



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Monday, April 3, 2017 • 6:00 pm • 2637 12th Ct SW • Olympia

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Communication
(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)
During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.
5. Approval of Consent Agenda
Attachment: March 20, 2017 Meeting Minutes
6. Warrant Requests
*Attachments: Commissioner Reimbursements
Vernon Bonfield Insurance Reimbursement
OrgSupport Invoice #1547*
7. Old Business
 - a. Annual Meeting Planning (April 25, 2017)
 - i. Postcard Approval
 - b. Herbicide Treatment
8. Reports and Referrals
9. Continued Public Communication
(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)
10. Adjournment of Public Meeting

Next Meetings:

Regular Meeting, Monday, April 17, 2017, 6:00pm (OrgSupport Offices)
Work Session, Monday, May 1, 2017, 6:00pm (OrgSupport Offices)



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Meeting
Monday, March 20, 2017 • 6:00 pm • 2637 12th Ct SW • Olympia

MINUTES

1. Call to Order – **Commissioner Stintzi called the meeting to order at 6:03 pm.**
2. Roll Call
 - a. Lake Stintzi
 - b. Vern Bonfield
 - c. Brian Wilmovsky
3. Approval of Agenda – The agenda was updated to include additional topics.
4. Public Communication
5. Approval of Consent Agenda – **It was moved, second, and passed unanimously to approve the consent agenda as presented.**

*Attachment: February 6, 2017 Work Session Minutes
March 6, 2017 Work Session Minutes*
6. Warrant Requests – **It was moved, second, and passed unanimously to approve the warrant requests as presented.**

*Attachments: Herrera Invoices #39945 & #40017
Phillips Burgess Law Invoice #6237
OrgSupport Invoice #1521*
7. Old Business
 - a. Herrera Report – Rob Zizetti provided the post-mortem report from the treatment last summer. The conclusion is that the amount of chemicals used in the future will need to be increased significantly. It might be possible to do the next treatment in 3 years depending on funding.
 - b. Gayle Palmer Contract – Lake presented the updated contract with Gayle Palmer. Commissioners reviewed the changes to the contract. The freshwater grant is not available for input until August 1. She will also be looking for other available grants around the country. Commissioners asked to include “toxic blue green algae” to the list of key terms. **It was moved, second, and passed unanimously to allow Lake to sign a contract with Gayle Palmer Consulting.**
 - c. Policy Manual – The policy manual has been on hold while determining district type. Phillips Burgess Law is not concerned with district type and believes the current designation is fine. The main priority is still lake management, but that is only a small part of flood control districts. The attorney has used up the time allotted and is seeking approval for more time. Lake proposed and received approval for an additional 3 hours to finish the code of ethics and procurement sections.
 - d. HAB Proposal – Rob Zizetti was looking for feedback on the proposal. A potential issue with getting grants is that a previous weed treatment was not fully successful. Commissioners were curious about the cost of jar tests and core samples from both HAB and Herrera. It was decided to ask Rob Zizetti to perform jar tests to determine the amount of alum or other treatment necessary to achieve the desired clarity in the water. Commissioners would like to invite Rob to conference in to the next meeting.
OrgSupport will research where jar tests could be sent for testing and data collection if volunteers gather the samples.



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8. New Business

- a. Annual Meeting Agenda – *OrgSupport will send the PowerPoint from the 2016 annual meeting to the commissioners for review. OrgSupport will send commissioners the draft postcard for the annual meeting based on last year's postcard. The hope is to approve this postcard at the meeting on the 3rd and order soon after. OrgSupport will follow up on the kiosk letter if no response has been received by April 3rd inviting fish and wildlife to the community meeting.*
- b. Columbus Park – Brian Wilmovsky met with Carrie from Columbus Park. They have a conflict with the herbicide date of July 15. It would be ideal to have the harvesters come at the end of June but Fish and Wildlife may not allow it. Lake will contact the biologist to see if treatment can begin June 20.

9. Reports and Referrals

- a. Lake will draft a letter of gratitude to the department that cleared the beaver dams. It would be beneficial to contact the department to ask questions about the dams and how often they will be cleared.

10. Continued Public Communication

11. Adjournment of Public Meeting – **The meeting was adjourned at 7:23 pm.**

Next Meetings:

Work Session, Monday, April 3, 2017, 6:00 pm (OrgSupport Offices)
Regular Meeting, Monday, April 17, 2017, 6:00 pm (OrgSupport Offices)



BLACK LAKE SPECIAL DISTRICT

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Reimbursement & Expenditure Request

Today's Date 4/3/17

Itemize Expenditures Below

Description (Meeting Attended, Mileage, Food, Lodging, etc.)	Miles Traveled*	Date	Amount
Work Session		1/9/17	\$114
Board Meeting		1/23/17	\$114
Work Session		2/6/17	\$114
Work Session		3/6/17	\$114
Board Meeting		3/20/17	\$114

*Administrative office will calculate amount for mileage reimbursement.

Total \$570

Receipts are required for reimbursement. Please attach to form.

Make check payable to: Lake Stintzi

Mailing address: 7514 Cattail Ln SW, Olympia, WA 98512

Signature: _____

Please return this form to the administrative office by the 1st of each month.



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Work Session		2/6/17	\$114
Work Session		3/6/17	\$114
Board Meeting		3/20/17	\$114

*Administrative office will calculate amount for mileage reimbursement.

Total \$570

Receipts are required for reimbursement. Please attach to form.

Make check payable to: Vernon Bonfield

Mailing address: PO Box 7905, Olympia, WA 98507

Signature: _____

Please return this form to the administrative office by the 1st of each month.



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Work Session		3/6/17	\$114
Board Meeting		3/20/17	\$114

*Administrative office will calculate amount for mileage reimbursement.

Total \$570

Receipts are required for reimbursement. Please attach to form.

Make check payable to: Brian Wilmovsky

Mailing address: 2627 Capital Mall Dr SW, B-3A, Olympia, WA 98502

Signature: _____

Please return this form to the administrative office by the 1st of each month.



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OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
5/1/2017	1547

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - April	1	2,500.00	2,500.00
Printing B&W	274	0.10	27.40
Printing Color	6	0.25	1.50
Stamps	5	0.49	2.45
Postage	1	1.19	1.19
Envelopes - Manilla	1	0.25	0.25
Total			\$2,532.79