



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Thursday, September 3, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

MINUTES

1. Roll Call
2. Approval of Agenda
3. Public Communication
(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)
During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.
4. Informational Materials (No Action Required)
*Attachments: August 20, 2015 Regular Meeting Minutes
Financials*
5. Community Updates
 - a. Postcard
 - b. Alum Treatment RFP
6. Warrant Requests
*Attachment: Thurston GeoData Center Invoice #25-1508-99
BGWP Invoices #52375 & 51361
OrgSupport Invoice #1041*

Reports and Referrals

7. Continued Public Communication
(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)
8. Adjournment of Public Meeting

Next Meetings:

Regular Meeting, Thursday, August 20, 2015 5:30pm (OrgSupport office)
Work Session, Thursday, September 3, 2015, 5:30pm (OrgSupport office)



BLACK LAKE SPECIAL DISTRICT

BLACK LAKE SPECIAL DISTRICT MEETING
Thursday, August 20, 2015 • 5:30 pm • [1520-A Irving St](#), Tumwater

MINUTES

1. Roll Call– **Commissioner Stintzi called the meeting to order at 5:45 pm.**

Present: Lake Stintzi
John Henkle
Vernon Bonfield

2. Approval of Agenda – **The amended agenda of the August 20th meeting was moved, second; passed unanimously.**

3. Public Communication –

- a. Brian Wilmovsky testified that the public has waited a long time for activities addressing the algae blooms, which are responsible for closing the lake and creating health risks. Now that a phosphorus study has been completed and an alum treatment plan is possible, Mr. Wilmovsky testified that BLSLSD should proceed as soon as possible, ideally in 2016, with an alum treatment program.

4. Approval of Consent Agenda

*Attachments: July 16, 2015 Regular Meeting Minutes
August 6, 2015 Work Session Meeting Minutes*

Commissioner Stintzi moved approval of the Consent Agenda as presented, second by Commissioner Bonfield; passed unanimously.

5. Alum Treatment – Herrera submitted a proposal for facilitating an alum treatment project from start to post-application, including oversight, permitting, and transportation management. Commissioner Stintzi spoke to the significant implications of the project and the experience Herrera would bring to the oversight of a major alum application. Commissioners discussed seeking a like bid from Tetrattech.

Commissioner Bonfield moved to direct the release of a request for proposals for Black Lake alum treatment oversight and project management, second by Lake Stintzi; passed unanimously.

OrgSupport will prepare an RFP for review at the September regular meeting and also notify Herrera of the RFP and the intent of the Commissioners to seek the best possible service and price from qualified vendors.

Commissioner Stintzi discussed the timing of the alum treatment and distributed BLSLSD Revenue/Cost Projection handouts. The commissioners discussed funding scenarios based on different interest rates and harvesting programs. To make funding work for the project with private sector funding would require a significant reduction in harvesting and other lake activities.

6. Community Updates

- a. Harvesting – Commissioners discussed pursuing a one or two day cleanup to address remaining areas that would benefit from harvesting. *Commissioner Bonfield will contact the harvester to identify the cost to have additional limited harvesting conducted during 2015.* **Commissioner Bonfield moved to hire additional harvesting on Black Lake during the 2015 year for a cost not to exceed \$3,000.00, second by Commissioner Stintzi; passed unanimously.**
- b. Phosphorous Study



BLACK LAKE SPECIAL DISTRICT

- c. Communications – Commissioner Stintzi suggested sending another postcard of updates to the district parcel owners in September. A list of information to include on the postcard was distributed. *OrgSupport will prepare a draft postcard and send it to Commissioner Stintzi for review and input before sharing at the September work session.*

7. Warrant Requests

Attachments:

Herrera Invoice #36911

OrgSupport Invoice #1016

Northwest Aquatic Management, LLC Invoice #126

Commissioner Stintzi Reimbursement

Commissioner Stintzi moved approval of Item 7, Warrant Requests, second by Commissioner Bonfield; passed unanimously.

8. Reports and Referrals – None.

9. Continued Public Communication – None.

10. Adjournment of Public Meeting – **With no further business to come before the Special District, Commissioner Stintzi adjourned the meeting at 7:00 pm.**

Next Meetings:

Work Session, Thursday, September 3, 5:30 pm (OrgSupport office)

Regular Meeting, Thursday, September 17, 5:30pm (OrgSupport office)

Announcement of Black Lake Special District Phosphorus & Algae Study

Dear Resident,

The Black Lake Special District is committed to keeping our residents and rate payers informed of progress toward our mission of serving the needs of Black Lake. This announcement is to inform you of the Black Lake Special District's latest progress regarding the phosphorus and algae in Black Lake.

Your board is considering moving forward with a plan to reduce toxic algae blooms and improve water clarity as early as spring of 2016. This will be a substantial investment. A similar plan has been followed by Long Lake for the last 15 years. This gives us confidence in the viability of our plan. We look forward to similar success for Black Lake. A recently completed study by an environmental consultant has verified the approach. The consultant's report can be found at: <http://blacklakespecialdistrict.org/documents>

Your input is very important to us. Please write to info@BlackLakeSpecialDistrict.org or call 360-867-8814.

You are also welcome to attend our meetings at 1520-a Irving St SW, Tumwater, at 5:30pm on the 1st and 3rd Thursdays of each month. Please check our website to ensure there are no cancellations.



COUNTY COMMISSIONERS
 Cathy Wolfe
 District One
 Sandra Romero
 District Two
 Bud Blake
 District Three

CENTRAL SERVICES DEPARTMENT

Creating Solutions for Our Future

Martin D. Casey, Director

Thurston GeoData Center - Billing Invoice

Company: Black Lake Special District
Attn: Lydia
Address: 120 State Ave NE, #303
Olympia, WA 98501-
Phone No: (360) 867-8814 ext:

Invoice No: 25 - 1508 - 99
Order Date: 8/7/2015
Ship Date: _____
Method: E-mail

Notes: Black Lake Special Use District Map and parcel spreadsheet

You are hereby requested to pay the total shown below to the County of Thurston:

<i>Product Name</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Net Amount</i>	<i>Discount</i>	<i>Item Total</i>
Custom Map 11x17, 15 minute minimum	\$24.00	1	\$24.00	0.00%	\$24.00
Sub-Total:					\$24.00
Freight Charge:					\$0.00
Tax:					\$2.11
Total:					\$26.11

For Questions Regarding this Order please contact GeoData at (360) 754-4594

Make Check Payments to:

Thurston County Central Services
 Attn: Central Services Accountant
 2000 Lakeridge Drive. SW
 Olympia, WA 98502

Make Credit Card Payments to:

Thurston GeoData Center
 (360) 754-4594



Bean | Gentry | Wheeler | Peternell
P.L.L.C.

Invoice

Date 6/30/2015
Invoice # 52375
Client/Matter ID 2459-005

BILL TO

Black Lake Special District
c/o Craig Ottavelli
120 State Avenue NE, #303
Olympia, WA 98501

MATTER DESCRIPTION

General Legal

For Services Rendered Through: 6/30/2015

For Legal Services Rendered

Date	Atty	Description	Hours	Rate	Amount
6/01/2015	JR	Draft Letter to Board (re: consent draft of manual, how to proceed). TOTAL HOURS 0.5 - AT NO CHARGE TO CLIENT 0.5 HOURS.	0.0	305.00	0.00
6/04/2015	SRW	Conference with Mr. Randall (re: status and proceeding). Review, edit and format letter to board members. Finalize with enclosure for delivery.	0.3	150.00	45.00
Total Fees					\$45.00
Courtesy Discount					<i>\$ 4.50</i>
Total Fees Adjusted					\$40.50

Total Fees and Costs This Period	40.50
Plus Prior Balance	\$648.90
Less Previous Payments	\$648.90

Thank you for the opportunity to be of service. Payment is due within fifteen (15) days of receipt of this invoice. Payments remitted after the invoice date will be reflected on your next invoice. Interest of one percent (1%) per month will be charged on overdue balances.

Balance Due \$40.50

Balance in trust after transfer

0.00

NOTE: Please disregard prior balance, if payment has been made after 6/30/15.



Bean | Gentry | Wheeler | Peternell
P.L.L.C.

Invoice

Date 3/31/2015
Invoice # 51361
Client/Matter ID 2459-002

BILL TO

Black Lake Special District
c/o Craig Ottavelli
120 State Avenue NE, #303
Olympia, WA 98501

MATTER DESCRIPTION

Policies and Procedures Manual

For Services Rendered Through: 3/31/2015

For Legal Services Rendered

Date	Atty	Description	Hours	Rate	Amount
3/02/2015	HSM	Review question for contract bids from Mr. Ottavelli. Add into Policies and Procedures Manual.	0.6	250.00	150.00
3/04/2015	HSM	Additional work on bid process question for Policies and Procedures Manual.	0.8	250.00	200.00
3/06/2015	HSM	Additional work on the bid process question.	1.7	250.00	425.00
Total Fees					\$775.00
Courtesy Discount - 10%					<i>\$ 77.50</i>
Total Fees Adjusted					\$697.50

Total Fees and Costs This Period 697.50

Thank you for the opportunity to be of service. Payment is due within fifteen (15) days of receipt of this invoice. Payments remitted after the invoice date will be reflected on your next invoice. Interest of one percent (1%) per month will be charged on overdue balances.

Balance Due \$697.50

Balance in trust after transfer 0.00



OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
9/17/2015	1041

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - August	1	2,500.01	2,500.01
Printing B&W	640	0.10	64.00
Stamps	1	0.49	0.49
Envelopes	1	0.15	0.15
		Total	\$2,564.65