



# BLACK LAKE SPECIAL DISTRICT

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**Black Lake Special District Meeting**  
**Monday, June 15 • 6:15 pm •**  
**Teleconference 1 (669) 333-8889**  
**Conference ID: 6487127**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Communication
5. Approval of Consent Agenda  
*Attachments:*
6. Board of County Commission meeting preparation
7. Annual Meeting Planning
8. Items from the Floor
9. Continued Public Communication
10. Adjournment of Public Meeting

*May Meeting Minutes*  
*May Financials*

**Next Meetings:**  
**Meeting July 6, 2020**



# BLACK LAKE SPECIAL DISTRICT

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**Black Lake Special District Meeting**  
**Monday, June 1 • 6:15 pm •**  
**Teleconference 1 (669) 333-8889**  
**Conference ID: 6487127**

1. Call to Order – **Chair Stintzi called the meeting to order at 6:20 pm.**
2. Roll Call  
Present:
  - a. Vernon Bonfield
  - b. Lake Stintzi
3. Approval of Agenda – **It was moved, second, passed unanimously to approve the Agenda as presented.**
4. Public Communication – None.

Approval of Consent Agenda – **It was moved, second passed unanimously to approve the Consent Agenda as presented.** *OrgSupport will process the transmittal document and manage signing using DocuSign.*

*Attachments:*

*April Meeting Minutes*  
*April Financials*  
*OrgSupport Invoice #3642*  
*Reimbursement for Traveler's Insurance #0106120565*  
*Herrera #46663*  
*Herrera #46489*

5. Items from the Floor
  - a. Herrera Phase II Results – Preliminary results are available and will be posted to the BLSA website.
  - b. Briefing Paper – Chair Stintzi recommended a briefing paper for the Thurston County Commissioners for June 17<sup>th</sup>. Chair Stintzi has distributed a draft for review and input prior to use at the meeting. The paper would include what the district is doing, efforts to reduce costs through vendor selection, and efforts to protect the environment and the public. *OrgSupport will review the briefing paper and present on letterhead to the BLSA commissioners.*
  - c. State Audit – The annual audit with the state is complete and results will be posted to the BLSA website by OrgSupport.
  - d. Annual Meeting – *OrgSupport will add Annual Meeting Planning to the next agenda for consideration.*
6. Continued Public Communication – None.
7. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 6:35 pm**

**Next Meetings:**  
**Meeting June 15, 2020**

**Black Lake Special District**  
**Statement of Financial Position**  
As of May 31, 2020

Cash Basis

	<u>May 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Thurston County Treasurer	320,035.61
<b>Total Checking/Savings</b>	<u>320,035.61</u>
<b>Total Current Assets</b>	<u>320,035.61</u>
<b>TOTAL ASSETS</b>	<b><u>320,035.61</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Current Portion of Loans	-28,261.78
<b>Total Other Current Liabilities</b>	<u>-28,261.78</u>
<b>Total Current Liabilities</b>	<u>-28,261.78</u>
<b>Long Term Liabilities</b>	
Commencement Bank Note	92,700.17
<b>Total Long Term Liabilities</b>	<u>92,700.17</u>
<b>Total Liabilities</b>	<u>64,438.39</u>
<b>Equity</b>	<u>255,597.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>320,035.61</u></b>

**Black Lake Special District**  
**Statement of Income and Expense**  
**May 2020**

Cash Basis

	<b>May 20</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Rates &amp; Charges</b>	16,932.99
<b>Total Income</b>	16,932.99
<b>Expense</b>	
<b>Contract Services</b>	
<b>Recurring Contract Services</b>	2,500.00
<b>Total Contract Services</b>	2,500.00
<b>Lake Management</b>	
<b>Testing and Monitoring</b>	672.02
<b>Total Lake Management</b>	672.02
<b>Operations</b>	
<b>Printing and Copying</b>	5.85
<b>Total Operations</b>	5.85
<b>Other Types of Expenses</b>	
<b>Interest Expense - General</b>	3,429.47
<b>Total Other Types of Expenses</b>	3,429.47
<b>Total Expense</b>	6,607.34
<b>Net Ordinary Income</b>	10,325.65
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>Interest Income</b>	413.90
<b>Total Other Income</b>	413.90
<b>Net Other Income</b>	413.90
<b>Net Income</b>	<b>10,739.55</b>

## Black Lake Special District Profit & Loss Budget vs. Actual

January through December 2020

Cash Basis

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Rates & Charges	95,388.20	153,000.00	-57,611.80	62.3%
<b>Total Income</b>	95,388.20	153,000.00	-57,611.80	62.3%
<b>Expense</b>				
<b>Business Expenses</b>				
Treasurer Fees	0.00	1,530.00	-1,530.00	0.0%
<b>Total Business Expenses</b>	0.00	1,530.00	-1,530.00	0.0%
<b>Contract Services</b>				
Attorney Fees & Charges	0.00	2,000.00	-2,000.00	0.0%
Non-recurring Contract Services	0.00	1,200.00	-1,200.00	0.0%
Recurring Contract Services	10,000.00	31,936.00	-21,936.00	31.3%
<b>Total Contract Services</b>	10,000.00	35,136.00	-25,136.00	28.5%
<b>Election Expenses</b>	0.00	3,670.00	-3,670.00	0.0%
<b>Governing Expenses</b>				
Per Diem	1,596.00	4,320.00	-2,724.00	36.9%
<b>Total Governing Expenses</b>	1,596.00	4,320.00	-2,724.00	36.9%
<b>Lake Management</b>				
Control	4,639.79	50,000.00	-45,360.21	9.3%
Permitting Fees	0.00	500.00	-500.00	0.0%
Testing and Monitoring	672.02			
<b>Total Lake Management</b>	5,311.81	50,500.00	-45,188.19	10.5%
<b>Operations</b>				
Postage, Mailing Service	13.70			
Printing and Copying	50.10			
Supplies	5.25			
<b>Total Operations</b>	69.05			
<b>Other Types of Expenses</b>				
Insurance	0.00	2,865.00	-2,865.00	0.0%
Interest Expense - General	3,429.47			
Other Expenses	0.00	64,640.00	-64,640.00	0.0%
<b>Total Other Types of Expenses</b>	3,429.47	67,505.00	-64,075.53	5.1%
<b>Total Expense</b>	20,406.33	162,661.00	-142,254.67	12.5%
<b>Net Ordinary Income</b>	74,981.87	-9,661.00	84,642.87	-776.1%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Interest Income	1,725.06			
<b>Total Other Income</b>	1,725.06			
<b>Net Other Income</b>	1,725.06	0.00	1,725.06	100.0%
<b>Net Income</b>	<b>76,706.93</b>	<b>-9,661.00</b>	<b>86,367.93</b>	<b>-794.0%</b>



# BLACK LAKE SPECIAL DISTRICT

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## BLACK LAKE SPECIAL DISTRICT (BLS D) ALUM TREATMENT PROJECT OVERVIEW – 6/17/2020

### FINANCING

Prior to the public hearing before the BoCC, BLS D will mail our resolution to affected parcel owners which lays out the reasons and costs for the project.

Should the BoCC approve the issuance of a bond, BLS D will engage bond counsel to write and issue the bond and work with the Treasurer and Auditor on items such as parcel liens and bond payments.

### INTEREST RATES AND PRICES

Interest rates influence the cost of the bond. Rates are at a generational low.

Due to the COVID-19 pandemic the alum treatment process is expected to be less costly.

### VENDOR QUALIFICATIONS AND DUTIES

- ❖ At least 5 projects within the last five years which are on a scale equal to or greater than the BLS D
- ❖ Carry liability insurance of at least \$2 million
- ❖ Vendor must have expertise in working with and reporting to the Washington Dept. of Ecology regarding alum treatments and will be required to do any/all reporting to Ecology.
- ❖ Vendor must have expertise and perform public notifications on treatments in accordance with the alum treatment permit.
- ❖ The treatment application must be monitored on a full-time basis in accordance with the permit requirements.

### STAGING AREA

BLS D will seek permission from WDFW to use the public boat launch

The launch will be closed to the public during the project. The public will be directed to Columbus Park for boating and fishing. BLS D will cover any fees.

### PROJECT TIMING

\* Alum treatments are usually made in the spring or fall. Weather conditions are moderate and there are few recreational users on the lake.