 2020 administration fee is \$1,655.05.

**2020 Annual Administration Fee \$1,655.05**  
**Due August 24, 2020**

Please sign below to authorize the Treasurer to deduct this amount from your fund effective August 24, 2020.

If you have questions, please contact me at 360-786-5547.

I authorize Thurston County Treasurer to process the following JE

Org: 63540000  
Object: 237000  
Debit Amount: \$1,655.05

Signed \_\_\_\_\_

Credit:  
Org: 0104A453  
Object: 341420  
Credit Amount: \$1,655.05



July 15, 2020  
 Invoice No: 46946

Lake Stintzi  
 Black Lake Special District  
 120 State Avenue NE, #303  
 Olympia, WA 98501

Project 15-06161-002 Black Lake Watershed Pollutant Monitoring Phase 2  
 Email invoices to: Lake Stintzi: lake@blacklakespecialdistrict.org

**Professional Services from May 30, 2020 to June 26, 2020**

Task 002 Lake Sampling and Analysis

**Professional Personnel**

	Hours	Rate	Amount	
Scientist VI				
Zisette, Rob	2.00	260.27	520.54	
Totals	2.00		520.54	
<b>Total Labor</b>				<b>520.54</b>
				<b>Task Total</b>
				<b>\$520.54</b>

Task 004 Project Management

**Professional Personnel**

	Hours	Rate	Amount	
Scientist VI				
Zisette, Rob	.50	260.27	130.14	
Project Accountant II				
Malooof, Charlie	.25	109.09	27.27	
Totals	.75		157.41	
<b>Total Labor</b>				<b>157.41</b>
				<b>Task Total</b>
				<b>\$157.41</b>

**Total Due this Invoice** \$677.95



	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billed to Date</b>	<b>677.95</b>	<b>17,200.90</b>	<b>17,878.85</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
46777	6/17/2020	2,959.89
<b>Total</b>		<b>2,959.89</b>

**Total Compensation**                    **33,345.00**





**Herrera Environmental Consultants**

**Progress Report: Black Lake Watershed Monitoring - Phase 2 (Project #15-06161-002)**

**Invoice Period: May 30 through June 26, 2020**

Task	Project Budget	Previously Invoiced	Amount this Period	Billed to Date	Budget Remaining	Percent Spent	Percent Complete	Work Performed
1-Drainage Sampling/Analysis	\$5,601	\$5,666.83	\$0.00	\$5,666.83	-\$65.83	101%	100%	None, task complete
2-Lake Sampling/Analysis	\$11,374	\$9,917.57	\$520.54	\$10,438.11	\$935.89	92%	100%	Reviewed and summarized sampling results
3-Data Analysis/Reporting	\$13,850	\$780.82	\$0.00	\$780.82	\$13,069.18	6%	5%	
4-Project Management	\$2,520	\$835.68	\$157.41	\$993.09	\$1,526.91	39%	40%	Prepared invoice/progress report
Total	\$33,345	\$17,200.90	\$677.95	\$17,878.85	\$15,466.15	54%	55%	

**Problems/Corrective Actions:** None.

**Planned Future Work:** Conduct data analysis and prepare draft study report (Task 3), and perform ongoing project management (Task 4).



**Thurston County Treasurer**  
**June 2020 Statement**  
**Black Lake DD #12**  
**Fund 6354 - DD #12 BLACK LAKE**

### Cash Activity

Date	Description	Amount	Notes
<b>06/01/2020</b>	<b>Beginning Cash Balance</b>	<b>\$320,035.61</b>	
	<b>Receipts/Deposits/Refunds:</b>		
06/30/2020	Tax & Assessment Receipts	14,663.94	
06/30/2020	Interest Paid	461.29	
	<b>Total Deposits</b>	<b>\$15,125.23</b>	
	<b>Warrant Issues &amp; Voids/Fees/ACH/Wires:</b>		
06/08/2020	Issued Warrants	(18,993.99)	
	<b>Total Warrants and Electronic Disbursements</b>	<b>(\$18,993.99)</b>	
<b>06/30/2020</b>	<b>Ending Cash Balance</b>	<b>\$316,166.85</b>	

### Warrant Activity

<b>06/01/2020</b>	<b>Beginning Warrants Outstanding</b>	<b>\$342.00</b>
	Total Warrants Issued	18,993.99
	Total Warrants Redeemed	(18,993.99)
	Total Warrants Voided	-
<b>06/30/2020</b>	<b>Ending Warrants Outstanding</b>	<b>\$342.00</b>

### Investment Activity

<b>06/01/2020</b>	<b>Beginning Interest Receivable</b>	<b>\$808.04</b>
	Interest Earned	258.79
	Cash Paid	(461.29)
<b>06/30/2020</b>	<b>Ending Interest Receivable</b>	<b>\$605.54</b>

TCIP Yield (used to calculate interest earnings)	1.03%
LGIP Yield (budget benchmark)	0.35%

**From:** Lucy Mills <[lucy.mills@co.thurston.wa.us](mailto:lucy.mills@co.thurston.wa.us)>  
**Sent:** Tuesday, July 28, 2020 10:14 AM  
**To:** [Info@BlackLakeSpecialDistrict.org](mailto:Info@BlackLakeSpecialDistrict.org)  
**Cc:** Lane McAllister <[lane.mcallister@co.thurston.wa.us](mailto:lane.mcallister@co.thurston.wa.us)>; Brian Nurmi <[brian.nurmi@co.thurston.wa.us](mailto:brian.nurmi@co.thurston.wa.us)>  
**Subject:** Black lake Ditch - Beaver Dams

All,

Brian Nurmi, who I believe several of you have contacted has forwarded me your concerns about the beaver dams in Black Lake Ditch. Let me assure you that Public Works staff takes your concerns seriously and are activity working to manage beaver activity in our section of the ditch. Staff is on site regularly to notch or remove the dams to help maintain water flow in the ditch. Today staff is on site inspecting the dams by drone to see if removal or notching is again required. Beaver activity through out the county has been on the rise for the last several years increasing demands on limited resources. Public Works continues to look for improved ways to manage beaver activity through out the county and still comply with our permitting requirements.

Please contact me any questions you may have.

Regards,

Lucy Mills  
Thurston County Public Works  
Road Operations Manager  
[millsl@co.thurston.wa.us](mailto:millsl@co.thurston.wa.us)  
360-867-2384