



# BLACK LAKE SPECIAL DISTRICT

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**BLACK LAKE SPECIAL DISTRICT MEETING**  
Thursday, March 19, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

## AGENDA

1. Roll Call
2. Approval of Agenda
3. Public Communication  
*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*  
*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*
4. Approval of Consent Agenda  
*Attachments: February 19, 2015 Regular Meeting Minutes  
March 5, 2015 Work Session Meeting Minutes*
5. Public Meeting
6. Warrant Requests  
*Attachments: BGWP Invoice #51216  
OrgSupport Invoice #881*
7. Reports and Referrals
8. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*
9. Adjournment of Public Meeting

### **Next Meetings:**

Work Session, Thursday, April 5, 5:30 pm (OrgSupport office)  
Regular Meeting, Thursday, April 16, 5:30pm (OrgSupport office)



# BLACK LAKE SPECIAL DISTRICT

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## BLACK LAKE SPECIAL DISTRICT ANNUAL PUBLIC MEETING Thursday, February 19, 2015 • 6:30 pm • Black Lake Bible Camp Tabernacle

### MINUTES

1. Roll Call

**Commissioner Stintzi called the meeting to order at 6:40 pm.**

**Present:** Lake Stintzi  
Vernon Bonfield  
John Henkle

2. Approval of Agenda

**Commissioner Henkle moved approval of the Agenda of the February 19<sup>th</sup> Meeting as amended, second by Commissioner Bonfield; passed unanimously.**

3. Public Communication

*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

4. Approval of Consent Agenda

*Attachments:*

*January 15, 2015 Regular Meeting Minutes  
February 5, 2015 Work Session Meeting Minutes  
Financials  
McGladrey Bid for Annual Report  
Warrant Requests*

*Attachments: Commissioner Bonfield Reimbursement  
OrgSupport Invoice #855*

**Commissioner Stintzi moved approval of the Consent Agenda as presented, second by Commissioner Bonfield; passed unanimously.**

5. Public Meeting – The commissioners reported on the ongoing work and future plans for the special district.

- a. Priorities
- b. Special District organization
- c. Plans for algae study and control
- d. Applications for grants
- e. Herbicide activities
- f. Weed harvesting permit and timing
- g. Black Lake Ditch and water levels
- h. Tumwater Plans for Culvert/Drainage upgrades in UGA
- i. Fish Pond Creek
- j. Save Black Lake Coalition Update

6. Reports and Referrals – None.

7. Herrera Lake Study Proposal Review – The directors discussed the proposal.



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**Commissioner Stintzi moved approval of the Herrera proposal as presented, second by Commissioner Henkle; passed unanimously.**

8. Continued Public Communication

- It was suggested that there may be space under the power lines for disposal of harvested material.

9. Adjournment of Public Meeting -

**Commissioner Stintzi adjourned the meeting at 7:45 pm.**

**Next Meetings:**

Work Session, Thursday, March 5, 5:30 pm (OrgSupport office)  
Regular Meeting, Thursday, March 19, 5:30pm (OrgSupport office)



# BLACK LAKE SPECIAL DISTRICT

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Black Lake Special District Work Session  
Thursday, March 5, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

## MINUTES

1. Roll Call

**Commissioner Lake Stintzi called the meeting to order at 5:40pm**

**Present:** Lake Stintzi  
Vernon Bonfield  
John Henkle

2. Approval of Agenda

**Commissioner Vernon Bonfield moved to approve the agenda of the March 5, 2015 Meeting, second by Commissioner John Henkle; passed unanimously.**

3. Public Communication

*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*

*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

4. Informational Materials (No Action Required)

*Attachments: February 19, 2015 Regular Meeting Minutes  
Financials*

**Commissioner Stintzi moved to approve the minutes of the February 19, 2014 Regular Meeting Minutes, second by Commission Henkle; approved unanimously.**

The financial report was not approved due to an error in the BGWP Invoice. Commissioner Bonfield requested to have the Courtesy Discount of 10% be corrected to reflect 10%, not 1% as shown.

5. Senator Sheldon Update

- a. Commissioner Stintzi attended the legislative session regarding the changes in RCW 85-38-010 Which would add a new type of special district called "lake water quality districts" and was able to speak with Senator Sheldon. Senator Sheldon will speak with Senator Fraser who will support the bill. After passing out of the rules committee it goes to the floor of the Senate for their vote.

6. Warrant Requests

*Attachment: BGWP Invoice #50860*

BGWP has an error on their billing reflecting a 1% discount instead of the 10% it should be. Commissioner Bonfield requested an audit of all prior BGWP billings as well.

*Attachment: OrgSupport Invoice #881*

The warrant requests, once updated, will be presented at the regular meeting on March 19, 2015.

7. Reports and Referrals

- a. Rob Rosetti is ready to do core samples on the bottom of the lake. He has requested a boat to help the divers get the core samples. **Commissioner John Henkle will provide use of his boat for this**



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**service.** This will take place on March 17<sup>th</sup> and March 18<sup>th</sup>. **Commissioner Henkle will call Rob to make arrangements.**

For the harvesting of the weeds, an additional dump site is needed. **Commissioner Bonfield and Commissioner Stintzi will make contact with potential property owners who might be able to help.** Commissioner Henkle suggested talking about other ways to clean up the lake. Sonar is an effective way to kill the Naja weeds. There is chemical herbicide that goes to the roots and kills the plants. Commissioner Bonfield suggested that it may be possible to use it in specific, small areas. The Department of Ecology handles use of the Sonar and gives the permits. **Commissioner Henkle will ask Rob Rosetti about using Sonar when the core samples are being taken.** Mr. Rosetti's study will be completed by the end of June.

8. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*
9. Adjournment of Public Meeting  
**Commissioner Stintzi adjourned the meeting at 6:20 pm**

## Next Meetings:

Regular Meeting, Thursday, March 19, 2015 5:30pm (OrgSupport office)  
Work Session, Thursday, April 2, 2015, 5:30pm (OrgSupport office)



**Thurston County Treasurer**  
**February 2015 Statement**  
**Black Lake DD #12**  
**Fund 6354 - DD #12 BLACK LAKE**

### Cash Activity

| Date       | Description  | Amount             | Notes |
|------------|--|--------------------|-------|
| 02/01/2015 | <b>Beginning Cash Balance</b>                      | <b>\$67,162.58</b> |       |
|            | <b>Receipts/Deposits/Refunds:</b>                  |                    |       |
| 02/28/2015 | Tax & Assessment Receipts                          | 2,670.83           |       |
| 02/28/2015 | Interest Paid                                      | 11.73              |       |
|            | <b>Total Deposits</b>                              | <b>\$2,682.56</b>  |       |
|            | <b>Warrant Issues &amp; Voids/Fees/ACH/Wires:</b>  |                    |       |
|            | No Activity  |                    |       |
|            | <b>Total Warrants and Electronic Disbursements</b> | <b>\$0.00</b>      |       |
| 02/28/2015 | <b>Ending Cash Balance</b>                         | <b>\$69,845.14</b> |       |

### Warrant Activity

|            |                                       |                   |
|------------|---------------------------------------|-------------------|
| 02/01/2015 | <b>Beginning Warrants Outstanding</b> | <b>\$2,525.56</b> |
|            | Total Warrants Issued                 | -                 |
|            | Total Warrants Redeemed               | (2,525.56)        |
|            | Total Warrants Voided                 | -                 |
| 02/28/2015 | <b>Ending Warrants Outstanding</b>    | <b>\$0.00</b>     |

### Investment Activity

|            |                                      |                 |
|------------|--------------------------------------|-----------------|
| 02/01/2015 | <b>Beginning Interest Receivable</b> | <b>\$80.15</b>  |
|            | Interest Earned                      | 36.26           |
|            | Cash Paid                            | (11.73)         |
| 02/28/2015 | <b>Ending Interest Receivable</b>    | <b>\$104.68</b> |

|  |       |
|--|-------|
| TCIP Yield (used to calculate interest earnings) | 0.70% |
| LGIP Yield (budget benchmark)                    | 0.13% |



Bean | Gentry | Wheeler | Peternell  
P.L.L.C.

# Invoice

Date 2/9/2015  
Invoice # 51216  
Client/Matter ID 2459-005

BILL TO

Black Lake Special District  
c/o Craig Ottavelli  
120 State Avenue NE, #303  
Olympia, WA 98501

MATTER DESCRIPTION

General Legal

For Services Rendered Through: 1/31/2015

For Legal Services Rendered

| Date                    | Atty | Description  | Hours | Rate   | Amount         |
|-------------------------|------|--|-------|--------|----------------|
| 12/02/2014              | HSM  | Draft and revise Resolution (re: flood control district).  | 0.4   | 230.00 | 92.00          |
| 12/03/2014              | HSM  | Review documents (re: Resolutions, letters).   | 0.2   | 230.00 | 46.00          |
| 12/04/2014              | HSM  | Review and revise Resolutions.   | 1.1   | 230.00 | 253.00         |
| 12/08/2014              | HSM  | Telephone conversation with Mr. Ottavelli (re: new proposal/idea regarding the Lake Management District statute and RCW 85.38). Review the RCW regarding same. | 0.6   | 230.00 | 138.00         |
| 12/10/2014              | HSM  | Telephone discussion with Mr. Ottavelli (re: RCW 36.61).   | 0.4   | 230.00 | 92.00          |
| Total Fees              |      |  |       |        | \$621.00       |
| Courtesy Discount - 10% |      |  |       |        | <i>\$62.10</i> |
| Total Fees Adjusted     |      |  |       |        | \$558.90       |

|                                  |            |
|----------------------------------|------------|
| Total Fees and Costs This Period | 558.90     |
| Plus Prior Balance               | \$6,239.50 |
| Less Previous Payments           | \$6,239.50 |

Thank you for the opportunity to be of service. Payment is due within fifteen (15) days of receipt of this invoice. Payments remitted after the invoice date will be reflected on your next invoice. Interest of one percent (1%) per month will be charged on overdue balances.

|             |       |          |
|-------------|-------|----------|
| Balance Due | <hr/> | \$558.90 |
|-------------|-------|----------|

|                                 |      |
|---------------------------------|------|
| Balance in trust after transfer | 0.00 |
|---------------------------------|------|





# OrgSupport

120 State Avenue NE  
Olympia, WA 98501

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 3/1/2015 | 881       |

| Bill To   |
|---|
| Black Lake Special District<br>120 State Avenue NE, #303<br>Olympia, WA 98501 |

| Description                  | Qty | Rate     | Amount            |
|------------------------------|-----|----------|-------------------|
| Contract Services - February | 1   | 2,500.00 | 2,500.00          |
| Printing B&W                 | 234 | 0.10     | 23.40             |
| Printing Color               | 84  | 0.25     | 21.00             |
| Meeting expenses - Food      | 1   | 52.73    | 52.73             |
| <b>Total</b>                 |     |          | <b>\$2,597.13</b> |

STARBUCKS Store #334  
1313 Cooper Point Road  
Olympia, WA (360) 352-8515

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CHK 707218  
02/19/2015 05:12 PM  
2029167 Drawer: 1 Reg: 1

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|                 |       |
|-----------------|-------|
| Coffee Traveler | 14.95 |
| Coffee Traveler | 14.95 |
| Visa            | 32.53 |
| XXXXXXXXXX6551  |       |

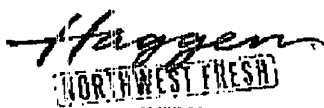
|           |         |
|-----------|---------|
| Subtotal  | \$29.90 |
| Tax 8.8 % | \$2.63  |
| Total     | \$32.53 |

**Change Due \$0.00**

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----- Check Closed -----  
02/19/2015 05:12 PM

New members get a FREE DRINK  
Join our loyalty program  
Sign up for email rewards  
visit [Starbucks.com/rewards](http://Starbucks.com/rewards)  
or download our app  
at participating stores  
some restrictions apply  
My Starbucks Rewards (R)



OLYMPIA

(360) 754-1428

OPEN 24 HOURS

Mrch 542929803900299 Tern 876317 DevID)

TerminalID: 876317

Purchase \$ 20.20

PIN Used

Debit Card #SXXXXXXXXXXXX6551

Auth # 207023 Payment from primary

Lane # 09 Cashier # 1128

02/19/15 17:08 Ref/Seq # 098214

EPS Sequence # 098214

02/19/15 5:08 PM

Your Cashier Today was MARY R.

S00029 R009 Trans #0111

BAKERY

CARROT CAKE \$4.99 F

CHOC CUPCAKES \$4.99 F

CUPCAKES \$4.99 F

GROCERY N

BIGELOW ASST TEA \$2.99 F

25% off Tea -\$0.75

TWININGS VTY PK \$3.99 F

25% off Tea -\$1.00

SUB TOTAL \$20.20

TOTAL \$20.20

CHANGE \$0.00

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29 Courtesy C

Haggen Card # 40185400421  
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