



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Monday, January 11, 2016 • 5:30 pm • [1520-A Irving St](#), Tumwater

MINUTES

1. Roll Call
2. Approval of Agenda
3. Public Communication
(Estimated Time: 0-30 Minutes, Sign-up Sheets are provided)
During this portion of the meeting, citizens may address the Board for up to 3 minutes regarding items related to Special District business. In the event testimony exceeds 30 minutes, the Commission will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.
4. Informational Materials (No Action Required)
Attachments: December 3, 2015 Work Session Minutes
5. Review Application RFP
6. 2016 Meeting Dates – 1st and 3rd Monday of the month at 5:30pm
7. Alum Treatment Plan and Bid Documents
8. Warrant Requests
Attachments: OrgSupport Invoice #1181
9. Reports and Referrals
10. Continued Public Communication
(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes.)
11. Adjournment of Public Meeting

Next Meetings:

Regular Meeting, Monday, January 18, 2016 5:30pm (OrgSupport office)
Work Session, Monday, February 1, 2016, 5:30pm (OrgSupport office)



BLACK LAKE SPECIAL DISTRICT

Black Lake Special District Work Session
Thursday, December 3, 2015 • 5:30 pm • [1520-A Irving St, Tumwater](#)

MINUTES

1. Roll Call

Commissioner Stintzi called the meeting to order at 5:40 pm.

Present: Lake Stintzi
John Henkle
Vernon Bonfield

2. Approval of Agenda

Commissioner Henkle moved to approve the Agenda as amended, second by Commissioner Bonfield; passed unanimously.

3. Public Communication

- a. Jeff Fanches reported the lake level rose rapidly with recent rains and is also showing significant green algae.

4. Informational Materials (No Action Required)

Attachments: November 5, 2015 Work Session Minutes
November 19, 2015 Regular Meeting Minutes

5. 2016 Rates, Charges & Letter

- a. Directors reviewed rates and charges for 2016, including the clarification from Salmon Shores on the number of recreational vehicles.

Commissioner Stintzi moved to approve the rates and charges as presented and to transmit to the Thurston County Treasurer the 2016 Assessments for Black Lake Special District letter requesting collection, second by Commissioner Bonfield; passed unanimously.

- b. *Commissioners requested OrgSupport email the signed transmittal letter to the Thurston County Treasurer.*

6. Warrant Requests

Attachments: OrgSupport Invoice #1154

Commissioners reviewed the warrant request.

7. Reports and Referrals – None.

8. Continued Public Communication

- a. Commissioner Stintzi reported he communicated with a constituent about the alum treatment. He has further requested the application manager contact concerned parties to provide additional information.

9. Meeting Planning

- a. Commissioners cancelled the meeting scheduled for December 17th. The meeting scheduled for January 7th is anticipated to happen as planned, but if a quorum is not possible will be rescheduled to January 14th.



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- b. *OrgSupport will add to the January regular meeting agenda, 'Review Application RFP' and request the text from the contractor.*
- c. *OrgSupport will contact the Department of Ecology December 9th to ask whether public comment has been received and for clarification on the next steps in the process.*
- d. *OrgSupport will coordinate OPMA training during the January or February work session.*
- e. *OrgSupport will inform the contractor should share a report with the commission before or during each regularly scheduled meeting, either in writing, by teleconference, or in writing.*

10. Adjournment of Public Meeting

Commissioner Stintzi adjourned the meeting at 6:40 pm.

Next Meetings:

CANCELLED - Regular Meeting, Thursday, December 17, 2015 5:30pm (OrgSupport office)
Work Session, Thursday, January 7, 2016, 5:30pm (OrgSupport office)



OrgSupport

120 State Avenue NE, #303
Olympia, WA 98501

Invoice

Date	Invoice #
2/1/2016	1181

Bill To
Black Lake Special District 120 State Avenue NE, #303 Olympia, WA 98501

Description	Qty	Rate	Amount
Contract Services - January	1	2,500.00	2,500.00
Printing B&W	60	0.10	6.00
Stamps	5	0.49	2.45
Envelopes - Manilla	1	0.25	0.25
Total			\$2,508.70