





# BLACK LAKE SPECIAL DISTRICT

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Black Lake Special District Regular Meeting  
Monday, October 16, 2017 • 6:00 pm • 2102 Carriage Drive SW Bldg E • Olympia

## MINUTES

1. Call to Order – **Chair Stintzi called the meeting to order at 6:05 pm.**
2. Roll Call
  - a. Brian Wilmovsky
  - b. Lake Stintzi
  - c. Vern Bonfield
3. Approval of Agenda – **It was moved, second, passed unanimously to approve the agenda as amended.**
4. Public Communication – None.
5. Approval of Consent Agenda – **It was moved, second, passed unanimously to approve the consent agenda as presented.**

*Attachments:* *September 18, 2017 Regular Meeting Minutes*  
*Thurston County Investment Pool Participation Agreement*  
*(Chair to sign)*
6. Warrant Requests – **It was moved, second, passed unanimously to approve the warrant requests as presented.**

*Attachments:* *Bonfield Reimbursement*  
*Stintzi Reimbursement*  
*Wilmovsky Reimbursement*  
*Gayle Palmer Consulting*  
*OrgSupport Invoice #1746*
7. Old Business
  - a. Future Alum Treatment Finance Committee – The committee is waiting for a final report from HAB. There are multiple possible revenue sources, each of which is being explored by the committee.
  - b. Kiosk update – *Commissioner Bonfield will work with OrgSupport to identify a new contractor and meet with the contractor and representative from DFW to make final arrangements before installation.*
  - c. Rates and Charges Submittal – OrgSupport has placed the data request and will work with Chair Stintzi to prepare and submit the rates and charges data to Thurston County.
8. Grant Discussion
  - a. Gayle Palmer joined the meeting by telephone and discussed grant writing focus with the Commissioners. The two most likely possibilities for grant support are planning for a longer term treatment strategy that includes maintenance and capacity building to enable substantial fundraising. The immediate need is to raise funds for public information campaigns to inform district residents about issues impacting the lake environment (ground cover near streams and shoreline, septic tank and fertilizer best practices). Most organizations looking at a high cost capital campaign spend 2-3 years seeking funds through lending, individual giving, social impact investments, and grants. The most likely outcome is a matching grant from foundations up to 20-30% of a project cost. Funders are going to be most interested in a broad regional reach – possibly on a basin wide level. Additional support may come for expanding partnerships with other water quality entities. It is unlikely that the smaller grants would allow for indirect costs.



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Gayle Palmer recommended rewriting the letters of intent to take into account future planning and treatments.

- b. DOE Freshwater Algae Grant Proposal – Gayle Palmer discussed a possible DOE proposal which would focus on research and planning. *Commissioner Wilmovsky will ask Kyle and HAB to learn if point source research is an important element of a strategic treatment protocol.*

- i. Status of Past Blooms

*Attachments:*

*Action Plan*

*Proposed Project Document*

- 9. Adjournment of Public Meeting – **Chair Stintzi adjourned the meeting at 7:50 pm.**

### **Next Meetings:**

Special Meeting, Monday, October 30, 2017 11:30 am (Thurston County Courthouse)

Work Session, Monday, November 6, 2017, 6:00pm (OrgSupport Offices)

Regular Meeting, Monday, November 20, 2017, 6:00pm (OrgSupport Offices)



COUNTY COMMISSIONERS  
 John Hutchings  
 District One  
 Gary Edwards  
 District Two  
 Bud Blake  
 District Three

**CENTRAL SERVICES DEPARTMENT**

*Creating Solutions for Our Future*

Martin D. Casey, Director

***Thurston GeoData Center - Billing Invoice***

<b>Company:</b>	<u>Black Lake Special District</u>	<b>Invoice No:</b>	<u>25 - 1710 - 111</u>
<b>Attn:</b>	<u>Lydia</u>	<b>Order Date:</b>	<u>10/17/2017</u>
<b>Address:</b>	<u>120 State Ave NE, #303</u>	<b>Ship Date:</b>	<u>10/17/2017</u>
	<u>Olympia, WA 98501-</u>	<b>Method:</b>	<u>E-mail</u>
<b>Phone No:</b>	<u>(360) 867-8814 ext:</u>		

**Notes:** 2017 annual Black Lake Special Use District Parcel map and data extract.

***You are hereby requested to pay the total shown below to the County of Thurston:***

<i>Product Name</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Net Amount</i>	<i>Discount</i>	<i>Item Total</i>
Custom Map 11x17, 15 minute minimum	\$24.00	1	\$24.00	50.00%	\$12.00
			<b><i>Sub-Total:</i></b>		\$12.00
			<b><i>Freight Charge:</i></b>		\$0.00
			<b><i>Tax:</i></b>		\$1.06
			<b><i>Total:</i></b>		\$13.06

A convenience fee of 2.35%, based on the total, or a minimum of \$2.00, is charged on Credit Card payments.

***For Questions Regarding this Order please contact GeoData at (360) 754-4594***

***Make Check Payments to:***

Thurston County Central Services  
 Attn: Central Services Accountant  
 2000 Lakeridge Drive. SW  
 Olympia, WA 98502

***Make Credit Card Payments to:***

Thurston GeoData Center  
 (360) 754-4594



# OrgSupport

120 State Avenue NE, #303  
Olympia, WA 98501

# Invoice

Date	Invoice #
12/1/2017	1772

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - November	1	2,500.00	2,500.00
Printing B&W	195	0.10	19.50
Stamps	2	0.49	0.98
Envelopes	1	0.15	0.15
<b>Total</b>			\$2,520.63

**Black Lake Special District Grants Fundraising Action Plan**

**January – June 2018**

*(November 6, 2017 update, submitted by Gayle Palmer)*

**Prepare Project Case Statement and Budget – September 2017**

Prepare Project Case Statement and Budget – September 2017				
Lead	Action	Approval date	Status and Comments	
Commissioners \Gayle	General case statement approved	11-06-2017	<b>Needs revision and approval</b>	
Commissioners \Gayle	Project Budget draft prepared	11-06-2017	<b>Needs revision and approval</b>	
<b>Algae Mitigation and Community Information Grant Applications Value = \$150,000 + Letters of Interest planned thru 1<sup>st</sup> quarter 2018</b>				
Lead	Funder and value	Submission date	Status and Comments	
Commissioners \Gayle	<b>Horizons Foundation</b> Value: \$12,000 Mail to: Horizons Foundation Attn: Stephen Hadac 5025 25th Avenue Northeast, Suite 206 Seattle, WA 98105-3150	LOI submission November 2017  <b>Needs revision and approval</b>	<b>Environmental concerns of Washington state with emphasis on the Puget Sound region</b> Main focus of concern is in Water Quality/Quantity issues. They fund in the following areas * Identification and control of toxic pollutants * Water (rivers, streams, estuaries) restoration with emphasis on migrating salmon Wetland protection	
Commissioners \Gayle	<b>The Lazar Foundation</b> Value: \$20,000  email to <a href="mailto:sybil@lazarfoundation.org">sybil@lazarfoundation.org</a> with the subject line in the email stating only <b>LOI</b>	LOI submission November 2017  <b>Needs revision and approval</b>	Areas of interest include the conservation of large, biologically significant terrestrial and aquatic ecosystems; the preservation of biological diversity; and projects that strengthen the capacity of the environmental movement's ability to develop, shape, and communicate its message	
Commissioners \Gayle	<b>Robert E. and Adele M. Boydston Foundation</b> Value: \$20,000	LOI submission November 2017  <b>Needs revision and approval</b>	COMMUNITY AND THE ENVIRONMENT Mail to: <b>Robert E. and Adele M. Boydston Foundation 7507 Boston Harbor Road 3607199712 Olympia WA 98506</b>	

Commissioners \Gayle	<b>Forest Foundation</b> Value: \$30,000  FOREST FOUNDATION 1250 Pacific Avenue, Suite 870 Tacoma, WA 98402	LOI submission November 2017 <b>Needs revision and approval</b>	COMMUNITY AND THE ENVIRONMENT The Foundation supports strategies that engage people as the fundamental stewards of the natural environment. We favor restoration and conservation efforts with particular emphasis on organizations and projects that engage diverse stakeholders and promote volunteerism.
Commissioners \Gayle	<b>Freshwater Algae Grants, WA DOE</b> Value: \$50,000 with a 25% match for requested funding or \$12,500 consisting of cash, in-kind contributions, or interlocal costs (considered a form of in-kind).	<b>November 15 2017</b>	<b>Immediate work on application documents should commence.</b>  Lizbeth Seebacher Email: <a href="mailto:lizbeth.seebacher@ecy.wa.gov">lizbeth.seebacher@ecy.wa.gov</a> Phone: 360-407-6938
Commissioners \Gayle	<b>Harder Foundation</b> Value: \$30,000 Proposal Invitations will be issued before May 2, 2017. Proposals are due June 1, 2017	1st quarter 2018 - Send LOI January 2018 Grant Cycle	Protect public lands and waters, wildlife habitat, nearshore marine and estuary ecosystems. We will continue to fund effective work at the state and local levels, including campaigns, policy advocacy, legal defense, and organizing strategies.
<b>Potential State Opportunities</b>			
<b>Lead</b>	<b>Funder and value</b>	<b>Submission date</b>	<b>Status and Comments</b>
Commissioners \Gayle	<b>Nisqually Indian Tribe Charitable and Local Government Program.</b> Value: \$50,000	Application planned for 2018 cycle	Application prepared on Tribal forms. <b>Was not submitted</b> due to lack of final approval by Commission. Recommend submission to 2019 opportunity.