



# BLACK LAKE SPECIAL DISTRICT

## BLACK LAKE SPECIAL DISTRICT PUBLIC MEETING

Thursday, February 19, 2015 • 6:30 pm • Black Lake Bible Camp Tabernacle

### AGENDA

1. Roll Call
2. Approval of Agenda
3. Public Communication  
*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*  
*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*
4. Approval of Consent Agenda  
*Attachments:                          January 15, 2015 Regular Meeting Minutes*  
*February 5, 2015 Work Session Meeting Minutes*  
*Financials*
5. Public Meeting
  - a. Plans for algae study and control
  - b. Weed harvesting permit and timing
  - c. Applications for grants
  - d. Special District organization
  - e. Black Lake Ditch and water levels
  - f. Herbicide activities
  - g. A special update from Save Black Lake Coalition
6. District Annual Report to State Auditor  
*Attachments:                          McGladrey LLP Bid*
7. Warrant Requests  
*Attachments:                          OrgSupport Invoice #855*  
*Commissioner Bonfield Reimbursement*
8. Reports and Referrals
9. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*
10. Adjournment of Public Meeting

### Next Meetings:

Work Session, Thursday, March 5, 5:30 pm (OrgSupport office)  
Regular Meeting, Thursday, March 19, 5:30pm (OrgSupport office)



# BLACK LAKE SPECIAL DISTRICT

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Thursday, January 15, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

## MINUTES

1. Roll Call

**Commissioner Stintzi called the meeting to order at 5:35 pm.**

**Present:** Lake Stintzi  
Vernon Bonfield  
John Henkle

2. Approval of Agenda

**Commissioner Henkle moved approval of the Agenda of the January 15<sup>th</sup> Meeting, second by Commissioner Bonfield; passed unanimously.**

3. Public Communication –

- a. Mr. Fancher testified that the blue green algae is still visible in the lake.
- b. Tim Erickson distributed draft language for a bill request (S-0441.1/15). *OrgSupport will prepare a fact sheet – new language for RCW 85.38 because water quality issues have created a need for appropriate lake management by local communities.* Special districts create a specific special district option for citizens across the state to take control of improving water quality in local communities. Currently, there is a need for lake water quality management, but a district that wishes to maintain a lake's quality they must identify as a flood control district, or a diking district, which creates rules and procedures that are not applicable to a water quality improvement and management. There is currently no language in statute that allows for the creation of a special district for lake water quality. Currently a lake water quality district has to choose one of these options (diking district, drainage district, diking drainage and/or sewerage improvement district, intercounty diking and drainage, flood control district), none of which are appropriate for lake water quality management. This bill request clarifies language and provides a framework for water quality management by a special district. This special district type will provide for more community based water quality funding and management.

4. Approval of Minutes

*Attachments: December 18, 2014 Regular Meeting Minutes  
January 6, 2015 Work Session Meeting Minutes*

**Commissioner Henkle moved approval of the minutes of the December 18<sup>th</sup> Meeting and the January 6<sup>th</sup> work session, as presented, second by Commissioner Bonfield; passed unanimously.**

5. Lake Monitoring Program Development / Tetratex proposal

- a. The commissioners reviewed the Tetratex proposal. Tetratex is able to begin monitoring within 30 days of notice. Core samples can be taken at a later time. A second bid could be requested from Aquatechnex, though pricing would be comparable.
- b. *OrgSupport will contact the WA State Department of Ecology and the Department of Natural Resources to learn if they provide testing and/or lab services for lake monitoring and will report back at the February work session.*
- c. The commissioners agreed that *Commissioner Stintzi will contact Aquatechnex to learn if they can offer a competitive bid for a water quality study, core samples, and lab work. OrgSupport will include the two phosphorus study bids in the February work session packet for review and contractor selection.*

6. Approval of Minutes

*Attachments: November 20, 2014 Regular Meeting Minutes*



# BLACK LAKE SPECIAL DISTRICT

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*December 4, 2014 Work Session Meeting Minutes*

**Commissioner Bonfield moved approval of Item 6, November 20, 2014 Regular Meeting Minutes and December 4, 2014 Work Session Minutes, second by Commissioner Henkle; passed unanimously.**

7. Warrant Requests

*Attachments: OrgSupport Invoice #826*

**Commissioner Henkle moved approval of item 7, Warrant Requests, as presented, second by Commissioner Stintzi; passed unanimously.**

8. Reports and Referrals

- a. The commissioners reviewed a draft postcard for the public meeting scheduled for February 19<sup>th</sup>. The postcard will be upsized to the larger size to accommodate more information and will mail February 1<sup>st</sup>. The postcard must call out the new location at the camp to facilitate guests finding the space (in the tabernacle). The postcard will include a heading calling attention to what attendees will learn and bullets on: plans for algae study and control, weed harvesting permit and timing, applications for grants, special district organization, meeting with county on ditch/lake water levels, herbicide activities, and a special update from Save Black Lake Coalition. On the front of the postcard: Learn about 2015 plans and activities to improve Black Lake!! The bullets used on the postcard will frame the agenda for the meeting plus a special update from Save Black Lake Coalition.
- b. *OrgSupport will contact Lake Stintzi by January 21<sup>st</sup> to create a list of data points to request from Geodata. OrgSupport will request the data from Geodata immediately following receipt of the information from Commissioner Stintzi.*
- c. Black Lake Bible Camp is willing to take the harvested weeds from the East side of the lake when harvesting happens.
- d. Commissioner Stintzi reported the local harvester is trying to sell his equipment and is not planning to continue providing services.

9. Continued Public Communication – None.

10. Adjournment of Public Meeting

**Commissioner Stintzi adjourned the meeting at 7:30 pm.**

**Next Meetings:**

Work Session, Thursday, February 5, 5:30 pm (OrgSupport office)  
Regular Meeting, Thursday, February 19, 6:30pm (Black Lake Bible Camp)



# BLACK LAKE SPECIAL DISTRICT

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Black Lake Special District Work Session  
Thursday, February 5, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

## MINUTES

### 1. Roll Call

**Commissioner Stintzi called the meeting to order at 5:40 pm.**

**Present:** Lake Stintzi  
Vern Bonfield  
John Henkle

### 2. Approval of Agenda

**Commissioner Bonfield moved to approve the Agenda as presented; second by Commissioner Henkle, passed unanimously.**

### 3. Public Communication

*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*

*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

Tim Erickson reported the remaining grant funds received in partnership with Save Black Lake have been rescinded. A possible follow-up application may be to the Department of Health due to the toxicity of the blooms on the lake.

### 4. Informational Materials (No Action Required)

*Attachments: January 15, 2015 Regular Meeting Minutes*

### 5. Black Lake Monitoring Program

#### a. Herrera Proposal – Rob Zisette

*Attachment: Black Lake Phosphorus and Algae Control Plan Proposal*

Mr. Zisette presented the Herrera proposal, which assumes volunteers support, four core samples, and comprehensive lab work. The proposal capitalizes on existing information, information being collected by others, and volunteers to support sampling. Another approach would be to base the models on the historical data and new cores. The results of this approach would be less robust than working with a new set of data. The commissioners discussed a whole lake sediment inactivation and a short term stripping.

Mr. Zisette will present an alternate proposal that includes analysis of existing data and core samples targeting a near-term treatment program which may include stripping. The report will include how much mobile phosphorus is in the lake, how much alum is needed for treatment, and estimates on treatment costs.

#### b. Tetrattech Proposal – Harry Gibbons

*Attachment: Tetrattech Proposal*

### 6. February Public Meeting Planning

- a. The commissioners discussed how to present information to the public at the upcoming public meeting. *Commissioner Stintzi will send a basic outline based on the list of topics from the postcard.*



# BLACK LAKE SPECIAL DISTRICT

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7. Warrant Requests

*Attachment:*

*OrgSupport Invoice #855*

*Commissioner Bonfield Reimbursement*

8. Reports and Referrals

- a. *Commissioner Bonfield will contact Janie Civile to ask some general questions and invite her to attend a future BLSD meeting.*
- b. *OrgSupport will research whether contracts can be kept confidential until a contractor is selected.*
- c. Commissioner Stintzi reported that Ecology will not accept the grant application for 2015.
- d. Craig Ottavelli reported that the Department of Ecology is willing to review the water quality proposals, but is not able to partner with the district on water quality testing or monitoring. DOE is also available to present a PowerPoint on lakes.
- e. Craig Ottavelli reported the district must submit a financial report to the auditor. McGladrey will submit a bid for no more than \$1,000 which will appear on the February agenda for approval.

9. Continued Public Communication

*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*

10. Adjournment of Public Meeting – **Commissioner Stintzi adjourned the meeting at 8:00 pm.**

**Next Meetings:**

Regular Meeting, Thursday, February 19, 2015 6:30pm (Black Lake Bible Camp)

Work Session, Thursday, March 5, 2015, 5:30pm (OrgSupport office)



**Thurston County Treasurer**  
**January 2015 Statement**  
**Black Lake DD #12**  
**Fund 6354 - DD #12 BLACK LAKE**

### Cash Activity

Date	Description	Amount	Notes
<b>01/01/2015</b>	<b>Beginning Cash Balance</b>	<b>\$69,186.71</b>	
	<b>Receipts/Deposits/Refunds:</b>		
01/31/2015	Tax & Assessment Receipts	217.38	
01/31/2015	Tax & Assessment Receipts	265.14	
01/31/2015	Interest Paid	18.91	
	<b>Total Deposits</b>	<b>\$501.43</b>	
	<b>Warrant Issues &amp; Voids/Fees/ACH/Wires:</b>		
01/26/2015	Issued Warrants	(2,525.56)	
	<b>Total Warrants and Electronic Disbursements</b>	<b>(\$2,525.56)</b>	
<b>01/31/2015</b>	<b>Ending Cash Balance</b>	<b>\$67,162.58</b>	

### Warrant Activity

<b>01/01/2015</b>	<b>Beginning Warrants Outstanding</b>	<b>\$3,281.52</b>
	Total Warrants Issued	2,525.56
	Total Warrants Redeemed	(3,281.52)
	Total Warrants Voided	-
<b>01/31/2015</b>	<b>Ending Warrants Outstanding</b>	<b>\$2,525.56</b>

### Investment Activity

<b>01/01/2015</b>	<b>Beginning Interest Receivable</b>	<b>\$63.53</b>
	Interest Earned	35.53
	Cash Paid	(18.91)
<b>01/31/2015</b>	<b>Ending Interest Receivable</b>	<b>\$80.15</b>

TCIP Yield (used to calculate interest earnings)	0.61%
LGIP Yield (budget benchmark)	0.13%



# OrgSupport

120 State Avenue NE  
Olympia, WA 98501

# Invoice

Date	Invoice #
2/1/2015	855

<b>Bill To</b>
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - February	1	2,500.00	2,500.00
Printing B&W	207	0.10	20.70
Printing Color	12	0.25	3.00
Stamps	3	0.49	1.47
Geodata Mailing List Update	1	13.06	13.06
Office Supplies - 1099 Forms	1	1.69	1.69
Postcard Mailing	1	512.06	512.06
		<b>Total</b>	<b>\$3,051.98</b>



**NOTICE OF CANCELLATION  
FOR NON-PAYMENT OF PREMIUM**

Insuring Company: TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Surety

POLICY NO. 0106198383 S

Issue Date 01/22/15

ACCOUNT 3656W0191

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Named Insured and Mailing Address  
**VERNON BONFIELD  
PO BOX 7905  
OLYMPIA WA 98507**

Agent NICHOLSON & ASSOCIATES

Please contact your agent if you have any questions.  
PHONE: (360) 736-7601

**EFFECTIVE DATE OF CANCELLATION: MARCH 03, 2015**

We are pleased to have you as a customer and would like to continue to provide your insurance. Unfortunately, we have not received the premium payment due on this policy. Therefore, your policy shown on this notice will be cancelled on the effective date of cancellation shown above, at the time the policy became effective. We will refund any premium due you. We regret having to take this action, and will be pleased to rescind the cancellation if we receive the minimum due on/before the effective date of cancellation. In that event, we will send you a notice of reinstatement continuing your coverage.

Premium Information			
POLICY NUMBER 0106198383 S		POLICY PERIOD 11/13/14	
Previous balance	\$122.00	Pay	MINIMUM DUE \$132.00
Late Payment Charge	+10.00	Either Amount	TOTAL DUE \$132.00
		By	DUE DATE MARCH 03, 2015

The policy number shown above consists of your CL policy number and policy form. For the complete policy number refer to your policy paper.

This bill is rendered by The Travelers affiliated company indicated on the policy shown on this notice.

A late charge has been assessed on your account because we have not received your previous minimum due. This account level charge is listed on this notice. An account level bill or other notice(s) may also be mailed to you today.

Please detach the return stub and mail with your payment in the enclosed envelope to:  
TRAVELERS CL REMITTANCE CENTER, PO BOX 660317, DALLAS, TX 75266-0317.

648844N 2015022 8300 371 0HE772

**Payment Coupon** Make checks payable to: TRAVELERS

NICHOLSON & ASSOCIATES  
VERNON BONFIELD

3656W0191 0106198383 S

Include Account Number on the check.

Change of Address?  
Place an "X" here.  
Print changes on reverse side.

TRAVELERS CL REMITTANCE CENTER  
PO BOX 660317  
DALLAS, TX 75266-0317

PAYMENT MUST BE RECEIVED BY  
MARCH 03, 2015



C

TOTAL BALANCE	\$132.00
MINIMUM DUE	\$132.00
AMOUNT ENCLOSED	

99333635362330313931403939399400001320000001320033