



# BLACK LAKE SPECIAL DISTRICT

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**Black Lake Special District Work Session**  
**Thursday, December 3, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater**

## MINUTES

1. Roll Call
2. Approval of Agenda
3. Public Communication  
*(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)*  
*During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*
4. Informational Materials (No Action Required)  
*Attachments: November 5, 2015 Work Session Minutes  
November 19, 2015 Regular Meeting Minutes*
5. Warrant Requests  
*Attachments: OrgSupport Invoice #1154*
6. Reports and Referrals
7. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*
8. Adjournment of Public Meeting

### Next Meetings:

Regular Meeting, Thursday, December 17, 2015 5:30pm (OrgSupport office)  
Work Session, Thursday, January 7, 2016, 5:30pm (OrgSupport office)



# BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session  
Thursday, November 5, 2015 • 5:30 pm • [1520-A Irving St, Tumwater](#)

## MINUTES

### 1. Roll Call

**Commissioner Stintzi called the meeting to order at 5:40 pm.**

**Present:** Lake Stintzi  
John Henkle  
Vernon Bonfield

### 2. Approval of Agenda

**Commissioner Henkle moved to approve the Agenda as amended, second by Commissioner Bonfield; passed unanimously.**

### 3. Public Communication

Brian Wilmosky discussed with commissioners the notification requirements related to the election process. John Aslaksen asked commissioners about due diligence with the county related to the beaver dam maintenance schedules and requested the commissioners remind the county of the importance of addressing beaver dam related issues. *Commissioner Stintzi will send an email to Mr. Langen at the county regarding the importance of monitoring the beaver dams. OrgSupport will add 'Beaver Dam Monitoring' to future BLSA agenda.* John Aslaksen asked if the development of the new boat ramps included 'clean your trailer' signs.

### 4. Informational Materials (No Action Required)

*Attachments: October 1, 2015 Work Session Minutes  
October 15, 2015 Regular Meeting Minutes  
October 27, 2015 Special Meeting Minutes  
Financials*

5. RFP Update – Commissioner Stintzi reported the RFP review took place and the apparent successful bidder is Herrera.

6. Draft Postcard – Commissioners reviewed the draft postcard and requested 'Postcard Approval' be added to the November meeting agenda for a release by the end of November.

7. Legislative Agenda Planning – tabled to January work session.

8. Draft Resolution – Flood Control District – The commissioners reviewed the possible resolution language and requested OrgSupport share the document with the county.

### 9. Warrant Requests

*Attachments: Thurston GeoData Center Invoice #25-1510-140  
OrgSupport Invoice #1124*

The commissioners requested the warrant requests be placed on the November meeting agenda for approval.

### 10. Reports and Referrals



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- a. Commissioner Stintzi reported he is coordinating rate calculations with OrgSupport. Each year the determination of whether rates exceed 1% of land values. Commissioners discussed the implications of vacant land parcels.

11. Continued Public Communication – None.

12. Adjournment of Public Meeting

**Commissioner Stintzi adjourned the meeting at 7:40 pm.**

## Next Meetings:

Regular Meeting, Thursday, November 19, 2015 5:30pm (OrgSupport office)  
Work Session, Thursday, December 3, 2015, 5:30pm (OrgSupport office)



# BLACK LAKE SPECIAL DISTRICT

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BLACK LAKE SPECIAL DISTRICT MEETING  
Thursday, November 19, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

Minutes:

1. Roll Call – **Commissioner Stintzi called the meeting to order at 5:43pm.**

**Present:** Lake Stintzi  
Vernon Bonfield

2. Approval of Agenda – **Commissioner Stintzi moved approval of the November 19<sup>th</sup> agenda as amended, second by Commissioner Bonfield; passed unanimously.**
3. Public Communication
  - a. Jeff Fancher reported that the lake was high during the storms, likely due to beaver dams blocking water flow. The city has reported no beaver dams, but the dams are likely under water. The city is resistant to clearing beaver dams because they have no place to take the beavers.
  - b. Brian Wilmosky asked about progress on permits for alum application. Lake reported that Aquatechnex has done a complete job and all that is left is to change names.

4. Approval of Consent Agenda

*Attachments: October 15, 2015 Regular Meeting Minutes  
October 27, 2015 Special Meeting Minutes  
November 5, 2015 Work Session Minutes  
Election Postcard (for immediate release)*

**Commissioner Stintzi moved approval of the Consent Agenda as presented, second by Commissioner Bonfield; passed unanimously.**

**Commissioner Stintzi moved approval of the postcard, Commissioner Bonfield second, passed unanimously. OrgSupport will send out the postcard.**

- a. Approval of Herrera Contract

**Commissioner Bonfield moved approval of the Herrera Contract as presented, second by Commissioner Stintzi; passed unanimously. OrgSupport will scan and email the signed document to Herrera.**

5. Alum Treatment Agreement for Services

*Attachments: Consultant Agreement for Professional Services*

6. Warrant Requests

*Attachments: Thurston GeoData Center Invoice #25-1510-140  
OrgSupport Invoice #1124*

**Commissioner Stintzi moved approval of Item 6, Warrant Requests, second by Commissioner Bonfield; passed unanimously.**



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7. Reports and Referrals
  - a. Election Cycle Update
  - b. Black Lake Aquatic Plant and Algae Permit
  - c. Lake reported on assessment collections. There was a slight bump from last year in the total, likely due to the change in definition of dwelling. The test file of assessments was filed. There may be a couple changes before the actual filing.
  
8. Continued Public Communication  
*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)*  
Jeff Fancher reported the new boat ramps have been put in and are nice. The dock has not been added yet.
  
9. Adjournment of Public Meeting – **With no further business to come before the Special District, Commissioner Stintzi adjourned the meeting at 6:30pm.**

### **Next Meetings:**

Work Session, Thursday, December 3, 5:30 pm (OrgSupport office)  
Regular Meeting, Thursday, December 17, 5:30pm (OrgSupport office)



# OrgSupport

120 State Avenue NE, #303  
Olympia, WA 98501

# Invoice

Date	Invoice #
1/1/2016	1154

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - December	1	2,500.00	2,500.00
Printing B&W	366	0.10	36.60
Printing Color	4	0.25	1.00
Stamps	1	0.49	0.49
Postcard Mailing - Election Notice	1	569.20	569.20
Postcard Mailing - Alum Permit Notice	1	524.18	524.18
The Olympian - Alum Permit Notices	1	523.08	523.08
The Mailbox Postcard Handling (March mailing)	1	249.80	249.80
<b>Total</b>			<b>\$4,404.35</b>