



BLACK LAKE SPECIAL DISTRICT

BLACK LAKE SPECIAL DISTRICT MEETING
Thursday, November 19, 2015 • 5:30 pm • [1520-A Irving St, Tumwater](#)

AGENDA

1. Roll Call
2. Approval of Agenda
3. Public Communication
(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)
During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.
4. Approval of Consent Agenda
Attachments: *October 15, 2015 Regular Meeting Minutes*
October 27, 2015 Special Meeting Minutes
November 5, 2015 Work Session Minutes
5. Postcard Approval
6. Warrant Requests
Attachments: *Thurston GeoData Center Invoice #25-1510-140*
OrgSupport Invoice #1124
7. Reports and Referrals
8. Continued Public Communication
(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)
9. Adjournment of Public Meeting

Next Meetings:

Work Session, Thursday, December 3, 5:30 pm (OrgSupport office)
Regular Meeting, Thursday, December 17, 5:30pm (OrgSupport office)



BLACK LAKE SPECIAL DISTRICT

BLACK LAKE SPECIAL DISTRICT MEETING
Thursday, October 15, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

MINUTES

1. Roll Call – **Commissioner Stintzi called the meeting to order at 5:30 pm.**

Present: Lake Stintzi
Vernon Bonfield
Jon Henkle

2. Approval of Agenda – **Commissioner Bonfield moved approval of the October 15th agenda as modified, second by Commissioner Henkle; passed unanimously.**

3. Public Communication

- a. Brian Wilmovsky reported Thurston First is actively interested in working with the BLSD to finance the alum treatment program.
- b. Brian Wilmovsky reported Terry McNabb should have the permit finished late October. Terry plans to report on diquote later in the year.
- c. Jeff Fancher suggested Jeff Justice with Law, Lyman, Daniel, Kamerrer & Bogdanovich (LLDKB) as a possible attorney for the BLSD.
- d. Representatives of Save Black Lake reported they plan to attend BLSD meetings regularly. Additionally, Save Black Lake is planning two separate events. The first event is a lighted boat parade for Christmas. The second event is to hold a progressive BBQ on the lake.

4. Approval of Consent Agenda

*Attachments: September 17, 2015 Regular Meeting Minutes
October 1, 2015 Work Session Meeting Minutes*

Commissioner Stintzi moved approval of the Consent Agenda as presented, second by Commissioner Bonfield; passed unanimously.

5. Resolution 15-01 – The commissioners discussed the resolution and possibilities for alternative, less expensive balloting partners. The commissioners are committed to establishing a lower cost partnership for future election needs. **It was moved, second, passed unanimously to adopt Resolution 15-01 as presented.**

6. Warrant Requests

*Attachments: Northwest Aquatic Management Invoice #126
Swett & Crawford
OrgSupport Invoice #1095*

Commissioner Stintzi moved approval of Item 6, Warrant Requests, excluding Swett & Crawford, second by Commissioner Bonfield; passed unanimously. *OrgSupport will send via email to the commissioners the two insurance quotes after the second quote becomes available.*

7. Legal Counsel – Bean, Gentry, Wheeler & Peternell has ended their relationship with the district, choosing to no longer provide legal counsel for the BLSD. The commissioners discussed possibilities for future legal representation and the next steps for adopting the policy manual when complete. Commissioner Bonfield articulated a concern about the attorney's billing practices and his comfort with the end to the relationship.



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8. Reports and Referrals

- a. The schedule for the RFP requires the Commissioners meet to set parameters and criteria for review. *OrgSupport will post a meeting announcement for a meeting October 27th beginning at 8:30 am to set RFP review parameters and review the RFP submittals.*
- b. Commissioner Stintzi plans to meet with Bud Blake to discuss the creation of the district and possible paths forward toward clarifying the district type.
- c. *OrgSupport will draft a possible resolution clarifying the County intent that the BLSD is a flood control district for presentation at the November 5th meeting.*
- d. *OrgSupport will contact LLDKB to investigate the possibility of the firm representing the BLSD.*
- e. The BLSD received no clarifying questions on the RFP.

9. Continued Public Communication – None.

10. Adjournment of Public Meeting – **With no further business to come before the Special District, Commissioner Stintzi adjourned the meeting at 7:35 pm.**

Next Meetings:

Special Work Session, Tuesday, October 27, 8:30 am (OrgSupport office)

Work Session, Thursday, November 5, 5:30 pm (OrgSupport office)

Regular Meeting, Thursday, November 19, 5:30pm (OrgSupport office)



BLACK LAKE SPECIAL DISTRICT

BLACK LAKE SPECIAL DISTRICT MEETING
Thursday, October 27, 2015 • 8:30 am • [1520-A Irving St](#), Tumwater

AGENDA

1. Roll Call – **Commissioner Stintzi called the meeting to order at 8:30 am.**

Present: Lake Stintzi
Vernon Bonfield

2. Approval of Agenda – **Commissioner Bonfield moved approval of the October 27th agenda as presented, second by Commissioner Stintzi; passed unanimously.**
3. Alum Treatment RFP
 - a. RFP Evaluation Scorecard – Commissioners discussed the evaluation scorecard to ensure continuity of application of standards for evaluation.
 - b. RFP Evaluation – The commissioners independently reviewed the RFP submissions, compiled the scores, and identified the apparent successful bidder. Commissioner Stintzi will draft a letter for distribution to the bidders.
4. Adjournment of Public Meeting – **With no further business to come before the Special District, Commissioner Stintzi adjourned the meeting at 11:00 am.**



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Thursday, November 5, 2015 • 5:30 pm • [1520-A Irving St, Tumwater](#)

MINUTES

1. Roll Call

Commissioner Stintzi called the meeting to order at 5:40 pm.

Present: Lake Stintzi
John Henkle
Vernon Bonfield

2. Approval of Agenda

Commissioner Henkle moved to approve the Agenda as amended, second by Commissioner Bonfield; passed unanimously.

3. Public Communication

Brian Wilmosky discussed with commissioners the notification requirements related to the election process. John Aslaksen asked commissioners about due diligence with the county related to the beaver dam maintenance schedules and requested the commissioners remind the county of the importance of addressing beaver dam related issues. *Commissioner Stintzi will send an email to Mr. Langen at the county regarding the importance of monitoring the beaver dams. OrgSupport will add 'Beaver Dam Monitoring' to future BLSA agenda.* John Aslaksen asked if the development of the new boat ramps included 'clean your trailer' signs.

4. Informational Materials (No Action Required)

*Attachments: October 1, 2015 Work Session Minutes
October 15, 2015 Regular Meeting Minutes
October 27, 2015 Special Meeting Minutes
Financials*

5. RFP Update – Commissioner Stintzi reported the RFP review took place and the apparent successful bidder is Herrera.

6. Draft Postcard – Commissioners reviewed the draft postcard and requested 'Postcard Approval' be added to the November meeting agenda for a release by the end of November.

7. Legislative Agenda Planning – tabled to January work session.

8. Draft Resolution – Flood Control District – The commissioners reviewed the possible resolution language and requested OrgSupport share the document with the county.

9. Warrant Requests

*Attachments: Thurston GeoData Center Invoice #25-1510-140
OrgSupport Invoice #1124*

The commissioners requested the warrant requests be placed on the November meeting agenda for approval.

10. Reports and Referrals



BLACK LAKE SPECIAL DISTRICT

- a. Commissioner Stintzi reported he is coordinating rate calculations with OrgSupport. Each year the determination of whether rates exceed 1% of land values. Commissioners discussed the implications of vacant land parcels.

11. Continued Public Communication – None.

12. Adjournment of Public Meeting

Commissioner Stintzi adjourned the meeting at 7:40 pm.

Next Meetings:

Regular Meeting, Thursday, November 19, 2015 5:30pm (OrgSupport office)
Work Session, Thursday, December 3, 2015, 5:30pm (OrgSupport office)

BLACK LAKE SPECIAL DISTRICT

Announcement of Upcoming Election

This is to inform you of the upcoming election for Black Lake Special District board members. Important dates regarding this election are listed below:

December 14 – 18 – Candidate Filings Due to County Auditor

December 31 – Voter Registration Cut-off

January 13 – Ballots Mailed

February 2 – Election Day (last day of ballot post marks)

February 12 – Auditor election certification

The candidate who receives the highest number of votes will be elected to a six year term. Candidates with the second and third highest number of votes will be elected to four and two year terms respectively.

RESOLUTION NO. _____

A RESOLUTION relating to the district type of the Black Lake Special District.

WHEREAS, the Black Lake Special District was created in Thurston County pursuant to chapter 85.38 RCW on November 19, 2013; and

WHEREAS, pursuant to RCW 85.38.010(4), "special district" means: (a) A diking district; (b) a drainage district; (c) a diking, drainage, and/or sewerage improvement district; (d) an intercounty diking and drainage district; (e) a consolidated diking district, drainage district, diking improvement district, and/or drainage improvement district; or (f) a flood control district; and

WHEREAS, pursuant to RCW 85.38.180(3), a special district may engage in lake or river restoration, aquatic plant control, and water quality enhancement activities.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THURSTON COUNTY as follows:

Section 1. The Black Lake Special District, unless or until the Washington State Legislature creates a more relevant special district type, shall operate pursuant to RCW 86.09, Flood Control Districts, as a *flood control district* for purposes of aquatic plant control and water quality enhancement activities.

ADOPTED: _____



COUNTY COMMISSIONERS
 Cathy Wolfe
 District One
 Sandra Romero
 District Two
 Bud Blake
 District Three

CENTRAL SERVICES DEPARTMENT

Creating Solutions for Our Future

Martin D. Casey, Director

Thurston GeoData Center - Billing Invoice

Company:	<u>Black Lake Special District</u>	Invoice No:	<u>25 - 1510 - 140</u>
Attn:	<u>Lydia</u>	Order Date:	<u>10/27/2015</u>
Address:	<u>120 State Ave NE, #303</u>	Ship Date:	<u>10/28/2015</u>
	<u>Olympia, WA 98501-</u>	Method:	<u>E-mail</u>
Phone No:	<u>(360) 867-8814 ext:</u>		

Notes: Black lake Special District Property Information Extract & Map

You are hereby requested to pay the total shown below to the County of Thurston:

<i>Product Name</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Net Amount</i>	<i>Discount</i>	<i>Item Total</i>
Custom Map 11x17, 15 minute minimum	\$24.00	1	\$24.00	50.00%	\$12.00
			Sub-Total:		\$12.00
			Freight Charge:		\$0.00
			Tax:		\$1.06
			Total:		\$13.06

A convenience fee of 2.35%, based on the total, or a minimum of \$2.00, is charged on Credit Card payments.

For Questions Regarding this Order please contact GeoData at (360) 754-4594

Make Check Payments to:

Thurston County Central Services
 Attn: Central Services Accountant
 2000 Lakeridge Drive. SW
 Olympia, WA 98502

Make Credit Card Payments to:

Thurston GeoData Center
 (360) 754-4594

OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
12/1/2015	1124

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - November	1	2,500.00	2,500.00
Printing B&W	351	0.10	35.10
Stamps	2	0.49	0.98
Total			\$2,536.08