



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, October 17, 2016 • 5:30 pm • 2637 12th Ct SW • Olympia

AGENDA

1. Roll Call & Call to Order – **Commissioner Stintzi called the meeting to order at 5:40 pm.**

Present: Vern Bonfield
Lake Stintzi
Brian Wilmovsky

2. Approval of Agenda – **It was moved, second, passed unanimously to approve the agenda as presented.**
3. Public Communication – None.
4. Informational Materials – **It was moved, second, passed unanimously to adopt the minutes as presented.**

Attachment: October 3, 2016 Work Session Minutes

5. Warrant Requests – **It was moved, second, passed unanimously to approve the warrant requests as presented.**

*Attachments: Herrera Invoice #39125
GeoData Invoice #25-1609-110
Commissioners' Reimbursements
OrgSupport Invoice #1419*

6. New Business
 - a. Bond Commitment Letter
 - b. Resolution #16-09 – Commissioners discussed the intent of the resolution and the ability it creates for rate payers to seek a change in rates. **It was moved, second, passed unanimously to adopt Resolution #16-09 as presented.**
 - c. Resolution #16-10 – Commissioners discussed the next steps for Resolution #16-10, which will include Deanna Gregory completing the final elements of the attachments. **It was moved, second, passed unanimously to adopt Resolution #16-10 with the bank commitment letter as Attachment A.**
 - d. Annual Meeting Postcard – Directors requested a table with completed and planned be added to the postcard. *OrgSupport will revise the postcard and work with Commissioner Stintzi to finalize the design and select a mailing date.*
 - e. Stormwater – Commissioner Stintzi recommended the next step is to meet with the county Public Works department to develop expectations and standards for Black Lake Ditch maintenance.

7. Reports and Referrals
 - a. Commissioner Stintzi reported Herrera is submitting a final report that will provide additional information on the success of the alum treatment. Rob shared that a healthy lake will always have some level of algae.
 - b. Tim Erickson, Save Black Lake President, reported he has communicated with Thurston County about the fecal coliform testing of Kennedy Creek. The County has proposed providing dog waste cleanup bags at the ball fields at Kennydell Park. Tim Erickson will research the possibility of beginning a cleanup program as soon as possible and will continue testing through the winter season. Commissioners further discussed requesting that the county conduct testing for failing septic systems on and around the lake.



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- c. Commissioners discussed the possibility of submitting a grant to Ecology. Concurrence was that Herrera would likely be more successful at grant submission.
 - d. *OrgSupport will modify the postcard to include pictures of the harvester and past and future activities to the commissioners for review. OrgSupport will prepare a first annual Friend of Black Lake Award to be presented to Thurston First and the County Treasurer.*
 - e. Brian Wilmovsky shared information about the attorney Heather Burgess. Commissioners concurred that Lake Stintzi should work with Ms. Burgess to draft a letter to Thurston County reminding them of their obligations to maintain the ditch.
 - f. **It was moved by Commissioner Stintzi, second by Vern Bonfield, passed unanimously to have OrgSupport bring forward a plan and design for a kiosk at the Black Lake boat ramp for board approval by February 2017.**
8. Adjournment of Public Meeting – **Commissioner Stintzi adjourned the meeting at 7:00 pm.**

Next Meetings:

- Work Session, November 7, 5:30pm (OrgSupport Offices)
- Annual Meeting, Monday, November 21, 2016, 5:30pm (Black Lake Bible Camp)



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Black Lake Special District Work Session
Monday, November 7, 2016 • 5:30 pm • 2637 12th Ct SW • Olympia

MINUTES

1. Roll Call – **Commissioner Stintzi called the meeting to order at 5:30 pm.**

Present: Lake Stintzi
Vernon Bonfield
Brian Wilmovsky

2. Approval of Agenda – **It was moved, second, passed unanimously to approve the November 7 agenda as presented.**

3. Public Communication – None.

4. Informational Materials (No Action Required)

Attachment: *October 17, 2016 Regular Meeting Minutes*

The commissioners requested the October 17 minutes be placed on the next regular meeting agenda for approval.

5. Warrant Requests

Attachments: *Pacifica Law Group Invoice*
OrgSupport Invoice #1444
Tags Trophies

The commissioners requested the warrant requests be placed on the next regular meeting agenda for approval. An additional award will be ordered for Deanna Gregory. OrgSupport will pay the Tags Trophies invoice with the updated cost and seek reimbursement.

6. Old Business

- a. Resolution #16-09A – Commissioners discussed the need to work collaboratively with the office of the auditor and ensure they are able to implement the policies and procedures of the district. Additionally, issues of bias or discrimination are possible when applications are interpreted on a case-by-case basis. *The commissioners requested Resolution #16-09A be placed on the December regular meeting agenda for approval with a rate and charge reduction of 50% for waterfront parcels.*

7. Reports and Referrals

- a. Commissioners discussed the best approach to working with the county address the Black Lake Ditch. *Commissioner Stintzi will meet with Heather Burgess to discuss approaches to communicating with the county on specific timelines and needs for the lake.*
- b. OrgSupport met with a contractor and will have a bid for construction of a new kiosk at the December work session.
- c. At the December 7 work session the commissioners will take action to approve the budget and rates and charges for 2017.



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- d. OrgSupport reported the district has come up for state audit. *OrgSupport will work with the state auditor to provide information and any support or assistance required to facilitate the audit.*
 - e. OrgSupport has identified two possible grant writers with interest in working with the district. *Commissioners requested OrgSupport request proposals for a 2017 grant-writing program.*
 - f. Commissioners discussed the timing of meetings. **It was moved, second, passed unanimously to set the regular meeting dates and times for the remainder of 2016 and for 2017 to the first and third Thursday of each month at 6:00 pm at OrgSupport Offices, 2637 12th Ct SW, Olympia.**
 - g. *Commissioners reviewed the agenda for the annual meeting. OrgSupport will invite the seated and newly elected County Commissioners and Jim Haley and Deanna Gregory to the BLSD annual meeting. Commissioner Wilmovsky will send information to info@blacklakespecialdistrict.org on plant management and treatment for inclusion in the PP for the annual meeting.*
8. Adjournment of Public Meeting – **Commissioner Stintzi adjourned the meeting at 6:50 pm.**

Next Meetings:

Annual Meeting, Monday, November 21, 2016, 6:00pm (Black Lake Bible Camp)
Work Session, Monday, December 2, 2016, 5:30pm (OrgSupport Offices)



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October 31, 2016

VIA EMAIL

EIN: 45-1446871

Lake Stintzi
Chair of the Board
Blake Lake Special District
120 State Avenue NE, #303
Olympia, WA 98501
lake@blacklakespecialdistrict.org

Re: Black Lake Special District, Thurston County, Washington, Limited General Obligation Note, 2016 (the "Note")

For legal services rendered as note counsel in connection with the issuance of the above-referenced Note that closed today.

Note Counsel Fee	\$5,000.00
TOTAL:	\$5,000.00

Wiring Instructions:

The Commerce Bank of Washington, 601 Union Street, Suite 3600, Seattle, Washington 98101
ABA/Federal Reserve Routing Number: 125008013
Account Name/Beneficiary: Pacifica Law Group LLP
Account Number: 002051613
Attention: Black Lake Special District / Limited General Obligation bond, 2016 (10135.00001)



OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
12/1/2016	1444

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - October	1	2,500.00	2,500.00
Printing B&W	346	0.10	34.60
Printing Color	26	0.25	6.50
Stamps	2	0.49	0.98
Labels	1	0.05	0.05
Printing Professional Materials - Postcard Mailing	1	476.56	476.56
Postage	1	6.45	6.45
Total			\$3,025.14