



# BLACK LAKE SPECIAL DISTRICT

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**Black Lake Special District Meeting**  
**Monday, April 20 • 6:15 pm •**  
**Teleconference 1 (669) 333-8889**  
**Conference ID: 54313016**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Communication

*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*

*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

## Approval of Consent Agenda

### *Attachments:*

*March Regular Meeting Minutes*  
*March Financials*  
*OrgSupport Invoice #3628*  
*Herrera #46311*

5. Items from the Floor
6. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*
7. Adjournment of Public Meeting

**Next Meetings:**  
**Meeting May 4, 2020**



# BLACK LAKE SPECIAL DISTRICT

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Black Lake Special District Regular Meeting  
Monday, March 9 • 6:15 pm • 2627 Capital Mall Dr SW, • Olympia, WA 98502

1. Call to Order – **Chair Stintzi called the meeting to order at 6:18 pm.**
2. Roll Call  
Present:
  - a. Brian Wilmovsky
  - b. Vernon Bonfield
  - c. Lake Stintzi
3. Approval of Agenda – **It was moved, second, and unanimously passed to approve the agenda as presented.**
4. Public Communication – None.
5. Approval of Consent Agenda – **It was moved, second, and unanimously passed to approve the Consent Agenda including minor edits to the minutes.**

*Attachments:*

*February Regular Meeting Minutes*  
*February Work Session Minutes*  
*Travelers CL Remittance Center Reimbursement #0106198383*

6. Old Business
  - a. Draft Assessment – Elizabeth Petridge has finished the draft assessment and the vote is on March 29<sup>th</sup>, 2020.
7. Board Roles/Terms – Commissioners discussed the chair and vice chair positions (the policy manual says that the commissioners will review who the chair and the vice chair will be). The commissioners discussed making an amendment to the policy.
8. Alum treatment – The commissioners agreed to close the ramp for the alum treatment.
9. Items from the Floor
  - a. Report from Black Lake Coalition (SBL) – John Aslakson gave an update. Richard Nevitt has put together a package of information about the Black River. The objective is to return the black river to its original course, allowing the free flow of water. Thurston County studies have investigated changing the course of the river which may solve some of the issues of algae and improve the quality of the lake. SBL has not taken any action, but is looking into the possibility of forming a stakeholders committee to see if there is any interest in the community to reopen the river. The committee would also discuss what the logistic and engineering problems would be and if the lake would be better off if the Black River flowed freely again. The commissioners discussed how having the Black River flowing the original direction might affect the level of the water in the lake.
10. Adjournment of Public Meeting – **With no further business, Chair Stintzi adjourned the meeting at 6:45 pm.**







Payment Voucher Transmittal  
Drainage Dist #12 Black Lake

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1. OrgSupport 120 State Ave NE #303 Olympia, WA 98503	3628	March Services	\$2,505.85
2. Herrera 2200 Sixth Avenue Suite 1100 Seattle, WA 98121	46311	Professional Services - February	\$672.02
Total for document:			<u>\$3,177.87</u>

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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Drainage Dist #12 Black Lake, and that I am authorized to authenticate and certify to said claim.

Examined and Allowed

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date



**OrgSupport**

120 State Avenue NE, #303  
Olympia, WA 98501

**Invoice**

Date	Invoice #
4/1/2020	3628

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services	1	2,500.00	2,500.00
Printing B&W	56	0.10	5.60
Printing Color	1	0.25	0.25
Postage	0	0.00	0.00
<b>Total</b>			<b>\$2,505.85</b>



March 26, 2020  
 Invoice No: 46311

Lake Stintzi  
 Black Lake Special District  
 120 State Avenue NE, #303  
 Olympia, WA 98501

Project 15-06161-002 Black Lake Watershed Pollutant Monitoring Phase 2  
 Email invoices to: Lake Stintzi: lake@blacklakespecialdistrict.org

**Professional Services from February 20, 2020 to February 28, 2020**

Task 001 Drainage Sampling and Analysis

**Professional Personnel**

	Hours	Rate	Amount	
Scientist VI				
Zisette, Rob	2.00	260.27	520.54	
Totals	2.00		520.54	
<b>Total Labor</b>				<b>520.54</b>
				<b>Task Total</b>
				<b>\$520.54</b>

Task 004 Project Management

**Professional Personnel**

	Hours	Rate	Amount	
Project Accountant III				
Rudnick, Tracy	1.25	121.18	151.48	
Totals	1.25		151.48	
<b>Total Labor</b>				<b>151.48</b>
				<b>Task Total</b>
				<b>\$151.48</b>

**Total Due this Invoice** \$672.02

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billed to Date</b>	<b>672.02</b>	<b>0.00</b>	<b>672.02</b>

**Total Compensation**           **33,345.00**





**Herrera Environmental Consultants**

**Progress Report: Black Lake Watershed Monitoring - Phase 2 (Project #15-06161-002)**

**Invoice Period: February 20 through February 28, 2020**

Task	Project Budget	Previously Invoiced	Amount this Period	Billed to Date	Budget Remaining	Percent Spent	Percent Complete	Work Performed
1-Drainage Sampling/Analysis	\$5,601	\$0.00	\$520.54	\$520.54	\$5,080.46	9%	10%	Prepared for sampling
2-Lake Sampling/Analysis	\$11,374	\$0.00	\$0.00	\$0.00	\$11,374.00	0%	0%	
3-Data Analysis/Reporting	\$13,850	\$0.00	\$0.00	\$0.00	\$13,850.00	0%	0%	
4-Project Management	\$2,520	\$0.00	\$151.48	\$151.48	\$2,368.52	6%	5%	Prepared agreement and setup project
Total	\$33,345	\$0.00	\$672.02	\$672.02	\$32,672.98	2%	2%	

Planned future work: Conduct drainage and lake sampling during wet weather.



**Thurston County Treasurer**  
**March 2020 Statement**  
**Black Lake DD #12**  
**Fund 6354 - DD #12 BLACK LAKE**

### Cash Activity

Date	Description	Amount	Notes
<b>03/01/2020</b>	<b>Beginning Cash Balance</b>	<b>\$261,828.97</b>	
	<b>Receipts/Deposits/Refunds:</b>		
03/31/2020	Tax & Assessment Receipts	28,350.01	
03/31/2020	Interest Paid	356.52	
	<b>Total Deposits</b>	<b>\$28,706.53</b>	
	<b>Warrant Issues &amp; Voids/Fees/ACH/Wires:</b>		
	No Activity		
	<b>Total Warrants and Electronic Disbursements</b>	<b>\$0.00</b>	
<b>03/31/2020</b>	<b>Ending Cash Balance</b>	<b>\$290,535.50</b>	

### Warrant Activity

<b>03/01/2020</b>	<b>Beginning Warrants Outstanding</b>	<b>\$3,418.65</b>
	Total Warrants Issued	-
	Total Warrants Redeemed	(3,076.65)
	Total Warrants Voided	-
<b>03/31/2020</b>	<b>Ending Warrants Outstanding</b>	<b>\$342.00</b>

### Investment Activity

<b>03/01/2020</b>	<b>Beginning Interest Receivable</b>	<b>\$968.45</b>
	Interest Earned	353.52
	Cash Paid	(356.52)
<b>03/31/2020</b>	<b>Ending Interest Receivable</b>	<b>\$965.45</b>

TCIP Yield (used to calculate interest earnings)	1.59%
LGIP Yield (budget benchmark)	1.23%